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Tender

DfE - Invest NI - Appointment of Tax Advisors to Invest NI and it's Subsidiary Companies

Invest NI

F02: Contract notice

Notice identifier: 2024/S 000-014670

Procurement identifier (OCID): ocids-h6vhtk-0457ec

Published 8 May 2024, 1:18pm

Section I: Contracting authority

I.1) Name and addresses

Invest NI

Bedford Square, 1 Bedford Street

BELFAST

BT2 7ES

Contact

SSDAdmin.CPDfinance-ni.gov.uk

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

DfE - Invest NI - Appointment of Tax Advisors to Invest NI and it's Subsidiary Companies

II.1.2) Main CPV code

- 79221000 - Tax consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

DfE - Invest NI - Appointment of Tax Advisors to Invest NI and it's Subsidiary Companies
Invest NI now wishes to appoint tax advisors (herein referred to as “the Contractor”) to prepare and submit annual Corporation Tax returns for Invest NI and two subsidiaries, BSDL and MRDE as required. In addition, the Contractor shall provide ad-hoc advice on other tax issues for the Invest NI group as and when needed throughout the contract period.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79222000 - Tax-return preparation services

II.2.3) Place of performance

NUTS codes

- UKN0 - Northern Ireland

II.2.4) Description of the procurement

DfE - Invest NI - Appointment of Tax Advisors to Invest NI and its Subsidiary Companies
Invest NI now wishes to appoint tax advisors (herein referred to as “the Contractor”) to prepare and submit annual Corporation Tax returns for Invest NI and two subsidiaries, BSDL and MRDE as required. In addition, the Contractor shall provide ad-hoc advice on other tax issues for the Invest NI group as and when needed throughout the contract period.

II.2.5) Award criteria

Quality criterion - Name: As per tender documents / Weighting: 60

Cost criterion - Name: As per tender documents / Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Optional extension periods of 24 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Optional extension periods of 24 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The values are estimates of the requirements and no level of business is guaranteed..

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 June 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 5 September 2024

IV.2.7) Conditions for opening of tenders

Date

7 June 2024

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements. is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract. performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract. performance the matter will be escalated to senior management in Construction Procurement Delivery Supplies and Services Division. for further action. If this occurs and the Contractors performance does not improve to satisfactory levels within the specified period, this. can be considered grounds for termination of the contract at the Contractors expense as provided for in the Conditions of Contract. In. lieu of termination, CPD may issue a Notice of Written Warning or a Notice of Unsatisfactory Performance. A supplier in receipt of multiple. Notices of Written Warning or a Notice of Unsatisfactory Performance may in accordance with The Public Contracts Regulations 2015 (as. amended) be excluded from future public procurement competitions for a period of up to three years.

VI.4) Procedures for review

VI.4.1) Review body

Not applicable in the UK

Not applicable in the UK

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended). and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award. of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the. unsuccessful tenderers to challenge the award decision before the contract is entered into

