This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/014961-2021">https://www.find-tender.service.gov.uk/Notice/014961-2021</a>

Tender

# **City Centre & District Centre Business Information Officers**

Sheffield City Council

F02: Contract notice

Notice identifier: 2021/S 000-014961

Procurement identifier (OCID): ocds-h6vhtk-02c1e5

Published 30 June 2021, 2:39pm

# **Section I: Contracting authority**

# I.1) Name and addresses

**Sheffield City Council** 

Level 8, East Wing, Moorfoot Building

Sheffield

S1 4PL

#### Contact

Ms Lucy Matthews

#### **Email**

lucy.matthews@sheffield.gov.uk

#### **Telephone**

+44 1142053657

#### Country

**United Kingdom** 

**NUTS** code

UKE32 - Sheffield

Internet address(es)

Main address

https://www.sheffield.gov.uk/

Buyer's address

https://www.sheffield.gov.uk/

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://procontract.due-north.com/Advert/Index?advertId=aa688e45-a7d9-eb11-810c-005056b64545

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://procontract.duenorth.com/Advert/Index?advertId=aa688e45-a7d9-eb11-810c-005056b64545

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

City Centre & District Centre Business Information Officers

Reference number

DN553751

#### II.1.2) Main CPV code

• 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

We are looking to appoint a small team of consultants / business advisors to support the reopening of the local economy successfully and safely on behalf of Sheffield City Council for the Welcome Back Fund (WBF) Project.

The project builds on the existing Reopening High Streets Safely Fund (RHSSF) and is part-funded by the England European Regional Development Fund as part of the European Structural and Investment Funds Growth Programme 2014-2020.

#### II.1.5) Estimated total value

Value excluding VAT: £285,000

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.2) Description

#### II.2.2) Additional CPV code(s)

• 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### II.2.3) Place of performance

#### **NUTS** codes

• UKE32 - Sheffield

#### II.2.4) Description of the procurement

We are looking to appoint a small team of consultants / business advisors to support the reopening of the local economy successfully and safely on behalf of Sheffield City Council for the Welcome Back Fund (WBF) Project.

The project builds on the existing Reopening High Streets Safely Fund (RHSSF) and is part-funded by the England European Regional Development Fund as part of the European Structural and Investment Funds Growth Programme 2014-2020.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 75%

Price - Weighting: 25

#### II.2.6) Estimated value

Value excluding VAT: £285,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 March 2022

This contract is subject to renewal

Nο

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: Yes

Identification of the project

The procurement is related to a project and/or programme financed by European Union funds: yes Identification of the project: European Structural and Investment Funds Growth Programme 2014-2020.

# Section IV. Procedure

#### **IV.1) Description**

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

## IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

30 June 2021

Local time

4:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Sheffield City Council

Sheffield

Country

United Kingdom