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Tender

5482 - Graig-y-Rhacca Community Centre - Roof Renewal

Caerphilly County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-014509

Procurement identifier (OCID): ocds-h6vhtk-065681

Published 17 February 2026, 4:53pm

Scope

Reference

RQST14688

Description

You are invited to submit a tender for the renewal of flat roofing coverings, external cladding with new insulated cladding and roof strengthening works at Graig y Rhacca Community Centre. The scope of the project is fully described in Appendix 1 but in summary the scope is:

- Replace complete flat roof coverings on lower and upper roof (2 number roofs) as per attached Bauder specification.
- Allow for the removal and safe storage of all electrical services, CCTV-signage etc., and refit upon completion of the works.
- Allow for raising in height the existing plant equipment to accommodate new roof covering by using the original manufacturer/installer of the equipment.

- Replace all existing metal cladding to the entire building with new Kingspan QuadCore KS1000RW Wall Panels with 100mm of insulation including new vapour control layer and all trims, cappings, angles, flashings etc., installed

as per manufacturers instructions, colour to be chosen by client.

- Carry out roof strengthening works in accordance with attached structural engineers specifications including the installation of a new fall arrest guard rail.
- Provide and install new rail system to be built into the new roof covering to support new PV panels provide by the centres sub-contractor, allow for all necessary communications and support with his sub-contractor.
- Allow for the safe removal and isolation of existing solar panels and disposal if necessary.
- Provide all necessary fixed scaffolding with stair access, allow the use of this scaffolding by the Community Centre's PV Contractor. Do not block any entrance or emergency exits and make sure these areas are netted and protected for safe egress/entering by the users of the building.
- Provide Heras fencing around bases of all fixed scaffolding to prevent unauthorised access.
- Remove and dispose of Asbestos as specified.
- All works must be carried out and be completed between 16th March and 15th May 2026.
- Graig y Rhacca Community Centre will be arranging the installation of the new PV panels and you must allow access to the roof via your scaffolding to allow these works to be carried out.
- Provide all necessary electrical certificates for all works carried out on the electric at this premises.

Total value (estimated)

- £200,000 excluding VAT
- £240,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 16 March 2026 to 15 May 2026
- 2 months

Main procurement category

Works

CPV classifications

- 45260000 - Roof works and other special trade construction works
- 45210000 - Building construction work

Contract locations

- UKL16 - Gwent Valleys

Participation

Conditions of participation

Please refer to ITT document.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 February 2026, 11:59pm

Tender submission deadline

2 March 2026, 12:00pm

Submission address and any special instructions

Tenderers must express an interest in this tender by completing the following process:

1. Log in to the Proactis Supplier Portal at <https://supplierlive.proactisp2p.com/Account/Login>
2. Click the "Sign Up" option on the Portal homepage (If already registered go to point 11.).
3. Enter your correct Organisation Name, Details and Primary Contact Details.
4. Please make a note of the Organisation ID and User Name, then click "Register".
5. You will then receive an email from the system asking you follow a link to activate your account.
6. Please enter the information requested, clicking on the blue arrow to move on to the next stage and follow the instructions ensuring that you enter all applicable details.
7. In the Classification section please ensure that you select the Product Classification

Codes (CPV Codes) that appear in the tender notice, it is essential that only CPV Codes, specific to your organisation are added to your profile.

8. Buyer Selection - At this stage you are required to indicate which Buyer Organisations you would like to register with. Please remember to register with Caerphilly this ensures that you will be alerted to all relevant opportunities.

9. Terms & Conditions - Read the terms and conditions of the use of this Supplier Portal and tick the box to denote you have read and understood the terms and that you agree to abide by them. If you do not agree you cannot complete the registration process. Once you have agreed click on the blue arrow to move on to the next stage.

10. Insert a password for the admin user and repeat it. The password MUST be between 6 and 50 characters in length. It must contain at least 2 number(s). Once completed select 'Complete Registration' and you will enter the Supplier Home page.

11. From the Home Page, go to the "Opportunities" icon, all current opportunities will be listed. Click on the blue arrow under the field 'Show Me' of the relevant opportunity then click to register your interest on the applicable button.

12. Refresh your screen by clicking on the opportunities icon located on the left hand side, to view the opportunity click the blue arrow.

13. Note the closing date for completion of the relevant project. To find all available documentation please drop down the 'Request Documents' option and click to download all documents.

14. You can now either complete your response or "Decline" this opportunity.

All queries are to be made via the messaging system on the Proactis portal. Please note we will NOT accept any questions/queries via telephone/email.

If you require assistance please contact Jemma Ford 01443 863163 - fordj1@caerphilly.gov.uk.

When submitting a tender, an e tendering supplier guide has been produced which will help tenderers through completing a tender submission using our Proactis Plaza system.

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Total Project Cost	Total project cost based on pricing schedule.	Price	100.00%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Caerphilly County Borough Council

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Contact name: Fran Gully

Telephone: 01495 235569

Email: gullyf@caerphilly.gov.uk

Website: <http://www.caerphilly.gov.uk>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales