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Planning

## **DHSC Employee Assistance and Occupational Health Programme**

Department of Health & Social Care

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-014758

Procurement identifier (OCID): ocds-h6vhtk-0501e8

Published 11 April 2025, 4:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Health & Social Care

39 Victoria Street

London

SW1H 0EU

#### **Contact**

Collette Patrick

#### **Email**

[ccsinbox@dhsc.gov.uk](mailto:ccsinbox@dhsc.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKI32 - Westminster

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-of-health-and-social-care>

Buyer's address

<https://www.gov.uk/government/organisations/department-of-health-and-social-care>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DHSC Employee Assistance and Occupational Health Programme

Reference number

C352365

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of this Pre-Market Engagement Exercise is to gather information to help develop the final Specification in the procurement to appoint suitable providers for the delivery of their Employee Assistance Programme (EAP) and Occupational Health Programme (OH) for the employees of The Department of Health and Social Care (DHSC).

#### **II.1.5) Estimated total value**

Value excluding VAT: £462,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85312300 - Guidance and counselling services
- 85312310 - Guidance services

### II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Our staff are based across the department's dual sites in Central London and Leeds, with the remaining staff located at a small number of regional offices across England. The Department adopts a hybrid way WFH and office working.

### II.2.4) Description of the procurement

The purpose of this Pre-Market Engagement Exercise is to gather information to help develop the final Specification in the procurement to appoint suitable providers for the delivery of their Employee Assistance Programme (EAP) and Occupational Health Programme (OH) for the employees of The Department of Health and Social Care (DHSC).

DHSC (the Authority) enables everyone to live more independent, healthier lives for longer. The requirement of proposed tender is to procure for employee assistance and occupational health services for its circa 3,600 staff. Most staff are based across the department's dual sites in Central London and Leeds, with the remaining staff located at a small number of regional offices across England. The Department adopts a hybrid way of working with staff splitting their time home working and office-based working. The suitable supplier will work in partnership with the Authority to support the delivery of its health and wellbeing strategic priorities and business needs. The suitable supplier shall be able to provide support to Users covering the full range of work related or personal matters that may impact on workplace performance or mental health and wellbeing and work to resolve, manage and prevent those issues recurring.

For avoidance of doubt this is not a call for competition, the purpose is to advise the market on the forthcoming DHSC procurement and seek feedback from the suppliers on the proposed approach and specifications and gain better understanding of the market and appetite for the project. It is the intention of DHSC to use the Crown Commercial Service Dynamic Purchasing System (DPS) RM6296 Occupational Health and Related Services, however after this market engagement they may decide it is more beneficial to conduct an Open Tender and will exercise their right to do so

This proposed tender will separate both services under separate Lots. Lot 1 (OH) and Lot 2 (EAP) . These can be managed by separate providers.

Lots and value: The total value of the contract for the 40 months is £462,000. The contract will be divided into 2 Lots that correspond with each service. Lot 1 (OH) and Lot 2 (EAP) . These can be managed by separate providers.

Total budget available for each lot and each year is set out in the specifications.

Contract term: Initial period of 18 months (from 29th September 2025 to 29th March 2027). The authority at its own discretion may extend the initial term of the contract for

additional periods of up to 2 years (2 x upto 1 years). The total duration of the contract, including all extensions, cannot exceed 40 months.

#### **II.2.14) Additional information**

This market engagement process does not form part of the formal procurement process. When the formal procurement process commences all supplier bids will be evaluated on the same basis. Draft Specifications of the Service and Market Engagement Questionnaire can be found

<https://www.contractsfinder.service.gov.uk/Notice/8b442673-1784-47ff-b4f9-7b2405b7cf16>

#### **II.3) Estimated date of publication of contract notice**

12 May 2025

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No