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Tender

## **BHCC HP Housing Adaptations Framework 2021**

Brighton and Hove City Council

F02: Contract notice

Notice identifier: 2021/S 000-014798

Procurement identifier (OCID): ocds-h6vhtk-02c141

Published 29 June 2021, 11:02am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Brighton and Hove City Council

Hove Town Tall, Norton Road

Hove

BN3 3BQ

#### **Contact**

Mrs Claire Hutchinson

#### **Email**

[Claire.Hutchinson@brighton-hove.gov.uk](mailto:Claire.Hutchinson@brighton-hove.gov.uk)

#### **Country**

United Kingdom

## **NUTS code**

UKJ21 - Brighton and Hove

## **Internet address(es)**

Main address

<https://www.brighton-hove.gov.uk/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BHCC HP Housing Adaptations Framework 2021

Reference number

BHCC - 032874

#### **II.1.2) Main CPV code**

- 45000000 - Construction work

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

The Housing Adaptations Service of the Council provides major adaptations works to individuals using the Council's Housing Adaptations Service ("Service Users") (defined as those costing over £1,000 excluding VAT). The focus of the Works under the Framework Agreement will be the provision of Works in Council owned properties. However, Works in private properties will be required as part of the Disabled Facilities Grant scheme (DFG). Works will be based on what has been recommended as necessary and appropriate for the disabled person by the Occupational Therapist (OT) and must also be considered necessary and appropriate in line with the Housing Grants, Construction and Regeneration Act 1996. Work may also be ordered under local discretionary DFG policies.

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

**II.2.2) Additional CPV code(s)**

- 45000000 - Construction work
- 45300000 - Building installation work
- 45400000 - Building completion work

**II.2.3) Place of performance**

NUTS codes

- UKJ21 - Brighton and Hove

**II.2.4) Description of the procurement**

The Housing Adaptations Service of the Council provides major adaptations works to individuals using the Council's Housing Adaptations Service ("Service Users") (defined as those costing over £1,000 excluding VAT) (the 'Works'). The focus of the Works under the Framework Agreement will be the provision of Works in Council owned properties. However, Works in private properties will be required as part of the Disabled Facilities Grant scheme. Works will be based on what has been recommended as necessary and appropriate for the disabled person by the Occupational Therapist (OT) and must also be considered necessary and appropriate in line with the Housing Grants, Construction and Regeneration Act 1996. Work may also be ordered under local discretionary DFG policies. The Framework Agreement will start in November 2021 and run for 3 years. There will be an option to extend for a further year at the Council's discretion. The Council will appoint up to a maximum of six bidders on the Framework Agreement

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £10,400,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend for a further year at the Council's discretion. The contract may be re-tendered prior to contract end to ensure continuity of the service.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

In the case of framework agreements, provide justification for any duration exceeding 4 years:

It does not exceed 4 years.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 July 2021

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

29 July 2021

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

To expand the description of the contract in II.1.4 The works include (but not limited to):  
Access to garden   Access to house   Door widening   External rails   External structural work   Hard standings   Internal structural work   Kitchen adaptations  
Level access showers   Over bath showers   Paths/ground works   Ramps   Wash & dry toilets   Heating systems  
The Council embraces diversity and welcomes applications from all suitably skilled bidders of all sizes who can meet the requirements, regardless of gender, ethnicity, sexual orientation, faith, disability or age of bidder workforce and/or ownership. The Council will actively promote sustainable and ethical procurement throughout its supply chain and welcomes applications from bidders committed to reducing the effects of its operations and service delivery at a local and global level. Further details as to the application of sustainable and ethical procurement to this project may be set out in the tender documents. All procurement documents must be completed electronically, using the SE shared services procurement eSourcing portal:  
<https://intendhost.co.uk/sesharedservices.aspx/Tenders/Current>. The SE shared services eSourcing portal provides a web-based tool that provides a simple, secure and efficient means for managing tendering and quotation activities reducing the time and effort required for both buyers and potential bidders. The portal allows for tender clarifications and

submitting your bid electronically. In order to bid for this opportunity you will need to register your company on the SE shared services portal. By way of clarification, the values referred to are as follows: II.1.5) and II.2.6) — Value is based on a 3 year contract term and 12 month extension i.e. 4 years in total. This has been calculated using an estimate of £2.6m/year, with a split of £1.1m Council and £1.5m DFG. II.2.7) — End date excludes the extension option i.e. is for the initial 3 years only. IV.2.6) — The minimum time frame during which the bidder must maintain the tender is 6 months.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum of 10 calendar day standstill period at the point information on the award of the contract is communicated to bidders. This period allows unsuccessful bidders to seek further debriefing from the contracting authority or the lodging of an appeal before the contract is entered into. Such additional information should be requested from the contact point referenced in part 1.1) of the contract notice through the SE shared services portal.