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Tender

## **NatureScot - Great Glen House, Inverness ~ TFM Tender**

NatureScot, Great Glen House

F02: Contract notice

Notice identifier: 2022/S 000-014660

Procurement identifier (OCID): ocds-h6vhtk-033fea

Published 25 May 2022, 3:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NatureScot, Great Glen House

Leachkin Road

Inverness

IV3 8NW

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://www.nature.scot/about-naturescot/contact-us/naturescot-headquarters>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/32S953CRV3>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://litmustms.co.uk/respond/32S953CRV3>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NatureScot - Great Glen House, Inverness ~ TFM Tender

#### **II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide TFM Services for NatureScot's Headquarters in Inverness. NatureScot, Great Glen House, Leachkin Road, Inverness, IV3 8NW

Please note: the Site Visit for this tender will be taking place Wednesday 1st June 2022 at 10am. Please confirm your attendee names (max 2) by 30th May.

Please note: This is running as an Open Tender Procedure, via the Litmus Tender Management System (LTMS). Bidders will be required to submit both their SQ response and also their Tender Response by the same deadline of : 1st July 2022 at 17:00.

Please use the following links to submit your SQ and your Tender responses via LTMS portal:

SQ Response : To submit your SQ Response, please click here:

<https://litmustms.co.uk/respond/32S953CRV3>

Tender Response : To submit your Tender Response, please click here:

<https://litmustms.co.uk/respond/EP4K49DZBZ>

Please note that The Litmus Partnership Ltd is publishing this Contract Notice on behalf of our client, NatureScot.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,250,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Inverness, Scotland

### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide TFM Services for NatureScot's Headquarters in Inverness

NatureScot, Great Glen House, Leachkin Road, Inverness, IV3 8NW

The agreement term will be 3 years from October 2022 with an option to extend annually for up to a further 2 x 1 years.

Turnover estimated at 250,000 GBP per annum. With total potential contract turnover over full lifetime of the contract 1.25 million GBP.

NatureScot is the Scottish Government's nature agency. They work to improve the natural environment in Scotland and to inspire everyone to care. Their work focuses heavily on environmental and sustainability, and the tender responses must consider the client's commitment to environmental and sustainability in Scotland.

NatureScot is based in Great Glen House, Inverness, and shares its building with tenants from other Government departments. The building has a capacity of 365 people. NatureScot now seeks to tender their Total facilities Management services at Great Glen House, as their current contract comes to a natural end.

More information on NatureScot can be found here <https://www.nature.scot/about-naturescot>

A site visit for bidders has been arranged for Wednesday 1st June at 10am. Location Nature Scot, Great Glen House, Inverness IV3 8NW. The bidders may have 2 representatives at the bidders meeting. Please advise names of the attendees by Monday

30th May at 12.00pm through the LTMS portal message centre.

Google maps <https://goo.gl/maps/VmJkfSUuzfmYWncY8>

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Please use the following links to submit your SQ and your Tender responses:

SQ Response : To submit your SQ Response, please click here:

<https://litmustms.co.uk/respond/32S953CRV3>

Tender Response : To submit your Tender Response, please click here:

<https://litmustms.co.uk/respond/EP4K49DZBZ>

#### Tender Objectives

NatureScot are seeking to procure the delivery of FM services to their Inverness Headquarters building. NatureScot are seeking a service delivery solution for the provision of FM services to the building which will include both hard and soft FM services.

The objectives of the proposed FM service delivery solution, are as follows:

The creation of a partnership between NatureScot and the successful Service Provider

1. A truly integrated approach to service delivery model, to ensure full statutory and legislative compliance in the delivery of FM services to the HQ facilities.
2. To provide a level of consistency of service delivery against service level agreements, to the facilities.
3. Professional leadership, management and supervision of the FM staff to ensure a continuity of staffing i.e. the deployment of appropriately trained staff at all times including periods of absence cover.
4. Provide the flexibility to respond to changing service requirements as the NatureScot facilities develop.
5. Deliver a solution that as environmentally friendly, and sustainable as possible.

Please see SQ Document (available to download via LTMS -

<https://litmustms.co.uk/respond/32S953CRV3> ) for further information.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2022

End date

30 September 2027

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please note that The Litmus Partnership Ltd is publishing this Contract Notice on behalf of our client, NatureScot.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 July 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 July 2022

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Please note that The Litmus Partnership Ltd is publishing this Contract Notice on behalf of our client, NatureScot.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=694644](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=694644).

(SC Ref:694644)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Inverness Sheriff Court and Justice of the Peace Court

Longman Road

Inverness

IV1 1AH

Country

United Kingdom