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Tender

IT Support Service

Cardiff and Vale College

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-014565

Procurement identifier (OCID): ocds-h6vhtk-050158

Published 11 April 2025, 12:24pm

Scope

Reference

CAVC-IT-25-501

Description

The provision of IT Support Services to Cardiff and Vale College Group

Commercial tool

Establishes a framework

Total value (estimated)

- £2,800,000 excluding VAT

- £3,360,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 10 June 2025 to 9 June 2028
- Possible extension to 9 June 2029
- 4 years

Description of possible extension:

Contract will be for 3 years with the option to extend for a further 1 year

Main procurement category

Services

CPV classifications

- 72000000 - IT services: consulting, software development, Internet and support

Contract locations

- UKL - Wales

Framework

Maximum number of suppliers

1

Maximum percentage fee charged to suppliers

0%

Framework operation description

Prices will be determined as part of the initial evaluation and fixed subject to annual inflation uplifts per year

Award method when using the framework

Without competition

Contracting authorities that may use the framework

Establishing party only

Participation**Technical ability conditions of participation**

Tenderers must have the experience and ability to be able to deliver IT Support services to the college

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

30 April 2025, 12:00pm

Tender submission deadline

6 May 2025, 12:00pm

Submission address and any special instructions

<https://www.sell2wales.gov.wales/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Award decision date (estimated)

28 May 2025

Award criteria

| Name | Description | Type |
|-------------------------------|---|---------|
| Technical Competence | To be able to deliver the service required as set out in the ITT | Quality |
| Service Management Competence | To be able to fulfil the requirements and needs of the authority for the duration of the contract | Quality |
| Experience | To demonstrate the ability of servicing a contract of this size and complexity based on how you have delivered it elsewhere | Quality |
| Cultural Fit | To be able to work in this type of environment and work to the same values as the college | Quality |
| Community Benefit | To work alongside the college in the work that we do within our community | Quality |
| Price | To provide a detailed breakdown of fixed costs for the duration of the contract | Cost |
| Presentation | To demonstrate via a presentation how you can deliver this contract | Quality |

Weighting description

- Technical Competence - 25%
- Service management competence - 15%
- Experience - 20%
- Cultural fit - 5%

- Community benefit - 5%
- Price - 25%
- Presentation - 5%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

Lack of time and not being aware of the need

Documents

Associated tender documents

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=330909

ITT Document

Contracting authority

Cardiff and Vale College

- Public Procurement Organisation Number: PDWC-8374-VBZG

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Barry

CF62 8YJ

United Kingdom

Email: Tenders@cavc.ac.uk

Website: <http://www.cavc.ac.uk>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales