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Tender

ID 5308010 - DoJ - NIPS - Supply and Delivery of Kitchen and Catering Items

The Northern Ireland Prison Service

F02: Contract notice

Notice identifier: 2024/S 000-014739

Procurement identifier (OCID): ocids-h6vhtk-045818

Published 8 May 2024, 4:34pm

Section I: Contracting authority

I.1) Name and addresses

The Northern Ireland Prison Service

c/o CPD, 303 Airport Road West

BELFAST

BT3 9ED

Email

Justice.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.justice-ni.gov.uk/topics/prisons>

Buyer's address

<https://www.finance-ni.gov.uk/topics/procurement>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 5308010 - DoJ - NIPS - Supply and Delivery of Kitchen and Catering Items

II.1.2) Main CPV code

- 39220000 - Kitchen equipment, household and domestic items and catering supplies

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Northern Ireland Prison Service (NIPS) is an Executive agency of the Department of Justice NI (DOJNI) and is responsible for the management of His Majesty's Prisons in Northern Ireland. The Prison Service operates under the control of the Department of Justice for Northern Ireland. It is governed by the Prison Act (Northern Ireland) 1953 and the Prison and Young Offenders Rules (Northern Ireland) 1995. There are three Prisons in Northern Ireland, which comprise of Maghaberry and Magilligan, accommodating adult male prisoners, and Hydebank Wood College, which accommodates both male and female students. The Northern Ireland Prison Service (NIPS) wishes to establish a contract(s) for the supply and delivery of assorted kitchen items. The requirement has been split into six Lots: Lot 1 – Delph Plates, Bowls, Beakers, Cups and Saucers, Lot 2 – Plastic Jugs, Bowls, Beakers, Bottles and Cooking Utensils, Lot 3 – Stainless Steel Cooking Utensils, Cutlery and Containers, Lot 4 – Polypropylene and Polycarbonate Items, Lot 5 – Storage Containers, Bags, Disposable Items and Accessories, and Lot 6 - Miscellaneous Kitchen and Catering Items, Cloths and Accessories. The contract will be for a period of three (3) years followed by two optional one-year extension periods.

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

II.2) Description

II.2.1) Title

Lot 1 – Delph Plates, Bowls, Beakers, Cups and Saucers

Lot No

1

II.2.2) Additional CPV code(s)

- 39222000 - Catering supplies
- 39222100 - Disposable catering supplies
- 39310000 - Catering equipment

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Northern Ireland Prison Service (NIPS) is an Executive agency of the Department of Justice NI (DOJNI) and is responsible for the management of His Majesty's Prisons in Northern Ireland. The Prison Service operates under the control of the Department of Justice for Northern Ireland. It is governed by the Prison Act (Northern Ireland) 1953 and the Prison and Young Offenders Rules (Northern Ireland) 1995. There are three Prisons in Northern Ireland, which comprise of Maghaberry and Magilligan, accommodating adult male prisoners, and Hydebank Wood College, which accommodates both male and female students. The Northern Ireland Prison Service (NIPS) wishes to establish a contract(s) for the supply and delivery of assorted kitchen items. The requirement has been split into six Lots: Lot 1 – Delph Plates, Bowls, Beakers, Cups and Saucers, Lot 2 – Plastic Jugs, Bowls, Beakers, Bottles and Cooking Utensils, Lot 3 – Stainless Steel Cooking Utensils, Cutlery and Containers, Lot 4 – Polypropylene and Polycarbonate Items, Lot 5 – Storage Containers, Bags, Disposable Items and Accessories, and Lot 6 - Miscellaneous Kitchen and Catering Items, Cloths and Accessories. The contract will be for a period of three (3) years followed by two optional one-year extension periods.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £5,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract will be for a period of three (3) years followed by two optional one-year extension periods.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 – Plastic Jugs, Bowls, Beakers, Bottles and Cooking Utensils

Lot No

2

II.2.2) Additional CPV code(s)

- 39222000 - Catering supplies

- 39222100 - Disposable catering supplies
- 39310000 - Catering equipment

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Northern Ireland Prison Service (NIPS) is an Executive agency of the Department of Justice NI (DOJNI) and is responsible for the management of His Majesty's Prisons in Northern Ireland. The Prison Service operates under the control of the Department of Justice for Northern Ireland. It is governed by the Prison Act (Northern Ireland) 1953 and the Prison and Young Offenders Rules (Northern Ireland) 1995. There are three Prisons in Northern Ireland, which comprise of Maghaberry and Magilligan, accommodating adult male prisoners, and Hydebank Wood College, which accommodates both male and female students. The Northern Ireland Prison Service (NIPS) wishes to establish a contract(s) for the supply and delivery of assorted kitchen items. The requirement has been split into six Lots: Lot 1 – Delph Plates, Bowls, Beakers, Cups and Saucers, Lot 2 – Plastic Jugs, Bowls, Beakers, Bottles and Cooking Utensils, Lot 3 – Stainless Steel Cooking Utensils, Cutlery and Containers, Lot 4 – Polypropylene and Polycarbonate Items, Lot 5 – Storage Containers, Bags, Disposable Items and Accessories, and Lot 6 - Miscellaneous Kitchen and Catering Items, Cloths and Accessories. The contract will be for a period of three (3) years followed by two optional one-year extension periods.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract will be for a period of three (3) years followed by two optional one-year extension periods

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 – Stainless Steel Cooking Utensils, Cutlery and Containers

Lot No

3

II.2.2) Additional CPV code(s)

- 39222000 - Catering supplies
- 39222100 - Disposable catering supplies
- 39310000 - Catering equipment

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Northern Ireland Prison Service (NIPS) is an Executive agency of the Department of Justice NI (DOJNI) and is responsible for the management of His Majesty's Prisons in

Northern Ireland. The Prison Service operates under the control of the Department of Justice for Northern Ireland. It is governed by the Prison Act (Northern Ireland) 1953 and the Prison and Young Offenders Rules (Northern Ireland) 1995. There are three Prisons in Northern Ireland, which comprise of Maghaberry and Magilligan, accommodating adult male prisoners, and Hydebank Wood College, which accommodates both male and female students. The Northern Ireland Prison Service (NIPS) wishes to establish a contract(s) for the supply and delivery of assorted kitchen items. The requirement has been split into six Lots: Lot 1 – Delph Plates, Bowls, Beakers, Cups and Saucers, Lot 2 – Plastic Jugs, Bowls, Beakers, Bottles and Cooking Utensils, Lot 3 – Stainless Steel Cooking Utensils, Cutlery and Containers, Lot 4 – Polypropylene and Polycarbonate Items, Lot 5 – Storage Containers, Bags, Disposable Items and Accessories, and Lot 6 - Miscellaneous Kitchen and Catering Items, Cloths and Accessories. The contract will be for a period of three (3) years followed by two optional one-year extension periods.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract will be for a period of three (3) years followed by two optional one-year extension periods

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 – Polypropylene and Polycarbonate Items

Lot No

4

II.2.2) Additional CPV code(s)

- 39222000 - Catering supplies
- 39222100 - Disposable catering supplies
- 39310000 - Catering equipment

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Northern Ireland Prison Service (NIPS) is an Executive agency of the Department of Justice NI (DOJNI) and is responsible for the management of His Majesty's Prisons in Northern Ireland. The Prison Service operates under the control of the Department of Justice for Northern Ireland. It is governed by the Prison Act (Northern Ireland) 1953 and the Prison and Young Offenders Rules (Northern Ireland) 1995. There are three Prisons in Northern Ireland, which comprise of Maghaberry and Magilligan, accommodating adult male prisoners, and Hydebank Wood College, which accommodates both male and female students. The Northern Ireland Prison Service (NIPS) wishes to establish a contract(s) for the supply and delivery of assorted kitchen Items. The requirement has been split into six Lots: Lot 1 – Delph Plates, Bowls, Beakers, Cups and Saucers, Lot 2 – Plastic Jugs, Bowls, Beakers, Bottles and Cooking Utensils, Lot 3 – Stainless Steel Cooking Utensils, Cutlery and Containers, Lot 4 – Polypropylene and Polycarbonate Items, Lot 5 – Storage Containers, Bags, Disposable Items and Accessories, and Lot 6 - Miscellaneous Kitchen and Catering Items, Cloths and Accessories. The contract will be for a period of three (3) years followed by two optional one-year extension periods.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract will be for a period of three (3) years followed by two optional one-year extension periods

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 5 – Storage Containers, Bags, Disposable Items and Accessories

Lot No

II.2.2) Additional CPV code(s)

- 39222000 - Catering supplies
- 39222100 - Disposable catering supplies
- 39310000 - Catering equipment

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Northern Ireland Prison Service (NIPS) is an Executive agency of the Department of Justice NI (DOJNI) and is responsible for the management of His Majesty's Prisons in Northern Ireland. The Prison Service operates under the control of the Department of Justice for Northern Ireland. It is governed by the Prison Act (Northern Ireland) 1953 and the Prison and Young Offenders Rules (Northern Ireland) 1995. There are three Prisons in Northern Ireland, which comprise of Maghaberry and Magilligan, accommodating adult male prisoners, and Hydebank Wood College, which accommodates both male and female students. The Northern Ireland Prison Service (NIPS) wishes to establish a contract(s) for the supply and delivery of assorted kitchen items. The requirement has been split into six Lots: Lot 1 – Delph Plates, Bowls, Beakers, Cups and Saucers, Lot 2 – Plastic Jugs, Bowls, Beakers, Bottles and Cooking Utensils, Lot 3 – Stainless Steel Cooking Utensils, Cutlery and Containers, Lot 4 – Polypropylene and Polycarbonate Items, Lot 5 – Storage Containers, Bags, Disposable Items and Accessories, and Lot 6 - Miscellaneous Kitchen and Catering Items, Cloths and Accessories. The contract will be for a period of three (3) years followed by two optional one-year extension periods.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract will be for a period of three (3) years followed by two optional one-year extension periods

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 6 - Miscellaneous Kitchen and Catering Items, Cloths and Accessories

Lot No

6

II.2.2) Additional CPV code(s)

- 39222000 - Catering supplies
- 39222100 - Disposable catering supplies
- 39310000 - Catering equipment

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Northern Ireland Prison Service (NIPS) is an Executive agency of the Department of Justice NI (DOJNI) and is responsible for the management of His Majesty's Prisons in Northern Ireland. The Prison Service operates under the control of the Department of Justice for Northern Ireland. It is governed by the Prison Act (Northern Ireland) 1953 and the Prison and Young Offenders Rules (Northern Ireland) 1995. There are three Prisons in Northern Ireland, which comprise of Maghaberry and Magilligan, accommodating adult male prisoners, and Hydebank Wood College, which accommodates both male and female students. The Northern Ireland Prison Service (NIPS) wishes to establish a contract(s) for the supply and delivery of assorted kitchen items. The requirement has been split into six Lots: Lot 1 – Delph Plates, Bowls, Beakers, Cups and Saucers, Lot 2 – Plastic Jugs, Bowls, Beakers, Bottles and Cooking Utensils, Lot 3 – Stainless Steel Cooking Utensils, Cutlery and Containers, Lot 4 – Polypropylene and Polycarbonate Items, Lot 5 – Storage Containers, Bags, Disposable Items and Accessories, and Lot 6 - Miscellaneous Kitchen and Catering Items, Cloths and Accessories. The contract will be for a period of three (3) years followed by two optional one-year extension periods.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £125,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract will be for a period of three (3) years followed by two optional one-year extension periods

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 June 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 8 October 2024

IV.2.7) Conditions for opening of tenders

Date

10 June 2024

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Neither CPD nor the Northern Ireland Prison Service can provide any guarantee as to the level of business under this contract. The estimated contract values are broad estimates only; they include additional quantum for unforeseen demand and to future proof. The estimates are not deemed to be a condition of contract nor a guarantee of minimum demand or uptake. No compensation will be payable to a contractor should the actual demand be less than that. Contract monitoring: the successful Contractor(s) performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a Contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a notice of written warning and notice of unsatisfactory performance, and this contract may be terminated. The issue of a notice of written warning and notice of unsatisfactory performance will result in the Contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of up to 3 years from the date of issue of the notice. The Authority expressly reserves the rights: (i) not to award any contract as a result of the procurement process commenced by publication of this notice; (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; (iii) to award (a) contract(s) in respect of any part(s) of the services covered by this notice; and (iv) to award contract(s) in stages. And under no circumstances will the Authority be liable for any costs incurred by Candidates.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued.

N/A

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended) and, where appropriate, will incorporate a standstill period (i.e a minimum of 10 calendar days) at the point information. on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.