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Tender

Off-Payroll service providers (Opsp)

British Council

F02: Contract notice

Notice identifier: 2024/S 000-014736

Procurement identifier (OCID): ocids-h6vhtk-045817

Published 8 May 2024, 4:27pm

Section I: Contracting authority

I.1) Name and addresses

British Council

City Stars - Omar Ibn Al Khattab St. - Phase 1 - 6th Floor - Nasr City

Cairo

Email

yacine.elhoujjaji@britishcouncil.org

Country

Egypt

NUTS code

EG - Egypt

Internet address(es)

Main address

www.britishcouncil.org

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/britishcouncil>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Registered Charity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Off-Payroll service providers (Opsp)

Reference number

BC/03417

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

The British Council is currently seeking a single provider to provide payroll outsourcing services for several types of worker, to engage with them under suitable outsourcing contract types to support the delivery of various activities within the British Council Legal Entities in Egypt. Please note that to have access to the tender documents, a non-disclosure agreement must be completed and returned to us via the Intend portal before May 13, 2024 at 12:00 am.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79211110 - Payroll management services
- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- EG - Egypt

II.2.4) Description of the procurement

Payroll Services for Contingent Labour - Egypt

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract awarded will be for a duration of 36 months with an option to renew a further two 12 month extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Suppliers assure that they have authorization to operate in Egypt and comply with the Egyptian Regulations

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 June 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

3 June 2024

Local time

3:15pm

Place

On line

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

If you are interested in expressing an interest and/or bidding for this project, please go to <https://in-tendhost.co.uk/britishcouncil> . You may then have to register your company before you can express an interest for this project and get access the documents.

VI.4) Procedures for review

VI.4.1) Review body

British Council

London

Country

United Kingdom