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Contract

## **Northern Ireland Assembly Commission - Provision of Tests and Assessment Exercises for Recruitment Competitions - BR-086-2023**

NI Assembly

F03: Contract award notice

Notice identifier: 2024/S 000-014688

Procurement identifier (OCID): ocds-h6vhtk-03c699

Published 8 May 2024, 2:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

#### **Contact**

[procurementniassembly.gov.uk](https://procurementniassembly.gov.uk)

#### **Email**

[procurement@niassembly.gov.uk](mailto:procurement@niassembly.gov.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.4) Type of the contracting authority**

Other type

Legislature

**I.5) Main activity**

Other activity

Government

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Northern Ireland Assembly Commission - Provision of Tests and Assessment Exercises for Recruitment Competitions - BR-086-2023

**II.1.2) Main CPV code**

- 79600000 - Recruitment services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Assembly Commission is seeking to appoint a supplier who can supply recruitment tests and assessment exercises to support the recruitment and selection process for permanent staff. The Assembly Commission's Recruitment and Selection Framework sets out a variety of selection options to meet recruitment needs with assessments tailored for specific roles to find the right person for the role, improving organisational performance and increasing diversity and inclusion. Key Activity 1: Provision of Online Tests - used in high volume competitions as a shortlisting tool. Key Activity 2: Assessment Exercises - as part of the selection process to assess different aspects of the applicants' skills including scoring the exercise and provision of feedback on the performance of the applicant in the assessment exercise. These off-the-shelf assessments and tests must be equality assessed to ensure they do not have any adverse impact on equality grounds including community background, gender, age or disability.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £140,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland
- UKN06 - Belfast

### **II.2.4) Description of the procurement**

The Assembly Commission is seeking to appoint a supplier who can supply recruitment tests and assessment exercises to support the recruitment and selection process for permanent staff. The Assembly Commission's Recruitment and Selection Framework sets out a variety of selection options to meet recruitment needs with assessments tailored for specific roles to find the right person for the role, improving organisational performance and increasing diversity and inclusion. Key Activity 1: Provision of Online Tests - used in high volume competitions as a shortlisting tool. Key Activity 2: Assessment Exercises - as part of the selection process to assess different aspects of the applicants' skills including scoring the exercise and provision of feedback on the performance of the applicant in the assessment exercise. These off-the-shelf assessments and tests must be equality assessed to ensure they do not have any adverse impact on equality grounds including community background, gender, age or disability.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Cost criterion - Name: Costs / Weighting: 60

### **II.2.11) Information about options**

Options: Yes

Description of options

2 x 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-017886](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Contract

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

8 May 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

S H L Group Ltd

The Pavilion

THAMES DITTON

KT7 0NE

Email

[karen.mcloughlin@cebglobal.com](mailto:karen.mcloughlin@cebglobal.com)

Telephone

+44 2083358000

Fax

+44 2083357000

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £140,000

Total value of the contract/lot: £140,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Performance against plan and timely achievement of KPIs as detailed in the Specification document will be monitored periodically. The supplier's Contract Manager will be responsible for delivering performance levels to meet the contractual obligations and the Contract requirements outlined in Schedule 5 of the Specification.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

N/A

Belfast

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement. competitions. Instead, any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued. regarding alleged breaches of the PCR2015 as amended