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Tender

TMC for Repair and Replacement of Refrigeration Units in Non Housing Properties

West Lothian Council

F02: Contract notice

Notice identifier: 2021/S 000-014484

Procurement identifier (OCID): ocds-h6vhtk-02c007

Published 25 June 2021, 9:15am

Section I: Contracting authority

I.1) Name and addresses

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Contact

Shona Dunsmore

Email

shona.dunsmore@westlothian.gov.uk

Telephone

+44 1506281814

Fax

+44 1506281325

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<http://www.westlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TMC for Repair and Replacement of Refrigeration Units in Non Housing Properties

Reference number

CC11089

II.1.2) Main CPV code

- 50883000 - Repair and maintenance services of catering equipment

II.1.3) Type of contract

Services

II.1.4) Short description

Servicing, repair, replacement and installation of refrigeration units in non-housing council properties

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 42513000 - Refrigerating and freezing equipment
- 42513290 - Commercial refrigerating equipment

- 42530000 - Parts of refrigerating and freezing equipment and heat pumps
- 42531000 - Parts of refrigerating equipment
- 45331231 - Installation work of refrigeration equipment

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

Non-Housing properties run by West Lothian Council across the whole council area.

II.2.4) Description of the procurement

TMC for Repair and Replacement of Refrigeration Units in Non Housing Properties across West Lothian.

II.2.5) Award criteria

Quality criterion - Name: Contract Delivery / Weighting: 24

Quality criterion - Name: Professional Qualities / Weighting: 4

Quality criterion - Name: Technical Skills / Weighting: 11

Quality criterion - Name: Workforce Matters / Weighting: 1

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend for up to a further 24 months. If extension used, then re-tender after 5 years. If extension not used, then re-tender after 3 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Council properties list may alter as properties may be added or removed during the course of the contract.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Re: ESPD Q3D.1, 3D.2 & 3D.3 Bidders to answer these on Environmental, social & labour law in relation to compliance with regulations covering Scotland & UK.

Police Scotland will be consulted with regards to Serious & Organised Crime checks. Any links to this type of activity may cause your tender to be rejected. Re: ESPD Q2B, complete information for all company directors, using home address.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Contractors shall be Members of the Institute of Refrigeration Engineers Or British Refrigeration Association.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Re ESPD question 4B.6 West Lothian Council will use Dun and Bradstreet's DBAi financial reporting system to assess the financial stability of tenderers. Tenderers with a Failure Score of 35 or above on the DBAi system will be deemed to have evidenced satisfactory financial stability. Please note that 35- (minus) will not be considered as having met this criteria. If a tenderer has a Failure Score of less than 35, the tenderer may be required to submit their last three years accounts.

In the event that the tenderer is not required to publish accounts and therefore does not have a Dun & Bradstreet or equivalent rating, tenderers should be able to provide financial accounts when requested. The council will then conduct an analysis of the accounts to ensure that there is no significant financial risk. Please note that if you intend on attaching 2 years accounts, these must include financial data over a 3 year period.

It is recommended that candidates review their own Dun & Bradstreet Score in advance of submitting their tender. If following this review tenderers consider that the Dun & Bradstreet Score does not reflect their current financial status, details of this should be provided, complete with evidence of a good high street credit rating (the equivalent of Dun & Bradstreet score 35) from a recognised credit referencing agency. The council will review any such information as part of the evaluation of Tenderer's financial status.

In the event that a firm does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their Tender Submission is supported by a Parent Company Guarantee.

Should after review of the financial evaluation the tenderer fail, then the tender submission may be rejected.

Minimum level(s) of standards possibly required

Insurances Required

Employers Liability 10,000,000 GBP

Public Liability 5,000,000 GBP

Valid Motor Vehicle Insurance

III.1.3) Technical and professional ability

List and brief description of selection criteria

Re: ESPD Q4D Bidders must hold the certificates or comply with the questions noted in ESPD 4D attached to

<http://www.westlothian.gov.uk/article/11428/Changes-to-Public-Procurement-Rules>.

The HSE website will be checked for breaches. Should our H&S team not be satisfied with the outcome your tender will be rejected

Minimum level(s) of standards possibly required

Contractors shall be Members of the Institute of Refrigeration Engineers Or British Refrigeration Association.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Detailed in information on PCS-Tender

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 July 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

26 July 2021

Local time

12:00pm

Place

Electronically online via PCS-Tender.

Information about authorised persons and opening procedure

Corporate Procurement Unit staff

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: In 5 years (Spring 2026) if extension period utilised or in 3 years (Spring 2024) if extension period not utilised.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Re: SPD Q2B, complete information for all company directors, using home address.

TUPE – The incoming Contractor is responsible for obtaining legal and professional advice about relevant TUPE implications.

CONFIDENTIALITY - All information supplied by the Authority must be treated in confidence and not disclosed to third parties except

insofar as this is necessary to obtain sureties or quotations for the purpose of submitting the tender. All information supplied by you to the

Authority will similarly be treated in confidence except:

(i) for any information required to be disclosed or otherwise provided by the Authority to any

person in order to comply with the Freedom of

Information (Scotland) Act 2002 and any codes of practice applicable from time to time relating to access to public authorities' information.

The Tenderer shall co-operate, facilitate, support and assist the Authority in the provision of this information. In the event the Authority is required to provide information to any person as a result of a request made to it under such Act and/or codes, the Authority shall adhere to the requirements of such Act and/or codes in disclosing information relating to this Agreement, the Project documents and the Contractor.

(ii) that references may be sought from banks, existing or past clients, or other referees submitted by the tenderers;

(iii) for the disclosure of such information with regard to the outcome of the procurement process as may be required to be published in the

Supplement to the Official Journal of the European Union in accordance with EU directives or elsewhere in accordance with the requirements of UK government policy on the disclosure of information relating to government contracts.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 1234. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The Community Benefits proposals provided by suppliers will not form part of the contract award criteria and will not be evaluated when determining the winning tender, but will require to be delivered as part of the contract.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18891. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Community Benefits proposals will not form part of the award criteria and will not be evaluated but will be contractual obligations. For further procurement information visit the link below. <http://www.westlothian.gov.uk/article/2023/Doing-Business-With-The-Council>.

(SC Ref:658110)

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/livingston-sheriff-court-and-justice-of-the-peace-court>