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Planning

Applicant Tracking software solution

Met Office

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-014593

Procurement identifier (OCID): ocds-h6vhtk-03ce87

Published 23 May 2023, 10:22am

Section I: Contracting authority

I.1) Name and addresses

Met Office

Fitzroy Road

Exeter

EX1 3PB

Contact

Mr David Golledge

Email

david.golledge@metoffice.gov.uk

Country

United Kingdom

Region code

UKK - South West (England)

Internet address(es)

Main address

<http://www.metoffice.gov.uk>

Buyer's address

<http://www.metoffice.gov.uk>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Applicant Tracking software solution

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Met Office is seeking to procure an Applicant Tracking System (ATS) with provision for job

board credits. The ATS must be cloud-based, and capable of providing automated recruitment and applicant management solutions.

The solution must be user-friendly, and easily accessible by recruitment teams and hiring managers for our permanent recruitment, from advertising vacancies, offer management and pre-employment checks.

The ATS should manage interview scheduling, including automatically sending Microsoft Teams invites and must come with the capability for purchasing job board credits, which can be used to advertise job vacancies on various online job boards.

The ATS must allow bespoke equality and diversity monitoring forms and enable Met Office to track diversity across each stage (application, interview and hires).

The procurement exercise is expected to commence in July 2023, with an implementation start date of November 2023. The contract go live is required by April 2024.

II.1.5) Estimated total value

Value excluding VAT: £460,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

Procurement documents will be made available by the Met Office when the Contract Notice is published.

II.2.6) Estimated value

Value excluding VAT: £460,000

II.3) Estimated date of publication of contract notice

3 July 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes