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Tender

## **PS/2021/0001 Provision of Insurance Services (Excluding the Provision of Insurance Broking Services)**

Maldon District Council

F02: Contract notice

Notice identifier: 2021/S 000-014533

Procurement identifier (OCID): ocds-h6vhtk-02c038

Published 25 June 2021, 2:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Maldon District Council

Princes Road, Maldon

Essex

CM9 5DL

#### **Email**

[debbie.white@maldon.gov.uk](mailto:debbie.white@maldon.gov.uk)

#### **Telephone**

+44 621732788

#### **Country**

United Kingdom

## **NUTS code**

UKH3 - Essex

## **Internet address(es)**

Main address

[www.maldon.gov.uk](http://www.maldon.gov.uk)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Essex:-Insurance-services./USM2VF64RF>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PS/2021/0001 Provision of Insurance Services (Excluding the Provision of Insurance Broking Services)

Reference number

PS/2021/0001

### **II.1.2) Main CPV code**

- 66510000 - Insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Provision of Insurance Services

### **II.1.5) Estimated total value**

Value excluding VAT: £800,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Property/Material Damage

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66515200 - Property insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

#### **II.2.4) Description of the procurement**

Lot 1 incorporates the following classes of business, Properties, General properties including buildings, contents and stock in any building or temporarily removed therefrom (including stock in the open) Business Interruption, The additional expenditure necessarily and reasonably incurred by the Insured. Additional expenditure, Gross Revenue, All Risks, Money, Computers, "All Risks" of physical loss or damage excluding losses from residual breakdown not recoverable from maintenance contracts, and malicious/accidental loss, distortion, corruption, misuse, contamination or ensure of programmes and/or information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2021

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

2

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Council are seeking a 3 year long term agreement with the option to extend for a further 2 years

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/USM2VF64RF>

## **II.2) Description**

### **II.2.1) Title**

Crime

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66515411 - Pecuniary loss insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

This Lot incorporate crime - Indemnity in respect of money, securities and other property resulting directly from one or more fraudulent or dishonest acts

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2021

End date

30 June 2026

This contract is subject to renewal

Yes

Description of renewals

2

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The Council are seeing a 3 year long term agreement with the option to extend for a further 2 years

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Casualty

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66516000 - Liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

This lot incorporates Employers Liability, Public and Products Liability, Officials Indemnity, Land Charges, Libel and Slander, Hirers Liability

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2021

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

The Council are seeking a 3 year long term agreement with an option to extend for a further 2 years

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The Council are seeking a 3 year long term agreement with the option to extend for a further 2 years

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Motor Fleet

Lot No

4

### **II.2.2) Additional CPV code(s)**



- 66514110 - Motor vehicle insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

This section incorporates the following private cars, Commercial Vehicles, Special Types. Any motor vehicle the property of the Insured and/or for which they are legally responsible.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2021

End date

30 June 2026

This contract is subject to renewal

Yes

Description of renewals

The Council are seeking a 3 year long term agreement with the option to extend for a further 2 years

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The Council are seeking a 3 year long term agreement with the option to extend for a further 2 years

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Engineering Services

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 66519000 - Engineering, auxiliary, average, loss, actuarial and salvage insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

This lot incorporates the following Engineering insurance, Engineering Inspection Services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2021

End date

30 June 2026

This contract is subject to renewal

Yes

Description of renewals

The Council are seeking a 3 year long term agreement with an option to extend for a further 2 years

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The Council are seeking a 3 year long term agreement with an option to extend for a further 2 years

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As in the tender documents

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

As in the tender documents

Minimum level(s) of standards possibly required

As in the tender documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

As in the tender documents

Minimum level(s) of standards possibly required

As in the tender documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As in the tender documents

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## **Section IV. Procedure**

## **IV.1) Description**

### **IV.1.1) Type of procedure**

Open procedure

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 July 2021

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 October 2021

### **IV.2.7) Conditions for opening of tenders**

Date

30 July 2021

Local time

12:00pm

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## **Section VI. Complementary information**

## **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

## **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Essex:-Insurance-services./USM2VF64RF>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/USM2VF64RF>

GO Reference: GO-2021625-PRO-18464433

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Maldon District Council

Princes Road

Maldon

CM9 5DL

Telephone

+44 1621875727

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Maldon District Council

Princes Road

Maldon

CM9 5DL

Email

[Debbie.white@maldon.gov.uk](mailto:Debbie.white@maldon.gov.uk)

Telephone

+44 1621875727

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Maldon District Council

Princes Road

Maldon

CM9 5DL

Telephone

+44 1621875727

Country

United Kingdom

