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Planning

Pre-Market Engagement for Hybrid Mail Solutions

Flintshire County Council
Denbighshire County Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-014844

Procurement identifier (OCID): ocids-h6vhtk-04585b

Published 9 May 2024, 3:09pm

Section I: Contracting authority

I.1) Name and addresses

Flintshire County Council

County Hall, Mold

Flintshire

CH7 6NA

Email

procurement@flintshire.gov.uk

Telephone

+44 1352701814

Country

United Kingdom

NUTS code

UKL23 - Flintshire and Wrexham

Internet address(es)

Main address

<https://www.flintshire.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0419

I.1) Name and addresses

Denbighshire County Council

Wynnstay Road

Ruthin

LL15 1YN

Email

procurement@denbighshire.gov.uk

Telephone

+44 1824712612

Country

United Kingdom

NUTS code

UKL13 - Conwy and Denbighshire

Internet address(es)

Main address

<https://www.denbighshire.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0280

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Pre-Market Engagement for Hybrid Mail Solutions

II.1.2) Main CPV code

- 64110000 - Postal services

II.1.3) Type of contract

Services

II.1.4) Short description

Denbighshire and Flintshire County Councils (The Authorities) are looking to engage with the market for their hybrid mail requirements. The Authorities current have contracts in place which end in 2025.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 64110000 - Postal services
- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire County Council and Denbighshire County Council

II.2.4) Description of the procurement

Denbighshire and Flintshire County Councils (The Authorities) are looking to engage with the market for their hybrid mail requirements. The Authorities current have contracts in place which end in 2025.

The Authorities are already seeing the benefits of Hybrid Mail which allow them to print, post and deliver letters and correspondence. The current solutions also allow for bulk mailings i.e large print batches of post or mail items to a large number of different recipients. Some of the functionality that is currently used within the Authorities are:

- end-to-end data and print services by handling data files in a variety of formats using secure file transfer protocols, writing print routines and overlays for fixed and variable data to fully automate data and print processing.
- Providing data matching technology to handle personalised mailings and leaflet inserts.
- Litho and digital printing capabilities
- Ability to send text only data streams in differing formats
- Ability to send adhoc emails/sms to customers without then signing up to the service permanently and ability to opt out completely from email/sms delivery
- Ability to obtain management reports of success of email/sms delivery

If you are able to provide hybrid mail solutions to cover ad-hoc and bulk mail please email a brief summary of your functionality and related additional services to procurement@denbighshire.gov.uk by Friday 17th May 2024. The Authorities will be looking to invite suppliers to demonstrate at a later date.

Note: We are only seeking engagement with suppliers who can already provide Hybrid Mail including ad-hoc and bulk mailings. We are not looking to establish a development relationship with suppliers.

II.3) Estimated date of publication of contract notice

1 July 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=141331.

(WA Ref:141331)