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Tender

DDP115 Provision of Cash Collection Service

Derbyshire Dales District Council

F02: Contract notice

Notice identifier: 2023/S 000-014851

Procurement identifier (OCID): ocds-h6vhtk-03cf34

Published 24 May 2023, 5:09pm

Section I: Contracting authority

I.1) Name and addresses

Derbyshire Dales District Council

Town Hall

Matlock

DE4 3NN

Contact

Mrs Ellena Outram

Email

Ellena.Outram@derbyshire.gov.uk

Telephone

+44 1629

Country

United Kingdom

Region code

UKF1 - Derbyshire and Nottinghamshire

Internet address(es)

Main address

<http://www.derbyshiredales.gov.uk/>

Buyer's address

<http://www.derbyshiredales.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=93ed00aa-4afa-ed11-8122-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert?advertId=93ed00aa-4afa-ed11-8122-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

DDP115 Provision of Cash Collection Service

Reference number

DN671816

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council is seeking to procure a Cash Management Service from a Security Industry Authority approved contractor to consist of the collection, counting, reconciliation and banking of monies from designated Council Offices, 'pay and display' car park ticket machines and public toilet entry turnstiles in the District of Derbyshire Dales.

II.1.5) Estimated total value

Value excluding VAT: £230,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

II.2.4) Description of the procurement

The Council is seeking to procure a Cash Management Service from a Security Industry

Authority approved contractor to consist of the collection, counting, reconciliation and banking of monies from designated Council Offices, 'pay and display' car park ticket machines and public toilet entry turnstiles in the District of Derbyshire Dales.

II.2.5) Award criteria

Quality criterion - Name: Response to specification/scope / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £230,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract is for an initial period of 3 years with the option to extend for a one year period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per tender documentation

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 June 2023

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 June 2023

Local time

11:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Derbyshire Dales District Council

Town Hall, Bank Road

Matlock

DE4 3NN

Email

ellena.outram@derbyshire.gov.uk

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum 10 calendar days (or 15 if non-electronic or fax methods used) standstill period at the point information on the award of the contract is communicated to the relevant economic operators. Debriefing by the Council shall be in accordance with the Public Contracts Regulation 2015 (as amended) 5 / 5 (the

Regulations). Such information should be requested from the addressee in Section 1.1). If an

appeal regarding the award of the contract has not been successfully resolved the

Regulations provide for the aggrieved parties who are of the opinion that they have been harmed or are at risk of harm by a breach of the Regulations, to take action in the High Court

(England, Wales and Northern Ireland). Any such action must be brought as soon as possible.