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Tender

## **Replacement of the Assessor's Core Valuation and Case Management System**

West Dunbartonshire Council

F02: Contract notice

Notice identifier: 2024/S 000-014520

Procurement identifier (OCID): ocids-h6vhtk-041e44

Published 7 May 2024, 2:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Dunbartonshire Council

16 Church Street

Dumbarton

G82 1QL

#### **Contact**

Michelle McKenzie

#### **Email**

[corporate.procurement@west-dunbarton.gov.uk](mailto:corporate.procurement@west-dunbarton.gov.uk)

#### **Telephone**

+44 1389737000

#### **Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.west-dunbarton.gov.uk/business/suppliers/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00153](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00153)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Replacement of the Assessor's Core Valuation and Case Management System

Reference number

2324-19

#### **II.1.2) Main CPV code**

- 72222300 - Information technology services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Dunbartonshire and Argyll & Bute Valuation Joint Board is undertaking market research to inform the Procurement Strategy for the Replacement of the Assessor's Core Valuation and Case Management System

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

#### **II.2.4) Description of the procurement**

The purpose of this market research questionnaire is to gather information which will be used to inform the Procurement Strategy for the Replacement of the Assessor's Core Valuation and Case Management System

#### **II.2.5) Award criteria**

Quality criterion - Name: Cost / Weighting: 10

Quality criterion - Name: Quality / Weighting: 50

Quality criterion - Name: Service / Weighting: 25

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Social Benefits / Weighting: 5

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

With reference to SPD questions:

4B.1.2 & 4B. 2.2 Turnover - supplier must demonstrate an annual turnover for each of the two previous years of greater than two times the annual contract value of contract on offer est. 100,000 GBP, therefore a turnover of 200,000 GBP is required

Ratios - a Pass in any two of the three ratios as an overall Pass for Economic and Financial standing.

- (Ratio 1) Acid Test –  $(\text{Current Assets-stock})/\text{Current Liabilities}$ . To pass the Acid Test Ratio question the bidder must have a score of greater than 1.

- (Ratio 2) Return on Capital Employed %–  $\text{Profit}/\text{Capital employed}$ . To pass this question the Council require the bidder to score a positive figure/Percentage.

- (Ratio 3) Current Ratio –  $\text{Current Assets}/\text{Liabilities}$ . To pass this question the Council require the bidder to achieve a score of greater than 1.

WDC will use template WD09 - WDC Financial Vetting Questionnaire v1.0, it is recommended that candidates review their own ratio scores in advance of submitting their tender. In the event that a firm does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their Tender Submission is supported by a Parent Company Guarantee WD04 - Parent Company Guarantee refers. Should after review of the financial evaluation of tenderer fail, then the tender submission may be rejected.

Insurance

Q4B.5.1 –It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance listed below:

- Employers Liability Insurance - 10 million GBP each and every claim

Q4B5.2

- Public and Product Liability Insurance - 10 million GBP each and every claim
- Professional Indemnity Insurance - 5 million GBP each and every claim

### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

With reference to SPD question 4C.1, bidders will be required to provide 3 examples that demonstrate that they have the relevant experience and capacity of delivering this service or similar project type

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-035458](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 June 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

6 June 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25299.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:757811)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dumbarton Sheriff Court and Justice of the Peace Court

Sheriff Court House, Church Street

Dumbarton

G82 1QR

Country

United Kingdom