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Contract

Provision of Secure/Confidential Document Shredding

Angus Council
Dundee City Council
Perth & Kinross Council

F03: Contract award notice
Notice identifier: 2023/S 000-014815
Procurement identifier (OCID): ocds-h6vhtk-03aeea
Published 24 May 2023, 2:37pm

Section I: Contracting authority

I.1) Name and addresses

Angus Council

Angus House, Orchardbank Business Park

Forfar

DD8 1AN

Email

Procurement@angus.gov.uk

Telephone

+44 3452777778

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

<http://www.angus.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00236

I.1) Name and addresses

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

Email

eprocurement@dundeecity.gov.uk

Telephone

+44 1382434000

Fax

+44 1382433045

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

www.dundeeecity.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220

I.1) Name and addresses

Perth & Kinross Council

2 High Street

Perth

PH1 5PH

Email

contracts@pkc.gov.uk

Telephone

+44 1738475000

Fax

+44 1382433045

Country

United Kingdom

NUTS code

UKM77 - Perth & Kinross and Stirling

Internet address(es)

Main address

<http://www.pkc.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00372

I.2) Information about joint procurement

The contract involves joint procurement

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Secure/Confidential Document Shredding

Reference number

AC/22-043-HDIB

II.1.2) Main CPV code

- 90511400 - Paper collecting services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Secure/Confidential Document Shredding and uplift for Angus Council. Secure vaults/consols to be provided by contractor for scheduled monthly uplifts at

various establishments listed in Appendix 6. Ad hoc uplifts to be carried out in a reasonable timeframe. It should be noted that the requirements may vary over the period of the contract depending on business demands.

This notice is being placed on behalf of Angus Council. Any resultant framework agreement will be available, with the agreement of the Council, for use by other Scottish contracting authorities, or its agents – most likely Dundee City Council and or Perth & Kinross Council.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £45,000

II.2) Description

II.2.2) Additional CPV code(s)

- 90510000 - Refuse disposal and treatment
- 90514000 - Refuse recycling services
- 90500000 - Refuse and waste related services
- 90513000 - Non-hazardous refuse and waste treatment and disposal services
- 79500000 - Office-support services

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Angus although Dundee City Council and Perth City Council are permitted to use this framework also.

II.2.4) Description of the procurement

We are seeking to establish a Single Supplier Framework for the Provision of Secure/Confidential Document Shredding and uplift for Angus Council. Secure vaults/consoles to be provided by contractor for scheduled monthly uplifts at various

establishments listed in Appendix 6. Provision for ad hoc bulk bag collections from various sites, suitable bags/containers for such collections to be supplied by the contractor free of charge. Ad hoc uplifts to be carried out in a reasonable timeframe. It should be noted that the requirements may vary over the period of the contract depending on business demands.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-006679](#)

Section V. Award of contract

Contract No

AC/22/043/HDIB

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 May 2023

V.2.2) Information about tenders

Number of tenders received: 8

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Shred Station

Osborne House, Wendover Road

Norwich

NR13 6LH

Telephone

+44 7552808016

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £120,000

Total value of the contract/lot: £45,000

Section VI. Complementary information

VI.3) Additional information

(SC Ref:733165)

VI.4) Procedures for review

VI.4.1) Review body

Forfar Sheriff Court

Sheriff Court House, Market Street

Forfar

DD8 3LA

Email

forfar@scotcourts.gov.uk

Telephone

+44 1307462186

Country

United Kingdom

Internet address

www.scotcourts.gov.uk

VI.4.2) Body responsible for mediation procedures

Single Point of Enquiry (SPoE) Scottish Government Procurement and Commercial Division,

The Scottish Government, 7th Floor, 5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

spoeprocurement@gov.scot

Telephone

+44 1412425466

Country

United Kingdom

Internet address

www.gov.scot

VI.4.4) Service from which information about the review procedure may be obtained

Angus Council

Angus House, Orchardbank Business Park

Forfar

DD8 1AP

Email

Procurement@angus.gov.uk

Telephone

+44 3452777778

Country

United Kingdom

Internet address

www.angus.gov.uk