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Contract

## **008150 - Postal Services (Bulk and Hybrid Mail)**

Newcastle City Council

F03: Contract award notice

Notice identifier: 2023/S 000-014486

Procurement identifier (OCID): ocds-h6vhtk-03b20a

Published 22 May 2023, 1:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newcastle City Council

Civic Centre

NEWCASTLE-UPON-TYNE

NE1 8QH

#### **Contact**

James Wood

#### **Email**

[James.Wood@newcastle.gov.uk](mailto:James.Wood@newcastle.gov.uk)

#### **Telephone**

+44 1912777433

#### **Country**

United Kingdom

**Region code**

UKC22 - Tyneside

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.newcastle.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

008150 - Postal Services (Bulk and Hybrid Mail)

**II.1.2) Main CPV code**

- 79800000 - Printing and related services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Contract awarded for Postal Services (Bulk and Hybrid Mail)

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,300,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)

### **II.2.4) Description of the procurement**

Newcastle City Council have appointed a provider of Postal Services to print and mail our outgoing hard copy correspondence. This outgoing mail will be the Council's;

-Bulk Mailings (Council tax demands, Business Rates, Parking and other FPNs etc)

-Hybrid Mail (Low run or individual letters sent by individual officers)

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: Yes

Description of options

2 x 12 month extensions

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-007136](#)

#### **IV.2.9) Information about termination of call for competition in the form of a prior information notice**

The contracting authority will not award any further contracts based on the above prior information notice

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## **Section V. Award of contract**

### **Contract No**

008150 - Postal Services (Bulk and Hybrid Mail)

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 May 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

DATAGRAPHIC LIMITED

Chesterfield

Country

United Kingdom

NUTS code

- UKC - North East (England)

Companies House

02913191

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £1,300,000

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

N/A

N/A

Country

United Kingdom