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Tender

# Home ownership Shared Equity Administration and Aftersales

Scottish Government

F02: Contract notice

Notice identifier: 2023/S 000-014884

Procurement identifier (OCID): ocds-h6vhtk-03cf49

Published 25 May 2023, 11:07am

# **Section I: Contracting authority**

## I.1) Name and addresses

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Email**

ross.cameron@gov.scot

#### **Telephone**

+44 1412420133

## Country

**United Kingdom** 

#### **NUTS** code

UKM - Scotland

#### Internet address(es)

Main address

http://www.scotland.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA1048 2

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html

## I.4) Type of the contracting authority

Ministry or any other national or federal authority

## I.5) Main activity

General public services

# **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Home ownership Shared Equity Administration and Aftersales

Reference number

Case/608314

#### II.1.2) Main CPV code

• 75123000 - Administrative housing services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Scottish Government has a requirement to place a contract with an external service provider for the provision of Home ownership Shared Equity Administration and Aftersales Services.

#### II.1.5) Estimated total value

Value excluding VAT: £4,400,000

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.2) Description

#### II.2.2) Additional CPV code(s)

75123000 - Administrative housing services

#### II.2.3) Place of performance

**NUTS** codes

· UKM - Scotland

#### II.2.4) Description of the procurement

The Scottish Government has a requirement to place a contract with an external service provider for the provision of Home ownership Shared Equity Administration and Aftersales Services.

This included the Government's Open Market Shared Equity scheme (OMSE). The scheme aims to help first time buyers and priority access groups on low to moderate incomes to purchase a property on the open market. It is a targeted scheme for affordable homes and people on low to moderate incomes.

Every home purchased with assistance from a Scottish Government shared equity scheme will require one or more after sales transactions to be completed over the time period Scottish Ministers hold an equity stake in a property which would include (list not exhaustive):

- Sale of a property
- Additional Secured Lending
- Addition/Removal of a person from title
- Permission for home improvement requiring planning

permission

- Re-mortgage of property
- Purchase of some or all of Scottish Ministers equity stake (tranching up)

The after sales transactions which sit within this contract will be for the following schemes:

- First Home Fund
- Open Market Shared Equity Scheme
- Homestake
- The option to take on additional work for New Supply Shared Equity (NSSE) and NSSE with Developers where the responsible RSL do not wish to carry out after sales work for these schemes
- -Help to Buy Aftersales will fold into this contract when the current contract ends in March 2024

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### II.2.6) Estimated value

Value excluding VAT: £4,400,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Purchaser may, by giving notice to the Service Provider, extend the period of the Contract to a date falling no later than 30 September 2031. Subject to that constraint, the Purchaser may extend the period of the Contract on more than one occasion.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

This contract may also incorporate any Future Home Ownership Schemes which require administrative agents in place to deliver, an example of this may be the work that comes out of the Rural Highland and Islands Action Plan (RHIAP).

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

## III.1.2) Economic and financial standing

List and brief description of selection criteria

SPD 4B.4 -

Bidders must demonstrate a Current Ratio of no less than 1.0 in each of the last two financial years. Current Ratio will be calculated as follows:

Total current assets divided by Total current liabilities.

There must be no qualification or contra-indication from any evidence provided in support of the bidders economic and financial standing.

SPD 4B.5 -

The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover

indicated below:

Professional Risk Indemnity: in the sum of not less than 2 Million GBP.

Employer's (Compulsory) Liability: in accordance with any legal obligation for the time being in force but in any event in the sum of not

less than Five million pounds 5 Million GBP.

Public Liability: in the sum of not less than 2 Million GBP.

Such insurance must be maintained for the duration of the Contract and for a minimum of 5 years following the expiry or termination of the Contract.

#### III.1.3) Technical and professional ability

List and brief description of selection criteria

SPD 4C.1.2 Tenderers must provide an overview and 1 examples which demonstrate their experience in providing similar services.

SPD 4C.4 -

Bidders must provide a statement of the relevant supply chain management and/or tracking systems used.

SPD 4C.10 -

Bidders are required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

## III.2) Conditions related to the contract

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

# Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 June 2023

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

28 June 2023

Local time

12:00pm

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24258. For more information see:

http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343

A sub-contract clause has been included in this contract. For more information see: <a href="http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363">http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363</a>

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

As detailed within Schedule 1 (Specification) Section 13.

(SC Ref:733105)

## VI.4) Procedures for review

#### VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

EH11LB

Country

**United Kingdom** 

Internet address

www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court