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Tender

## **Contract for Notice Processing System for the Operation of Civil Parking & Bus Lanes & Associated Services**

GATESHEAD COUNCIL

F02: Contract notice

Notice identifier: 2023/S 000-014895

Procurement identifier (OCID): ocids-h6vhtk-03cf52

Published 25 May 2023, 11:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

GATESHEAD COUNCIL

Regent Street

Gateshead

NE81HH

#### **Contact**

Fiona Jamieson

#### **Email**

[FionaJamieson@gateshead.gov.uk](mailto:FionaJamieson@gateshead.gov.uk)

#### **Telephone**

+44 1914335981

#### **Country**

United Kingdom

**Region code**

UKC22 - Tyneside

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.gateshead.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract for Notice Processing System for the Operation of Civil Parking & Bus Lanes & Associated Services

Reference number

DN602090

#### **II.1.2) Main CPV code**

- 98351110 - Parking enforcement services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Supply of maintenance of a Notice Processing System for the operation of Civil Parking, Bus Lane and other Moving Traffic Contraventions, including bus lane cameras, handheld terminals and associated hardware, as well as the provision of video footage review and mailing services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

#### **II.2.4) Description of the procurement**

The Council requires an appropriate system for the production and management of parking and bus lane PCNs, as well as environmental FPNs. The Council also operates civil bus lane enforcement using suitably mounted static ANPR cameras. The Council also operates a "camera car" which is used to issue PCNs for relevant contraventions.

(particularly outside schools and in bus stops). It is the intention that this new contract will include the notice processing system, the traffic cameras and the bureau service to review the footage and issue the PCNs for moving traffic offences.

The Council expect that the new contract will make provision for the contractor to review both bus lane and camera car footage and to issue PCNs, in line with Council requirements, as well as to print and post bulk items, such as Notice to Owners and Charge Certificates.

The Council accordingly seeks an experienced provider to provide the systems and equipment necessary to ensure parking, environmental, bus lane and, in the future, other moving traffic contraventions can be lawfully processed (particularly in accordance with Part 6 of the Traffic Management Act 2004) in an efficient manner. This would include the notice processing system, reporting software, handheld devices and SIM cards, type-approved bus lane cameras, a type-approved mobile CCTV system and car

UK Government guidance, in relation to England, is available. It includes (but is not limited to) the following:

<https://www.gov.uk/government/publications/civil-enforcement-of-parking-contraventions/guidance-for-local-authorities-on-enforcing-parking-restrictions>; and

<https://www.gov.uk/government/publications/bus-lane-and-moving-traffic-enforcement-outside-london>

<https://www.legislation.gov.uk/ukxi/2005/2756/made>

<https://www.gov.uk/government/publications/code-of-practice-on-litter-and-refuse>

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

29 June 2023

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Gateshead Council

Gateshead

Country

United Kingdom