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Tender

EC1020 Finance Professional Training Provder

University Of Edinburgh

F02: Contract notice

Notice identifier: 2024/S 000-014700

Procurement identifier (OCID): ocds-h6vhtk-0457ff

Published 8 May 2024, 2:42pm

Section I: Contracting authority

I.1) Name and addresses

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

Email

john.porter@ed.ac.uk

Telephone

+44 1316502508

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.ed.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

EC1020 Finance Professional Training Provder

Reference number

EC1020

II.1.2) Main CPV code

- 80530000 - Vocational training services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Edinburgh is looking for a suitable training provider to support University Finance Directorate staff in obtaining their professional finance qualifications. This contract will focus on the CIMA (the Chartered Institute of Management Accountants) CGMA professional qualification.

There is scope to extend this to additional qualifications if they are fully supported, however, the core requirement of this contract is support for the CGMA qualification.

The chosen training provider will be a CIMA registered tuition provider and will be expected to support University staff working through the CGMA professional qualifications. This will include supporting University staff with all necessary training, core study materials, managing assessments and monitoring progress through the qualification.

In addition, the chosen provider will be required to keep the University contract manager with progress reports to ensure progress and success are monitored and recorded and all efforts are coordinated to ensure staff are fully supported in their studies.

The University has a diverse staff body who have a range of different needs and requirements, and consequently flexibility in study methods would be considered beneficial.

II.1.5) Estimated total value

Value excluding VAT: £225,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80500000 - Training services
- 80510000 - Specialist training services
- 80000000 - Education and training services
- 79632000 - Personnel-training services
- 80511000 - Staff training services
- 80530000 - Vocational training services
- 80532000 - Management training services
- 80531200 - Technical training services
- 80531100 - Industrial training services
- 80531000 - Industrial and technical training services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

University of Edinburgh / Remote

II.2.4) Description of the procurement

The University of Edinburgh is looking for a suitable training provider to support University Finance Directorate staff in obtaining their professional finance qualifications. This contract will focus on the CIMA (the Chartered Institute of Management Accountants) CGMA professional qualification.

There is scope to extend this to additional qualifications if they are fully supported, however, the core requirement of this contract is support for the CGMA qualification.

The chosen training provider will be a CIMA registered tuition provider and will be expected to support University staff working through the CGMA professional qualifications. This will include supporting University staff with all necessary training, core study materials, managing assessments and monitoring progress through the qualification.

In addition, the chosen provider will be required to keep the University contract manager with progress reports to ensure progress and success are monitored and recorded and all efforts are coordinated to ensure staff are fully supported in their studies.

The University has a diverse staff body who have a range of different needs and requirements, and consequently flexibility in study methods would be considered beneficial.

II.2.5) Award criteria

Quality criterion - Name: Technical Criteria as per ITT / Weighting: 50

Price - Weighting: 50

II.2.6) Estimated value

Value excluding VAT: £225,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Estimated value is based on continuation of contract beyond the initial 24 month period by a further 2 x 12 month extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Selected suppliers must be CIMA certified tuition providers

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 June 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

10 June 2024

Local time

3:00pm

Place

Online - via PCS-T

Information about authorised persons and opening procedure

Tender managed by John Porter, Procurement Manager, University of Edinburgh PCS
Category Procurement

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 26730. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:766134)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court & Justice of the Peace Court

27 Chambers Street

Edinburgh

EH1 1LB

Email

enquiries@scotcourts.gov.uk

Telephone

+44 1312252525

Country

United Kingdom