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Contract

The Provision of Hard and Soft Facilities Management Services for National Records of Scotland

National Records of Scotland

F03: Contract award notice

Notice identifier: 2024/S 000-014622

Procurement identifier (OCID): ocds-h6vhtk-03cd43

Published 8 May 2024, 10:39am

Section I: Contracting authority

I.1) Name and addresses

National Records of Scotland

General Register House, 3 Princes Street

Edinburgh

EH1 3YY

Email

nrs-procurement-management@nrscotland.gov.uk

Telephone

+44 1313144215

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.nrscotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00474

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Hard and Soft Facilities Management Services for National Records of Scotland

Reference number

17/07/14 -2

II.1.2) Main CPV code

- 79993000 - Building and facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

NRS have a requirement for the provision of Hard and Soft Facilities Management Services for 4 of their buildings located in Edinburgh.

The Statement of Requirements (SoR) details the requirements for the Facilities Management (FM) Hard Services for NRS that are to be provided within the terms of the Contract. A separate Contract for the provision of Facilities Management (FM) Soft Services for NRS is also being tendered and Contractors can tender for either, or both, contracts where they meet the requirements specified.

Option A - Priced Contract with Price List has been chosen under the NEC4 conditions of contract for Term Service Contracts and Schedule 3 of the Contract Schedules contains the Price List.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £300,000,000 / Highest offer: £330,000,000 taken into consideration

II.2) Description

II.2.1) Title

The Provision of a Soft Facilities Management Services

Lot No

2

II.2.2) Additional CPV code(s)

- 79993000 - Building and facilities management services
- 39700000 - Domestic appliances
- 90720000 - Environmental protection
- 90700000 - Environmental services
- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 39721411 - Gas heaters
- 90690000 - Graffiti removal services
- 71317200 - Health and safety services
- 77300000 - Horticultural services
- 98341130 - Janitorial services
- 39820000 - Organic surface-active agents
- 39224210 - Painters' brushes
- 45440000 - Painting and glazing work
- 44111400 - Paints and wallcoverings
- 90922000 - Pest-control services
- 77310000 - Planting and maintenance services of green areas
- 14410000 - Rock salt
- 44115210 - Plumbing materials
- 35113400 - Protective and safety clothing
- 18830000 - Protective footwear

- 79600000 - Recruitment services
- 35113000 - Safety equipment
- 39831000 - Washing preparations
- 34928480 - Waste and rubbish containers and bins
- 39715000 - Water heaters and heating for buildings; plumbing equipment
- 18140000 - Workwear accessories
- 39224000 - Brooms and brushes and other articles of various types
- 44230000 - Builders' carpentry
- 90911200 - Building-cleaning services
- 24000000 - Chemical products
- 39800000 - Cleaning and polishing products
- 90600000 - Cleaning and sanitation services in urban or rural areas, and related services
- 90910000 - Cleaning services
- 92222000 - Closed circuit television services
- 44613800 - Containers for waste material
- 18222000 - Corporate clothing
- 72251000 - Disaster recovery services
- 39832000 - Dishwashing products

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

NRS offices within Edinburgh

II.2.4) Description of the procurement

NRS have a requirement for the Provision of Hard Facilities Management (FM) Services (Lot 1) and the Provision of Soft Facilities Management Services (Lot 2) for 4 of their

buildings, that are to be provided within the terms of the Contract. the requirement is in 2 lots. Contractors can tender for either, or both, contracts where they meet the requirements specified within each lot.

Option A - Priced Contract with Price List has been chosen under the NEC4 conditions of contract for Term Service Contracts and schedule 3 of the contracts schedules contains the Price List

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30

II.2.11) Information about options

Options: Yes

Description of options

The nature of Facilities Management can be complex, variable and in flux. There may be a need over the Contract term to allow NRS (The Purchaser) to remove, amend or change the buildings and structures of their estate(including on a temporary, emergency and short /medium term basis to accommodate the services to be delivered by NRS. and to vary the contract accordingly, including the overall value of the Contract estimated at paragraph 11.1.5 (estimated total value) above

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Bidders should read and refer to the ESPD Bidders Guidance instructions document. Failure to comply may result in your submission being rejected. Economic operators may be excluded from this competition in accordance with regulation 58 of the Public Contracts (Scotland)Regulations 2015.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-030096](#)

Section V. Award of contract

Lot No

2

Title

The Provision of a Soft Facilities Management Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 April 2024

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Robertson Facilities Management

Robertson House, Castle Business Park

Stirling

FK9 4TZ

Country

United Kingdom

NUTS code

- UKM75 - Edinburgh, City of

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £3,000,000 / Highest offer: £3,300,000 taken into consideration

Section VI. Complementary information

VI.3) Additional information

spend for hard facilities management services over the initial 5 yr period is estimated to be 5000000 GBP

spend for soft facilities management services over the initial 5 yr period is estimated to be 4000000 GBP

(SC Ref:765436)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>