

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014670-2024>

Tender

## **DfE - Invest NI - Appointment of Tax Advisors to Invest NI and it's Subsidiary Companies**

Invest NI

F02: Contract notice

Notice identifier: 2024/S 000-014670

Procurement identifier (OCID): ocids-h6vhtk-0457ec

Published 8 May 2024, 1:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Invest NI

Bedford Square, 1 Bedford Street

BELFAST

BT2 7ES

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DfE - Invest NI - Appointment of Tax Advisors to Invest NI and it's Subsidiary Companies

#### **II.1.2) Main CPV code**

- 79221000 - Tax consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

DfE - Invest NI - Appointment of Tax Advisors to Invest NI and it's Subsidiary Companies  
Invest NI now wishes to appoint tax advisors (herein referred to as “the Contractor”) to prepare and submit annual Corporation Tax returns for Invest NI and two subsidiaries, BSDL and MRDE as required. In addition, the Contractor shall provide ad-hoc advice on other tax issues for the Invest NI group as and when needed throughout the contract period.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79222000 - Tax-return preparation services

#### **II.2.3) Place of performance**

NUTS codes

- UKN0 - Northern Ireland

#### **II.2.4) Description of the procurement**

DfE - Invest NI - Appointment of Tax Advisors to Invest NI and its Subsidiary Companies  
Invest NI now wishes to appoint tax advisors (herein referred to as “the Contractor”) to prepare and submit annual Corporation Tax returns for Invest NI and two subsidiaries, BSDL and MRDE as required. In addition, the Contractor shall provide ad-hoc advice on other tax issues for the Invest NI group as and when needed throughout the contract period.

#### **II.2.5) Award criteria**

Quality criterion - Name: As per tender documents / Weighting: 60

Cost criterion - Name: As per tender documents / Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Optional extension periods of 24 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Optional extension periods of 24 months

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The values are estimates of the requirements and no level of business is guaranteed..

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 June 2024

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 5 September 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

7 June 2024

Local time

3:30pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements. is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract. performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract. performance the matter will be escalated to senior management in Construction Procurement Delivery Supplies and Services Division. for further action. If this occurs and the Contractors performance does not improve to satisfactory levels within the specified period, this. can be considered grounds for termination of the contract at the Contractors expense as provided for in the Conditions of Contract. In. lieu of termination, CPD may issue a Notice of Written Warning or a Notice of Unsatisfactory Performance. A supplier in receipt of multiple. Notices of Written Warning or a Notice of Unsatisfactory Performance may in accordance with The Public Contracts Regulations 2015 (as. amended) be excluded from future public procurement competitions for a period of up to three years.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Not applicable in the UK

Not applicable in the UK

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended). and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award. of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the. unsuccessful tenderers to challenge the award decision before the contract is entered into

