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Tender

Framework for the Provision of Personal Survival Techniques and Fire Training

City of Glasgow College

F02: Contract notice

Notice identifier: 2022/S 000-014743

Procurement identifier (OCID): ocds-h6vhtk-03403d

Published 26 May 2022, 1:33pm

Section I: Contracting authority

I.1) Name and addresses

City of Glasgow College

190 Cathedral Street

Glasgow

G4 0RF

Email

deborah.fagan@cityofglasgowcollege.ac.uk

Telephone

+44 1413755316

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.cityofglasgowcollege.ac.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00453

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework for the Provision of Personal Survival Techniques and Fire Training

Reference number

CS/CoGC/22/12

II.1.2) Main CPV code

- 80510000 - Specialist training services

II.1.3) Type of contract

Services

II.1.4) Short description

The College requires training providers to provide the following Personal Survival Techniques and Fire Training:

Personal Survival Techniques (PST) STCW code (Table A-VI/1-1)

Fire Prevention and Fire Fighting including Tanker Fires (FP&FF, TFF) STCW Code (Table A-VI/1-2)

Advanced Fire Fighting (AFF) STCW code (Table A-VI/3)

First Aid - Elementary First Aid, Medical First Aid, Medical Care Course

Travel to provider's premises will also be included.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

4

II.2) Description

II.2.1) Title

Advanced Fire Fighting

Lot No

3

II.2.2) Additional CPV code(s)

- 80510000 - Specialist training services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

Advanced Fire Fighting

II.2.5) Award criteria

Quality criterion - Name: Premises and Facilities / Weighting: 10

Quality criterion - Name: Quality of the Service / Weighting: 13

Quality criterion - Name: Course Management / Weighting: 5

Quality criterion - Name: Contract Management / Weighting: 5

Quality criterion - Name: Global Climate & Ecological Emergency / Weighting: 3

Quality criterion - Name: Fair Work Practices / Weighting: 3

Quality criterion - Name: Equality, Diversity & Inclusion / Weighting: 3

Quality criterion - Name: Modern Slavery / Weighting: 3

Quality criterion - Name: Site Visit / Weighting: 15

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2022

End date

30 June 2025

This contract is subject to renewal

Yes

Description of renewals

The framework will have a 12 month extension option

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

First Aid (Elementary, Medical and Medical on board)

Lot No

4

II.2.2) Additional CPV code(s)

- 80562000 - First-aid training services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

First Aid (Elementary, Medical and Medical on board)

II.2.5) Award criteria

Quality criterion - Name: Premises and Facilities / Weighting: 10

Quality criterion - Name: Quality of the Service / Weighting: 13

Quality criterion - Name: Course Management / Weighting: 5

Quality criterion - Name: Contract Management / Weighting: 5

Quality criterion - Name: Global Climate & Ecological Emergency / Weighting: 3

Quality criterion - Name: Fair Work Practices / Weighting: 3

Quality criterion - Name: Equality, Diversity & Inclusion / Weighting: 3

Quality criterion - Name: Modern Slavery / Weighting: 3

Quality criterion - Name: Site Visit / Weighting: 15

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2022

End date

30 June 2025

This contract is subject to renewal

Yes

Description of renewals

The framework will have a 12 month extension option

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Personal Survival Techniques

Lot No

1

II.2.2) Additional CPV code(s)

- 80510000 - Specialist training services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

Personal Survival Techniques

II.2.5) Award criteria

Quality criterion - Name: Premises and Facilities / Weighting: 10

Quality criterion - Name: Quality of the Service / Weighting: 13

Quality criterion - Name: Course Management / Weighting: 5

Quality criterion - Name: Contract Management / Weighting: 5

Quality criterion - Name: Global Climate & Ecological Emergency / Weighting: 3

Quality criterion - Name: Fair Work Practices / Weighting: 3

Quality criterion - Name: Equality, Diversity & Inclusion / Weighting: 3

Quality criterion - Name: Modern Slavery / Weighting: 3

Quality criterion - Name: Site Visit / Weighting: 15

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2022

End date

30 June 2025

This contract is subject to renewal

Yes

Description of renewals

This framework has an extension option of 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Fire Prevention and Fire Fighting including Tanker Fires

Lot No

2

II.2.2) Additional CPV code(s)

- 80510000 - Specialist training services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

Fire Prevention and Fire Fighting including Tanker Fires

II.2.5) Award criteria

Quality criterion - Name: Premises and Facilities / Weighting: 10

Quality criterion - Name: Quality of the Service / Weighting: 13

Quality criterion - Name: Course Management / Weighting: 5

Quality criterion - Name: Contract Management / Weighting: 5

Quality criterion - Name: Global Climate & Ecological Emergency / Weighting: 3

Quality criterion - Name: Fair Work Practices / Weighting: 3

Quality criterion - Name: Equality, Diversity & Inclusion / Weighting: 3

Quality criterion - Name: Modern Slavery / Weighting: 3

Quality criterion - Name: Site Visit / Weighting: 15

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2022

End date

30 June 2025

This contract is subject to renewal

Yes

Description of renewals

The first work will have a 12 month extension option

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers (SPD Part 4A)

Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships at both Centre and Course level.

Lot 1 – Maritime Coast Guard Training Approval

Lot 2 – Maritime Coast Guard Training Approval

Lot 3 - Maritime Coast Guard Training Approval

Lot 4 - Maritime Coast Guard Training Approval

Technical and professional ability (SPD Part 4C)

Bidders will be required to confirm that they and/or the service provider have the following relevant educational and professional qualifications:

PVG Membership

Bidders will be required to confirm that their managerial staff have the following relevant educational and professional qualifications:

PVG Membership

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

Economic and financial standing (SPD Part 4B)

Please refer to Part 4 B Economic and Financial Standing of the SPD

The College will use the following ratios to evaluate a bidder's financial status.

Bidders must confirm within their response to the relevant question within the 'Qualification envelope' that as a minimum, 2 out of the 3 ratios can be met and what the value of each ratio is.

The 3 ratios to be evaluated are:

Profitability - this is taken as profit after tax but before dividends and minority interests. If a company makes a profit then it is a pass for this ratio;

Liquidity - this is calculated as current assets less stock and work in progress, divided by current liabilities. If the answer is greater than or equal to 'one' then it is a pass for this ratio;

Gearing - this is calculated as the total external secured borrowing (short term and long term) divided by shareholder funds expressed as a percentage. If the answer is less than or equal to 100% it is considered a pass for this ratio.

Where 2 out of the 3 ratios cannot be met, the College may take the undernoted into consideration when assessing financial viability and the risk to the College, providing that the Bidder can supply evidence to substantiate any of the mitigating criteria. This list is not exhaustive and other criteria may be considered where proposed by a bidder as mitigating factors:

Would the bidder have passed the checks if prior year accounts had been used?

Were any of the poor appraisal outcomes 'marginal'?

Does the bidder operate in a market which, traditionally, requires lower liquidity or higher debt finance?

Does the bidder have sufficient reserves to sustain losses for a number of years?

Does the bidder have a healthy cash-flow?

Is the bidder profitable enough to finance the interest on its debt?

Is most of the bidder's debt owed to group companies?

Is the bidder's debt due to be repaid over a number of years, and affordable?

Have the bidder's results been adversely affected by 'one off costs' and / or 'one off accounting treatments'?

Do the bidder's auditors (where applicable) consider it to be a 'going concern'?

Will the bidder provide a Parent Company Guarantee?

Is the bidder the single supplier/source of the Goods/Works/Services in the marketplace?

The College will obtain an Equifax Report or similar financial verification systems to validate the information provided.

Please refer to Part 4 B

Bidders must confirm they can provide the following supporting evidence prior to award:

Employer's (Compulsory) Liability Insurance = 5,000,000 GBP

Public Liability Insurance = 10,000,000 GBP

III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required

Technical and professional ability (SPD Part 4C)

Bidders will be required to confirm that they and/or the service provider have the following relevant educational and professional qualifications:

PVG Membership

Bidders will be required to confirm that their managerial staff have the following relevant educational and professional qualifications:

PVG Membership

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Bidders must confirm if they hold the particular authorisation or memberships at both Centre and Course level.

Lot 1 – Maritime Coast Guard Training Approval

Lot 2 – Maritime Coast Guard Training Approval

Lot 3 - Maritime Coast Guard Training Approval

Lot 4 - Maritime Coast Guard Training Approval

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2019/S 116-285055](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 June 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 June 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3-4 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Declarations and Certificates:

In an open tendering procedure prior to any award being made the successful bidder must provide the undernoted certificates, declarations and/or completed questionnaires to evidence their compliance with the relevant questions within the Qualification Questionnaire.

All certificates, declarations and questionnaires can be found within the Attachment area of PCS-T.

Appendix A – Form of Tender;

Appendix B – Freedom of Information;

Appendix C – SUSTAIN Supply Chain Code of Conduct;

Appendix D – Framework Terms and Conditions;

Appendix E – PECOS Supplier Adoption Form;

Appendix G- GDPR Assurance Assessment;

Appendix J – PVG Act Declaration;

Appendix K – Response Guidance – Equality, Diversity & Inclusion;

Appendix O – Declaration of Non-Involvement of Human Trafficking;

Appendix P – Declaration of Non-Involvement of Serious Organised Crime;

Appendix Q – Prompt Payment Certificate;

Appendix R – Fair Work Practises Guidance.

In the case of an open tender this information will not be required to be uploaded and submitted with the bid, but will instead be requested by the College following the conclusion of the evaluation of the Qualification, Technical and Commercial Questionnaires and prior to the award of the tender.

Failure to provide this information or in the event that the information provided does not support or evidence the statements made within the Qualification Questionnaire, will invalidate any bid. In this scenario the College will seek to obtain the relevant information and evidence from the second highest scoring bidder and so on, and upon verification will award the contract to this bidder instead.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 21383.

For more information see:

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 21470.

For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:694455)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court and Justice of the Peace Court

1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/glasgow-sheriff-court-and-justice-of-the-peace-court>