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Tender

## **International Relocation Services for Secondees**

Bank of England

F02: Contract notice

Notice identifier: 2021/S 000-014516

Procurement identifier (OCID): ocds-h6vhtk-02c027

Published 25 June 2021, 12:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bank of England

Bank of England, Threadneedle Street

London

EC2R 8AH

#### **Contact**

Miss Chloe Wickham

#### **Email**

[chloe.wickham@bankofengland.co.uk](mailto:chloe.wickham@bankofengland.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.bankofengland.co.uk>

Buyer's address

<http://www.bankofengland.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Home/About>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Home/About>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

International Relocation Services for Secondees

Reference number

DN524463

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Bank of England is looking for a supplier for the Provision of International Relocation Services.

Bank of England staff undertake Secondments to other organisations in the UK and overseas. Secondees are a diverse range of people with a variety of personal circumstances and the Bank aims to ensure their relocation is as smooth as possible.

The Bank are seeking to appoint a supplier to support in the management of the international relocation services in line with the Bank's secondment policy.

No information contained this notice or in any communication made between the Bank and any Supplier in connection with this Tender shall be relied upon as constituting a contract, agreement or representation that any contract shall be offered. The Bank reserves the right to change the basis of, or the procedures for, the Process, to terminate the Process at any time or not to award any contract.

#### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 98392000 - Relocation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Bidders should register interest via the Bank's eTendering portal, ProContract, with the completed Supplier Questionnaire (SQ) before the deadline. Registration to the Bank's eTendering portal, ProContract, can be completed at [www.bankofenglandtenders.co.uk](http://www.bankofenglandtenders.co.uk) (please note that it takes roughly two working days for registration to take effect). All tender documents are available to view via the portal, however at this stage Bidders are only required to submit responses to the SQ. The Bank will then short-list 5 suppliers who will be invited to submit a full tender response.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This contract will be retendered during the life of the service in order to ensure continuity of service for the Bank.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

The top 5 scoring bidders in the evaluation of the SQ will be invited to submit a full tender response.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 July 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

24 August 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This contract will be retendered ahead of contract expiry in order to ensure continuity of service to the Bank.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Bank of England

Threadneedle Street

London

Country

United Kingdom