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Tender

## **CoLP Tactical Firearms Training Facility - Structural and Civil Engineer Appointment**

The Mayor and Commonalty and Citizens of the City of London

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-014935

Procurement identifier (OCID): ocds-h6vhtk-05026e

Published 14 April 2025, 12:50pm

### **Scope**

### **Description**

The CoLC, in collaboration with CoLC of London Police (CoLP) are undertaking a project to build a Tactical Firearm Training Facility (TFTF). A suitable site owned by CoLC at Dagenham Dock has been identified. A feasibility study was undertaken to determine the viability of the site, to evaluate cost and programme differences as well as assessing the pros and cons of either a full traditional build approach or full modular scheme to provide the new TFTF. In conclusion, it was determined that a combination of both traditional and modular design solutions is to be considered as the favoured approach to provide the most efficient and operationally effective solution.

The design scheme produced during the feasibility study is to progress from RIBA stages 1 to 3, however elements of this design are incomplete and there is a requirement for the appointed design team to review the existing information/design and provide appropriate advice/expertise as to what extent the current packages are progressed further to provide a complete RIBA stage 1 and review then progress RIBA stage 2 and 3 design before commencing the RIBA stage 4.

This appointment is for Structural and Civil Engineer services which include the below core services:

- A. Attend: CoLC of London Corporation / Client Meetings, Regular Design Team Meetings, Cost Meetings, Risk Register Meetings, Planning Meetings, if necessary and other meetings.
- B. Provide the structural and civil engineering design for the project (including builders work in connection with Mechanical, Electrical and Lift Engineering).
- C. Design the Works to meet the CoLC's desired objectives and outputs.
- D. Ensure environmental considerations are taken into account and sustainable solutions are evaluated at each stage of design.
- E. Liaise with the Project Manager & Multi-Disciplinary Team, contribute to and maintain the Programme for the design, procurement and construction of the Project.
- F. Liaise with the Project Manager & Multi-Disciplinary Team and contribute to regular/monthly quality, progress and cost reports.
- G. Liaise with the Project Manager & Multi-Disciplinary Team, arrange for the preparation and maintenance of cash flow forecasts and other statements monitoring expenditure on the Project.

Individuals working on this project must have received their Non-Police Personal Vetting level 3 and Security Clearance.

Please see full scope of services within tender documents.

### **Total value (estimated)**

- £336,316 excluding VAT
- £403,579.20 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 23 June 2025 to 31 March 2026
- 9 months, 8 days

## **Main procurement category**

Services

## **CPV classifications**

- 71530000 - Construction consultancy services

## **Contract locations**

- UKI - London

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## **Participation**

### **Legal and financial capacity conditions of participation**

Please refer to tender documents.

### **Technical ability conditions of participation**

1. Vetting

This project requires all personnel involved to hold the appropriate security clearances due to the sensitive nature of the Tactical Firearms Training Facility. Please confirm and provide evidence that the individuals proposed to work on this project hold both of the following:

- Non-Police Personnel Vetting (NPPV) Level 3
- Security Clearance (SC)

Important:

- All clearances must be in-date and valid for the duration of the contract.
- Failure to provide full and sufficient evidence will result in an automatic Fail, and the supplier will be excluded from further evaluation.

## 2. Relevant Experience

Have you delivered the design of a Firing Range, including Ancillary Buildings and a Training Tower / Skills House, or are you currently doing so?

Important - Pass/Fail Requirement:

To pass, suppliers must provide at least one relevant example of a completed project involving a Firing Range and associated facilities (Training Tower / Skills House), preferably delivered within the last 10 years.

Failure to provide sufficient and relevant evidence will result in a Fail, and the supplier will be excluded from further evaluation

All bidders must be compliant with UK Living Wage.

Please see tender documents for other technical ability conditions of participation.

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

## **Submission**

### **Enquiry deadline**

2 May 2025, 5:00pm

### **Tender submission deadline**

9 May 2025, 12:00pm

### **Submission address and any special instructions**

This tendering exercise is being undertaken using the electronic tendering system 'City of London Corporation Sourcing & Contracts Portal' (<https://cityoflondon.ukp.app.jaggaer.com/>). Suppliers will need to register an interest on the system in order to participate and registration is free.

The estimated contract value given at sections 31 and 32 is for the full duration of the contract including the maximum possible extensions. The estimated annual contract value is therefore £103,582

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

**Award decision date (estimated)**

19 June 2025

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**Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Technical	Q1 - Method Statement 1 -Team and Resources Q2 - Method Statement 2 -Interpretation of Brief Q3 - Method Statement 3 -Design Development Management Q4 - Interview See full questions within tender documents	Quality	45%

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<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Commercial	Best (lowest) price receives the maximum score available in this section; the remaining bids receive a score pro rata to the best price using the following calculation: Lowest Net Price = $\frac{\text{maximum points}}{\text{Lowest Net Price}} \times \text{maximum points available Bidders Net Price}$ See pricing schedule within tender documents.	Cost	40%
Responsible Procurement	Q1 - Climate Action Q2 (a) - Social Value Q2 (B) - Social Value See full questions within tender documents.	Quality	15%

## Other information

## Payment terms

please refer to contract documents

## Description of risks to contract performance

The requirements are to provide the contracted services to the end of the works project. The contract may require modification in the event of project overrun to ensure continuation of service and technical expertise is retained from the appointed design team (for example to provide additional goods, services or works).

## Applicable trade agreements

- Government Procurement Agreement (GPA)

## Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

## Justification for not publishing a preliminary market engagement notice

Pre-market engagement was not conducted for this procurement due to the clearly defined nature of the requirement, which aligns with existing market capabilities and standards. The



procurement is being undertaken using an above-threshold open procedure under the Procurement Act, with appropriate vetting requirements and experience-based conditions of participation included in the tender.

Sufficient knowledge of the market was already available internally, based on previous procurements and sector-specific expertise, making it possible to develop robust and relevant documentation without the need for additional engagement. Given the urgency and resource considerations involved, it was deemed proportionate and efficient to proceed directly to tender.

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## **Contracting authority**

### **The Mayor and Commonalty and Citizens of the City of London**

- Public Procurement Organisation Number: PYQD-1693-MYXR

PO Box 270

City of London

EC2P 2EJ

United Kingdom

Telephone: 020 7606 3030

Email: [jemma.borland@cityoflondon.gov.uk](mailto:jemma.borland@cityoflondon.gov.uk)

Website: <https://www.cityoflondon.gov.uk>

Region: UKI43 - Haringey and Islington

Organisation type: Public authority - sub-central government