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Tender

## **City Centre & District Centre Business Information Officers**

Sheffield City Council

F02: Contract notice

Notice identifier: 2021/S 000-014961

Procurement identifier (OCID): ocids-h6vhtk-02c1e5

Published 30 June 2021, 2:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield City Council

Level 8, East Wing, Moorfoot Building

Sheffield

S1 4PL

#### **Contact**

Ms Lucy Matthews

#### **Email**

[lucy.matthews@sheffield.gov.uk](mailto:lucy.matthews@sheffield.gov.uk)

#### **Telephone**

+44 1142053657

#### **Country**

United Kingdom

**NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

<https://www.sheffield.gov.uk/>

Buyer's address

<https://www.sheffield.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=aa688e45-a7d9-eb11-810c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=aa688e45-a7d9-eb11-810c-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

City Centre & District Centre Business Information Officers

Reference number

DN553751

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We are looking to appoint a small team of consultants / business advisors to support the reopening of the local economy successfully and safely on behalf of Sheffield City Council for the Welcome Back Fund (WBF) Project.

The project builds on the existing Reopening High Streets Safely Fund (RHSSF) and is part-funded by the England European Regional Development Fund as part of the European Structural and Investment Funds Growth Programme 2014-2020.

#### **II.1.5) Estimated total value**

Value excluding VAT: £285,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

#### **II.2.4) Description of the procurement**

We are looking to appoint a small team of consultants / business advisors to support the reopening of the local economy successfully and safely on behalf of Sheffield City Council for the Welcome Back Fund (WBF) Project.

The project builds on the existing Reopening High Streets Safely Fund (RHSSF) and is part-funded by the England European Regional Development Fund as part of the European Structural and Investment Funds Growth Programme 2014-2020.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75%

Price - Weighting: 25

#### **II.2.6) Estimated value**

Value excluding VAT: £285,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

End date

31 March 2022

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: Yes

Identification of the project

The procurement is related to a project and/or programme financed by European Union funds: yes Identification of the project: European Structural and Investment Funds Growth Programme 2014-2020.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 July 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

30 June 2021

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield City Council

Sheffield

Country

United Kingdom