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Contract

Northern Ireland Assembly Commission - Provision of Tests and Assessment Exercises for Recruitment Competitions - BR-086-2023

NI Assembly

F03: Contract award notice

Notice identifier: 2024/S 000-014688

Procurement identifier (OCID): ocds-h6vhtk-03c699

Published 8 May 2024, 2:00pm

Section I: Contracting authority

I.1) Name and addresses

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

Contact

procurementniassembly.gov.uk

Email

procurement@niassembly.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Other type

Legislature

I.5) Main activity

Other activity

Government

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Northern Ireland Assembly Commission - Provision of Tests and Assessment Exercises for Recruitment Competitions - BR-086-2023

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The Assembly Commission is seeking to appoint a supplier who can supply recruitment tests and assessment exercises to support the recruitment and selection process for permanent staff. The Assembly Commission's Recruitment and Selection Framework sets out a variety of selection options to meet recruitment needs with assessments tailored for specific roles to find the right person for the role, improving organisational performance and increasing diversity and inclusion. Key Activity 1: Provision of Online Tests - used in high volume competitions as a shortlisting tool. Key Activity 2: Assessment Exercises - as part of the selection process to assess different aspects of the applicants' skills including scoring the exercise and provision of feedback on the performance of the applicant in the assessment exercise. These off-the-shelf assessments and tests must be equality assessed to ensure they do not have any adverse impact on equality grounds including community background, gender, age or disability.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £140,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland
- UKN06 - Belfast

II.2.4) Description of the procurement

The Assembly Commission is seeking to appoint a supplier who can supply recruitment tests and assessment exercises to support the recruitment and selection process for permanent staff. The Assembly Commission's Recruitment and Selection Framework sets out a variety of selection options to meet recruitment needs with assessments tailored for specific roles to find the right person for the role, improving organisational performance and increasing diversity and inclusion. Key Activity 1: Provision of Online Tests - used in high volume competitions as a shortlisting tool. Key Activity 2: Assessment Exercises - as part of the selection process to assess different aspects of the applicants' skills including scoring the exercise and provision of feedback on the performance of the applicant in the assessment exercise. These off-the-shelf assessments and tests must be equality assessed to ensure they do not have any adverse impact on equality grounds including community background, gender, age or disability.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Cost criterion - Name: Costs / Weighting: 60

II.2.11) Information about options

Options: Yes

Description of options

2 x 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-017886](#)

Section V. Award of contract

Contract No

1

Title

Contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

8 May 2024

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

S H L Group Ltd

The Pavilion

THAMES DITTON

KT7 ONE

Email

karen.mcloughlin@cebglobal.com

Telephone

+44 2083358000

Fax

+44 2083357000

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £140,000

Total value of the contract/lot: £140,000

Section VI. Complementary information

VI.3) Additional information

Performance against plan and timely achievement of KPIs as detailed in the Specification document will be monitored periodically. The supplier's Contract Manager will be responsible for delivering performance levels to meet the contractual obligations and the Contract requirements outlined in Schedule 5 of the Specification.

VI.4) Procedures for review

VI.4.1) Review body

N/A

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement. competitions. Instead, any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued. regarding alleged breaches of the PCR2015 as amended