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#### Contract

# **Provision of Secure/Confidential Document Shredding**

Angus Council
Dundee City Council
Perth & Kinross Council

F03: Contract award notice

Notice identifier: 2023/S 000-014815

Procurement identifier (OCID): ocds-h6vhtk-03aeea

Published 24 May 2023, 2:37pm

## **Section I: Contracting authority**

## I.1) Name and addresses

**Angus Council** 

Angus House, Orchardbank Business Park

Forfar

**DD8 1AN** 

#### **Email**

Procurement@angus.gov.uk

#### **Telephone**

+44 3452777778

#### Country

**United Kingdom** 

#### **NUTS** code

UKM71 - Angus and Dundee City

#### Internet address(es)

Main address

http://www.angus.gov.uk/

Buyer's address

 $\underline{https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0023}\\ \underline{6}$ 

## I.1) Name and addresses

**Dundee City Council** 

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

#### **Email**

eprocurement@dundeecity.gov.uk

## **Telephone**

+44 1382434000

Fax

+44 1382433045

#### Country

**United Kingdom** 

#### **NUTS** code

UKM71 - Angus and Dundee City

#### Internet address(es)

Main address

www.dundeecity.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0022

## I.1) Name and addresses

Perth & Kinross Council

2 High Street

Perth

PH1 5PH

#### **Email**

contracts@pkc.gov.uk

## Telephone

+44 1738475000

Fax

+44 1382433045

## Country

**United Kingdom** 

### **NUTS** code

UKM77 - Perth & Kinross and Stirling

### Internet address(es)

Main address

#### http://www.pkc.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0037

## I.2) Information about joint procurement

The contract involves joint procurement

### I.4) Type of the contracting authority

Regional or local authority

### I.5) Main activity

General public services

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Provision of Secure/Confidential Document Shredding

Reference number

AC/22-043-HDIB

#### II.1.2) Main CPV code

• 90511400 - Paper collecting services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Provision of Secure/Confidential Document Shredding and uplift for Angus Council. Secure vaults/consoles to be provided by contractor for scheduled monthly uplifts at

various establishments listed in Appendix 6. Ad hoc uplifts to be carried out in a reasonable timeframe. It should be noted that the requirements may vary over the period of the contract depending on business demands.

This notice is being placed on behalf of Angus Council. Any resultant framework agreement will be available, with the agreement of the Council, for use by other Scottish contracting authorities, or its agents – most likely Dundee City Council and or Perth & Kinross Council.

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £45,000

#### II.2) Description

#### II.2.2) Additional CPV code(s)

- 90510000 Refuse disposal and treatment
- 90514000 Refuse recycling services
- 90500000 Refuse and waste related services
- 90513000 Non-hazardous refuse and waste treatment and disposal services
- 79500000 Office-support services

#### II.2.3) Place of performance

**NUTS** codes

UKM71 - Angus and Dundee City

Main site or place of performance

Angus although Dundee City Council and Perth City Council are permitted to use this framework also.

#### II.2.4) Description of the procurement

We are seeking to establish a Single Supplier Framework for the Provision of Secure/Confidential Document Shredding and uplift for Angus Council. Secure vaults/consoles to be provided by contractor for scheduled monthly uplifts at various

establishments listed in Appendix 6. Provision for ad hoc bulk bag collections from various sites, suitable bags/containers for such collections to be supplied by the contractor free of charge. Ad hoc uplifts to be carried out in a reasonable timeframe. It should be noted that the requirements may vary over the period of the contract depending on business demands.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

#### **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: 2023/S 000-006679

## Section V. Award of contract

#### **Contract No**

AC/22/043/HDIB

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

16 May 2023

#### V.2.2) Information about tenders

Number of tenders received: 8

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

**Shred Station** 

Osborne House, Wendover Road

Norwich

**NR13 6LH** 

Telephone

+44 7552808016

Country

## **United Kingdom**

NUTS code

• UK - United Kingdom

The contractor is an SME

Yes

# V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £120,000

Total value of the contract/lot: £45,000

# **Section VI. Complementary information**

## VI.3) Additional information

(SC Ref:733165)

## VI.4) Procedures for review

VI.4.1) Review body

Forfar Sheriff Court

Sheriff Court House, Market Street

Forfar

DD8 3LA

Email

forfar@scotcourts.gov.uk

Telephone

+44 1307462186

Country

**United Kingdom** 

Internet address

www.scotcourts.gov.uk

## VI.4.2) Body responsible for mediation procedures

Single Point of Enquiry (SPoE) Scottish Government Procurement and Commercial Division,

The Scottish Government, 7th Floor, 5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email
spoeprocurement@gov.scot
Telephone
+44 1412425466
Country
United Kingdom
Internet address
www.gov.scot
VI.4.4) Service from which information about the review procedure may be obtained
Angus Council
Angus House, Orchardbank Business Park
Forfar
DD8 1AP
Email
Procurement@angus.gov.uk
Telephone
+44 3452777778
Country
United Kingdom
Internet address
www.angus.gov.uk