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Contract

## **Provision of Secure/Confidential Document Shredding**

Angus Council  
Dundee City Council  
Perth & Kinross Council

F03: Contract award notice  
Notice identifier: 2023/S 000-014815  
Procurement identifier (OCID): ocds-h6vhtk-03aeea  
Published 24 May 2023, 2:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Angus Council  
  
Angus House, Orchardbank Business Park  
  
Forfar  
  
DD8 1AN

#### **Email**

[Procurement@angus.gov.uk](mailto:Procurement@angus.gov.uk)

#### **Telephone**

+44 3452777778

#### **Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

<http://www.angus.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00236](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00236)

**I.1) Name and addresses**

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

**Email**

[eprocurement@dundeecity.gov.uk](mailto:eprocurement@dundeecity.gov.uk)

**Telephone**

+44 1382434000

**Fax**

+44 1382433045

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

[www.dundeecity.gov.uk](http://www.dundeecity.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

**I.1) Name and addresses**

Perth & Kinross Council

2 High Street

Perth

PH1 5PH

**Email**

[contracts@pkc.gov.uk](mailto:contracts@pkc.gov.uk)

**Telephone**

+44 1738475000

**Fax**

+44 1382433045

**Country**

United Kingdom

**NUTS code**

UKM77 - Perth & Kinross and Stirling

**Internet address(es)**

Main address

<http://www.pkc.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00372](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00372)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Secure/Confidential Document Shredding

Reference number

AC/22-043-HDIB

#### **II.1.2) Main CPV code**

- 90511400 - Paper collecting services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of Secure/Confidential Document Shredding and uplift for Angus Council.  
Secure vaults/containers to be provided by contractor for scheduled monthly uplifts at

various establishments listed in Appendix 6. Ad hoc uplifts to be carried out in a reasonable timeframe. It should be noted that the requirements may vary over the period of the contract depending on business demands.

This notice is being placed on behalf of Angus Council. Any resultant framework agreement will be available, with the agreement of the Council, for use by other Scottish contracting authorities, or its agents – most likely Dundee City Council and or Perth & Kinross Council.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £45,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90510000 - Refuse disposal and treatment
- 90514000 - Refuse recycling services
- 90500000 - Refuse and waste related services
- 90513000 - Non-hazardous refuse and waste treatment and disposal services
- 79500000 - Office-support services

#### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Angus although Dundee City Council and Perth City Council are permitted to use this framework also.

#### **II.2.4) Description of the procurement**

We are seeking to establish a Single Supplier Framework for the Provision of Secure/Confidential Document Shredding and uplift for Angus Council. Secure vaults/consoles to be provided by contractor for scheduled monthly uplifts at various

establishments listed in Appendix 6. Provision for ad hoc bulk bag collections from various sites, suitable bags/containers for such collections to be supplied by the contractor free of charge. Ad hoc uplifts to be carried out in a reasonable timeframe. It should be noted that the requirements may vary over the period of the contract depending on business demands.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-006679](#)

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## **Section V. Award of contract**

### **Contract No**

AC/22/043/HDIB

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

16 May 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Shred Station

Osborne House, Wendover Road

Norwich

NR13 6LH

Telephone

+44 7552808016

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £120,000

Total value of the contract/lot: £45,000



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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:733165)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Forfar Sheriff Court

Sheriff Court House, Market Street

Forfar

DD8 3LA

Email

[forfar@scotcourts.gov.uk](mailto:forfar@scotcourts.gov.uk)

Telephone

+44 1307462186

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk](http://www.scotcourts.gov.uk)

#### **VI.4.2) Body responsible for mediation procedures**

Single Point of Enquiry (SPoE) Scottish Government Procurement and Commercial Division,

The Scottish Government, 7th Floor, 5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

[spoeprocurement@gov.scot](mailto:spoeprocurement@gov.scot)

Telephone

+44 1412425466

Country

United Kingdom

Internet address

[www.gov.scot](http://www.gov.scot)

**VI.4.4) Service from which information about the review procedure may be obtained**

Angus Council

Angus House, Orchardbank Business Park

Forfar

DD8 1AP

Email

[Procurement@angus.gov.uk](mailto:Procurement@angus.gov.uk)

Telephone

+44 3452777778

Country

United Kingdom

Internet address

[www.angus.gov.uk](http://www.angus.gov.uk)