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Tender

## **Fuel Card Service Contract**

Jigsaw Homes Group

F02: Contract notice

Notice identifier: 2022/S 000-014806

Procurement identifier (OCID): ocds-h6vhtk-03407c

Published 26 May 2022, 4:50pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Jigsaw Homes Group

Cavendish 249, Cavendish Street

Ashton-under-Lyne

OL6 7AT

#### **Contact**

Jason Pears

#### **Email**

[Jason.Pears@jigsawhomes.org.uk](mailto:Jason.Pears@jigsawhomes.org.uk)

#### **Telephone**

+44 1613312192

#### **Country**

United Kingdom

**NUTS code**

UKD - North West (England)

**National registration number**

IP29433R

**Internet address(es)**

Main address

<http://www.jigsawhomes.org.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA8761](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA8761)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA8761](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA8761)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA8761](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA8761)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA8761](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA8761)

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Fuel Card Service Contract

Reference number

JIG/Fuel/2022

#### **II.1.2) Main CPV code**

- 30163100 - Agency fuel cards

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Jigsaw Homes Group has three operational areas which are as follows;

- Jigsaw Homes North (Lancashire/Merseyside/Cheshire/Manchester)
- Jigsaw Homes Midlands (East Midlands)
- Jigsaw Homes Tameside (Greater Manchester)

The Fuel Card provider shall be required to have the experience, knowledge, infrastructure and customer necessary to be able to facilitate all Jigsaw Homes Group sites and requirements set out in this Tender document.

The current service is managed by two different Fuel Card providers and the purpose of this tender is to select a single service provider to ensure consistency and efficiency across all the Jigsaw Homes Group regions.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)
- UKD3 - Greater Manchester
- UKD7 - Merseyside
- UKD6 - Cheshire
- UKF - East Midlands (England)

Main site or place of performance

North West of England, Greater Manchester, Merseyside, Cheshire & East Midlands

### **II.2.4) Description of the procurement**

Jigsaw Homes Group has three operational areas which are as follows;

- Jigsaw Homes North (Lancashire/Merseyside/Cheshire/Manchester)
- Jigsaw Homes Midlands (East Midlands)
- Jigsaw Homes Tameside (Greater Manchester)

The Fuel Card provider shall be required to have the experience, knowledge, infrastructure and customer necessary to be able to facilitate all Jigsaw Homes Group sites and requirements set out in this Tender document.

The current service is managed by two different Fuel Card providers and the purpose of this tender is to select a single service provider to ensure consistency and efficiency across all the Jigsaw Homes Group regions.

JHG collectively over the three regions current have circa 400No fuel cards to purchase fuel and vehicle products only such as Adblue, Windscreen Wash, Oil and typically JHG use in excess of 500,000 litres per annum based on the last financial year 2021/2022.

The successful Fuel Card Company will be expected to mobilise to our timescale and be operational by 1st August 2022 on an initial three year contract with an additional one year extension subject to performance.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality Questions / Weighting: 30

Price - Weighting: 70

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

A one year extension subject to performance.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see attached Tender documentation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 June 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

24 June 2022

Local time

12:00pm

Place

Turner House, 56 King Street, Leigh

Information about authorised persons and opening procedure

JHG - Chief Executives Office

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=226408](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=226408).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:226408)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>