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Tender

Immediate Justice

The Police and Crime Commissioner for Surrey

F02: Contract notice

Notice identifier: 2024/S 000-014609

Procurement identifier (OCID): ocds-h6vhtk-0457c5

Published 8 May 2024, 9:37am

Section I: Contracting authority

I.1) Name and addresses

The Police and Crime Commissioner for Surrey

PO Box 412

Guildford, Surrey

GU3 1YJ

Email

paige.ward@sussex.police.uk

Telephone

+44 01273470101

Country

United Kingdom

NUTS code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.surrey-pcc.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/surreypolice.aspx/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/surreypolice.aspx/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Immediate Justice

Reference number

JPS1576

II.1.2) Main CPV code

- 75230000 - Justice services

II.1.3) Type of contract

Services

II.1.4) Short description

The Surrey Office of the Police and Crime Commissioner (OPCC) and Surrey Police are seeking to roll out Immediate Justice across the whole county. To facilitate this within an appropriate timescale, we are seeking a single service provider to manage Immediate Justice reparative activities for adults across Surrey. This provider must have previous experience and expertise in facilitating and delivering reparative activities or similar. 15. The service must have previous experience and expertise in facilitating and delivering reparative activities. The most relevant and effective of which will be determined locally, but may include: • Litter-picking in public parks and high streets • Site clean-up after council funded events • Proactive or reactive cleaning of civic memorials • Installation of hanging baskets or temporary civic notices • Gardening of communal flower beds in town centres • Cleaning of graffiti on bus shelters, tram stops or train stations or public signage

II.1.5) Estimated total value

Value excluding VAT: £175,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 75230000 - Justice services
- 98000000 - Other community, social and personal services
- 75200000 - Provision of services to the community

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

II.2.4) Description of the procurement

Following a pilot for Immediate Justice in ten trailblazer areas across England and Wales the UK Government have decided to roll it out across all other force areas of England and Wales. Immediate Justice will ensure that perpetrators of anti-social behaviour and relevant crimes are held accountable for their behaviour, whilst providing victims and communities with a voice in how they would like offenders to make amends. Utilising existing Criminal Justice frameworks, Immediate Justice is applicable as an Out of Court Resolution (OoCR) i.e. Community Resolution or Conditional Caution, identified through the Community Remedy document. Offenders will be required to undertake unpaid community work with an ambition for them to start that work as soon as 48 hours after referral to the Immediate Justice Reparation Service provider, so victims know anti-social behaviour is treated seriously and with urgency. Surrey Police will employ two Immediate Justice Administrative Officers, who will manage cases following referral from Police Officers or Police Community Support Officers (PCSOs). They will make referrals to the relevant service provider who will then facilitate reparative activities with offenders. The Surrey Office of the Police & Crime Commissioner (OPCC) and Surrey Police are seeking to roll out Immediate Justice across the whole county. To facilitate this within an appropriate timescale, we are seeking a single service provider to manage Immediate Justice reparative activities for adults across Surrey. This provider must have previous experience and expertise in facilitating and delivering reparative activities or similar. Objectives The objective of the procurement process is to establish a fully managed Immediate Justice delivery service across Surrey. To reduce incidents of crime and anti-social behaviour, by holding perpetrators to account through the delivery of up to 50 cases of swift and visible reparative activities across Surrey per month. To reduce re-offending by adopting a Restorative Justice approach alongside the reparative activity.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

Yes

Description of renewals

Potential for 3 x 12 month extension options - This is depending on the awarding of additional funding by the HM Government and the performance of the contract.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

All requirements as stated within the Tender pack can be met All staff engaged in Immediate Justice delivery must hold an enhanced DBS Check. All staff will be able to easily travel to reparative sites across Surrey Safeguarding Vulnerable Adults policy (inc. related risk assessments) and an Equality Diversion & Inclusion policy must be in place Your organisation should be able to provide its own equipment for use as part of the Reparative Activity and must hold appropriate risk assessments. Comprehensive risk management policy relating to immediate justice should be in place Either hold the Cyber Essentials Certification or have a core membership with the South East Cyber Resilience Centre (SECRC) or commit to obtaining these should you be successful winning this tender. Successful Tenderer will have to sign an information sharing agreement as part of the contract.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Contract Performance will be related to the following areas: Delivery of contract in line with tendered pricing Delivery of the contract in line with the requirements listed in the Tender Pack Attendance to all relevant partnership, operational and performance meetings Delivery against the following key performance indicators and an additional indicators as agreed between the Successful Tenderer and the Authority: Case count (number of referrals) Age/gender/ethnicity of each case Type of activity (by theme e.g., 'park clean up'/'property repair'/'street-cleaning'/'installing public signage/infrastructure') Time taken for activity to commence from disposal (and % within 48 hours) Attendance rate Attrition / completion rate Monthly total hours of activity Location (including Division and District/Borough) Day of the week

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 June 2024

Local time

9:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 12 September 2024

IV.2.7) Conditions for opening of tenders

Date

14 June 2024

Local time

9:00am

Place

Opened Electronically

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Surrey OPCC has been provided additional funding from HM Government to deliver the Immediate Justice pilot for the financial year 2024/25 from 1st October 2024 to 31st March 2025. The maximum allocated budget to deliver the service across Surrey is £175k. Whilst funding has only been confirmed for the last 6 months of 2024/25 there is potential for continued funding and therefore the contract includes 3 x 1-year potential extension options. The agreement of any extensions would be performance and funding dependent, and the funding level for a full year has not currently been established but is expected to be in the region of £250K. Any extensions would be with the expectation that the Successful Tenderer is able to provide services within the budgets set, the OSPCC will be unable to support any additional costs that exceed the funding received from HM Government.

VI.4) Procedures for review

VI.4.1) Review body

The PCC for Surrey

Guildford

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

TBC