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Contract

Provision of Management Account support

LocatED Property Limited

F03: Contract award notice

Notice identifier: 2021/S 000-014477

Procurement identifier (OCID): ocds-h6vhtk-02c000

Published 25 June 2021, 12:18am

Section I: Contracting authority

I.1) Name and addresses

LocatED Property Limited

Roxburghe House

London

W1B2HA

Contact

Roger Miller

Email

Roger4.Miller@located.co.uk

Telephone

+44 7917097688

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.located.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Management Account support

II.1.2) Main CPV code

- 66171000 - Financial consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of management accountancy support to complement and provide additional capacity and capability as required to in-house resources.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £33,190

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

LocatED provide services UK wide.

II.2.4) Description of the procurement

LocatED is looking to appoint a provider that can deliver management accountancy support that will comprise the following:

- Preparing reports on at least a monthly basis to allow the continued review of the company's performance against the annual administration running cost budget.
- Producing timely and accurate monthly period-end journals and accruals as required.
- Maintaining financial records for each scheme and service in a manner that facilitates management reports which will comprise of data provided by LocatED.
- Calculate and submit the annual Corporation Tax (always a nil value) and VAT return to HMRC.
- Maintaining compliance with internal financial and accounting policies and procedures.
- Supporting the Associate Director of Finance in ensuring all statutory requirements of LocatED are met.
- Assisting in the preparation of information for the annual audit.
- Create and issue invoices to clients of LocatED should LocatED begin charging for services.

II.2.5) Award criteria

Quality criterion - Name: Capability and Capacity / Weighting: 20

Quality criterion - Name: Methodology and approach / Weighting: 20

Quality criterion - Name: Resources available / Weighting: 30

Price - Weighting: 30

II.2.11) Information about options

Options: Yes

Description of options

1x12 months

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Requirement was advertised in Contracts Finder on 20 October 2021. This yielded 6 responses. Requirement was below threshold.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

Contract No

LC16

Title

Provision of Management Accountancy Support

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 January 2021

V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Avec Partnership Ltd

Newton Aycliffe

Country

United Kingdom

NUTS code

- UKC - North East (England)

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £33,190

Total value of the contract/lot: £33,190

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

To be determined

To be determined

Country

United Kingdom