

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014637-2022>

Tender

## **HDC External Audit Services**

Horsham District Council

F02: Contract notice

Notice identifier: 2022/S 000-014637

Procurement identifier (OCID): ocds-h6vhtk-033fd3

Published 25 May 2022, 1:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Horsham District Council

Parkside, Chart Way

Horsham

RH12 1RL

#### **Email**

[procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ28 - West Sussex (North East)

#### **Internet address(es)**

Main address

<https://www.sesharedservices.org.uk/esourcing>

Buyer's address

<https://www.sesharedservices.org.uk/esourcing>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HDC External Audit Services

Reference number

HMDC - 034552

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

Horsham District Council invites tenders for the provision of External Audit Services as set out in these documents. The contract will be for a five-year period for the 2023/24 to 2027/28 statement of accounts, commencing from 1 April 2023. The Council is procuring this contract following the Open Procedure\* under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding one Contract for the provision of all services detailed in the Specification. \*Only registered firms, with accredited Key Audit Partners that must oversee the work, can be appointed from the list of external audit suppliers to the local government audit. These nine audit providers are accredited Key Audit Partners at the time of going out to tender: BDO, Cardens Accountants, Deloitte, EY, Grant Thornton, KPMG, Mazars, PriceWaterhouseCoopers and Azets Audit Services Ltd. Submissions from any other organisations will be immediately rejected from this process.

### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79212000 - Auditing services

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

### **II.2.4) Description of the procurement**

Horsham District Council invites tenders for the provision of External Audit Services as set out in these documents. The contract will be for a five-year period for the 2023/24 to 2027/28 statement of accounts, commencing from 1 April 2023. The Council is procuring this contract following the Open Procedure\* under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding one Contract for the provision of all services detailed in the Specification. \*Only registered firms, with

accredited Key Audit Partners that must oversee the work, can be appointed from the list of external audit suppliers to the local government audit. These nine audit providers are accredited Key Audit Partners at the time of going out to tender: BDO, Cardens Accountants, Deloitte, EY, Grant Thornton, KPMG, Mazars, PriceWaterhouseCoopers and Azets Audit Services Ltd. Submissions from any other organisations will be immediately rejected from this process.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The Council is procuring this contract following the Open Procedure\* under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding one Contract for the provision of all services detailed in the Specification. \*Only registered firms, with accredited Key Audit Partners that must oversee the work, can be appointed from the list of external audit suppliers to the local government audit. These nine audit providers are accredited Key Audit Partners at the time of going out to tender: BDO, Cardens Accountants, Deloitte, EY, Grant Thornton, KPMG, Mazars, PriceWaterhouseCoopers and Azets Audit Services Ltd. Submissions from any other organisations will be immediately rejected from this process.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 July 2022

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

The Strand

London

Country

United Kingdom