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Tender

## **DDP115 Provision of Cash Collection Service**

Derbyshire Dales District Council

F02: Contract notice

Notice identifier: 2023/S 000-014851

Procurement identifier (OCID): ocds-h6vhtk-03cf34

Published 24 May 2023, 5:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Derbyshire Dales District Council

Town Hall

Matlock

DE4 3NN

#### **Contact**

Mrs Ellena Outram

#### **Email**

[Ellena.Outram@derbyshire.gov.uk](mailto:Ellena.Outram@derbyshire.gov.uk)

#### **Telephone**

+44 1629

#### **Country**

United Kingdom

**Region code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<http://www.derbyshiredales.gov.uk/>

Buyer's address

<http://www.derbyshiredales.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=93ed00aa-4afa-ed11-8122-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert?advertId=93ed00aa-4afa-ed11-8122-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DDP115 Provision of Cash Collection Service

Reference number

DN671816

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council is seeking to procure a Cash Management Service from a Security Industry Authority approved contractor to consist of the collection, counting, reconciliation and banking of monies from designated Council Offices, 'pay and display' car park ticket machines and public toilet entry turnstiles in the District of Derbyshire Dales.

#### **II.1.5) Estimated total value**

Value excluding VAT: £230,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

#### **II.2.4) Description of the procurement**

The Council is seeking to procure a Cash Management Service from a Security Industry

Authority approved contractor to consist of the collection, counting, reconciliation and banking of monies from designated Council Offices, 'pay and display' car park ticket machines and public toilet entry turnstiles in the District of Derbyshire Dales.

#### **II.2.5) Award criteria**

Quality criterion - Name: Response to specification/scope / Weighting: 30

Price - Weighting: 70

#### **II.2.6) Estimated value**

Value excluding VAT: £230,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract is for an initial period of 3 years with the option to extend for a one year period

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per tender documentation

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 June 2023

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

22 June 2023

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derbyshire Dales District Council

Town Hall, Bank Road

Matlock

DE4 3NN

Email

[ellena.outram@derbyshire.gov.uk](mailto:ellena.outram@derbyshire.gov.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum 10 calendar days (or 15 if non-electronic or fax methods used) standstill period at the point information on the award of the contract is communicated to the relevant economic operators. Debriefing by the Council shall be in accordance with the Public Contracts Regulation 2015 (as amended) 5 / 5 (the

Regulations). Such information should be requested from the addressee in Section 1.1). If an

appeal regarding the award of the contract has not been successfully resolved the

Regulations provide for the aggrieved parties who are of the opinion that they have been harmed or are at risk of harm by a breach of the Regulations, to take action in the High Court

(England, Wales and Northern Ireland). Any such action must be brought as soon as possible.