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Tender

## **YPO - 001133 Office Furniture Products**

YPO

F02: Contract notice

Notice identifier: 2022/S 000-014862

Procurement identifier (OCID): ocds-h6vhtk-0340b4

Published 27 May 2022, 11:17am

The closing date and time has been changed to:

**6 July 2022, 2:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

YPO

41 Industrial Park

Wakefield

WF2 0XE

#### **Contact**

Contracts Team

#### **Email**

[Contracts@ypo.co.uk](mailto:Contracts@ypo.co.uk)

**Telephone**

+44 01924664685

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com/register?ReadForm>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/register?ReadForm>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/register?ReadForm>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

YPO - 001133 Office Furniture Products

Reference number

001133

#### **II.1.2) Main CPV code**

- 39100000 - Furniture

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

YPO are looking for Providers to be appointed onto a Framework Agreement for the supply of Office Furniture Products. This Framework is designed to allow YPO to meet the needs of all public sector organisations by establishing an agreement for Providers to deliver to YPO customers on a direct basis whereby the end customer places the order with YPO and YPO places the order with the Provider, but the Provider delivers direct to the end customer.

#### **II.1.5) Estimated total value**

Value excluding VAT: £9,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

## Lot 1 - Office Furniture Products – 24-hour delivery

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 39100000 - Furniture

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 1 Office Furniture 24h delivery – covering office chairs, tables, wooden storage and metal storage etc.

Provider(s) are required to be able to supply and deliver (in to ground floor, undercover, location) on to customers individual sites throughout the UK a full range of office furniture products within 24-hours of order receipt (Monday – Friday, orders sent on Friday should be delivered on the next available working day).

### **II.2.5) Award criteria**

Quality criterion - Name: Service / Weighting: 30%

Quality criterion - Name: Social Value/Sustainability / Weighting: 10%

Price - Weighting: 60%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2023

End date

31 December 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this Framework will be subject to renewal after 3.5 years from the commencement date

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend for an additional 12 months. The first decision to extend the Framework period will be taken by the end of May 2024 and will be dependent on satisfactory completion of all aspects of the Framework and any Call-off Contracts to date, the current market conditions for this category and YPO's contracting structures. The maximum Framework period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Office Furniture Products

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 39100000 - Furniture

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 2 Office Furniture complete products solutions – covering office chairs, office tables, wooden storage, metal storage, breakout soft seating and reception furniture.

Provider(s) are required to be able to supply, deliver and install in to customers individual sites throughout the UK a full range of office furniture products. On delivery of an item, it is the Providers responsibly to remove / dispose of the packaging.

Product ranges incorporating (but not limited to) workstations, storage, swivel chairs, breakout, and meeting furniture.

### **II.2.5) Award criteria**

Quality criterion - Name: Service / Weighting: 30%

Quality criterion - Name: Social Value /Sustainability / Weighting: 10%

Price - Weighting: 60%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2023

End date

31 December 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this Framework will be subject to renewal after 3.5 years from the commencement date

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend for an additional 12 months. The first decision to extend the Framework period will be taken by the end of May 2024 and will be dependent on satisfactory completion of all aspects of the Framework and any Call-off Contracts to date, the current market conditions for this category and YPO's contracting structures. The maximum Framework period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Office Furniture Products – Home Working Items

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 39100000 - Furniture

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 3 Home Working Furniture – covering office chairs, tables, wooden storage, metal

storage etc

Provider(s) are required to be able to supply and deliver on to customers individual sites throughout the UK a full range of office furniture products. Providers should have multiple delivery options within this Lot including (but not limited to) delivery to individual homes or delivery to central locations.

Items may be delivered flat pack for self-assembly but must include the relevant tools and instructions needed.

Product ranges incorporating (but not limited to) workstations, storage, swivel chairs, breakout, and meeting furniture.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service / Weighting: 30%

Quality criterion - Name: Social Value /Sustainability / Weighting: 10%

Price - Weighting: 60%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2023

End date

31 December 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this Framework will be subject to renewal after 3.5 years from the commencement date

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend for an additional 12 months. The first decision to extend the Framework period will be taken by the end of May 2024 and will be dependent on satisfactory completion of all aspects of the Framework and any Call-off Contracts to date, the current market conditions for this category and YPO's contracting structures. The maximum Framework period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Organisations must ensure that they are not in breach of any of the mandatory or discretionary exclusions contained in Regulation 57 of the Public Contracts Regulations 2015. Please refer to the Tender Documentation/Online Tender located on our E-Procurement system. The web address can be found under 'Procurement Documents' in the 'Communication' section of this notice.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please refer to the Framework Agreement Terms and Conditions located in our E-Procurement system. The web address can be found under 'Procurement Documents' in the 'Communication' Section in this notice.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

4 July 2022

Local time

12:00pm

Changed to:

Date

6 July 2022

Local time

2:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

4 July 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: There is a possibility that this Framework will be subject to renewal after 3.5 years from the commencement date

### **VI.3) Additional information**

YPO are purchasing on behalf of other contracting authorities. Please see the below link for details: <https://www.ypo.co.uk/about/customers/permmissible-users>

YPO will incorporate a standstill period at the point of notification of the award of the contract is provided to all bidders. The standstill period will be for a minimum of 10 calendar days and provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contract Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom