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Contract

Production Services for Cardiff University Graduation

Cardiff University

F03: Contract award notice

Notice identifier: 2024/S 000-014548

Procurement identifier (OCID): ocds-h6vhtk-041c18

Published 7 May 2024, 3:59pm

Section I: Contracting authority

I.1) Name and addresses

Cardiff University

Procurement Services, McKenzie House, 30-36 Newport Road

Cardiff

CF24 0DE

Email

franklinsp@cf.ac.uk

Telephone

+44 2920879648

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Production Services for Cardiff University Graduation

Reference number

CU.1433.SF

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

The Graduation Ceremonies are due to take place in the Utilita Arena, Cardiff in 2024 and 2025. The aim of this procurement process is to appoint a production service team to deliver the Graduation ceremonies. The production service team is required to support the events for the two years. Services to include lighting, audio, production, stage management, and other production services are required for the Events.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £178,816.22

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff

II.2.4) Description of the procurement

The Graduation Ceremonies are due to take place in the Utilita Arena, Cardiff in 2024 and 2025. The aim of this procurement process is to appoint a production service team to deliver the Graduation ceremonies. The production service team is required to support the event for 2024 and 2025. Services to include lighting, audio, production, stage management, and other production services are required for the Events.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

A Site visit at the venue will take place on Wednesday 6th December from 9am until 12pm.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-034590](#)

Section V. Award of contract

Contract No

CU.1433.SF

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

2 May 2024

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Production 78 Ltd

1 Waterton Buildings, Waterton Industrial Estate

Bridgend

CF313TR

Telephone

+44 2921432171

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £178,816.22

Section VI. Complementary information

VI.3) Additional information

There will be an opportunity to attend a site visit of the Area on the 6th of December 2023 from 9am until 12pm.

Please provide details of the attendees of the site visit from your company in a correspondence on in-tend no later than 4pm on 1st December 2023. We will respond with any further detail.

Access to the tender documentation will close on Friday 22nd December 2023 at Noon. The closing date will be Noon 4th January 2024.

(WA Ref:141269)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom