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Tender

# Rhaglen ARFOR - Monitro, Gwerthuso a Dysgu/ARFOR Programme - Monitoring, Evaluation and Learning

Cyngor Gwynedd

F02: Contract notice

Notice identifier: 2023/S 000-014455

Procurement identifier (OCID): ocds-h6vhtk-03ce24

Published 22 May 2023, 11:06am

# **Section I: Contracting authority**

# I.1) Name and addresses

Cyngor Gwynedd

Procurement Unit, Council Offices, Shirehall Street, Caernarfon

Caernarfon

**LL55 1SH** 

#### Contact

**Anwen Davies** 

#### **Email**

anwendavies@gwynedd.llyw.cymru

#### **Telephone**

+44 1286679393

#### Country

**United Kingdom** 

**NUTS** code

UKL12 - Gwynedd

Internet address(es)

Main address

http://www.gwynedd.llyw.cymru

Buyer's address

https://www.sell2wales.gov.wales/search/Search\_AuthProfile.aspx?ID=AA0361

# I.2) Information about joint procurement

The contract is awarded by a central purchasing body

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://etenderwales.bravosolution.co.uk/web/login.shtml

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://etenderwales.bravosolution.co.uk/web/login.shtml

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Rhaglen ARFOR - Monitro, Gwerthuso a Dysgu/ARFOR Programme - Monitoring, Evaluation and Learning

#### II.1.2) Main CPV code

• 72224000 - Project management consultancy services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Gwynedd Council will be leading on the procurement exercise on behalf of Anglesey, Gwynedd, Ceredigion and Carmarthenshire County Councils to appoint a suitable contractor/organisations to undertake the evaluation of the ARFOR Programme/create a monitoring framework for monitoring of all work packages on a local level. The sharing of lessons learnt and best practices within the Region and further a field.

This will build on the evaluation of ARFOR 1 Programme.

#### II.1.5) Estimated total value

Value excluding VAT: £200,000

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.2) Description

#### II.2.2) Additional CPV code(s)

- 72224000 Project management consultancy services
- 79400000 Business and management consultancy and related services
- 79411000 General management consultancy services
- 79410000 Business and management consultancy services

79411100 - Business development consultancy services

#### II.2.3) Place of performance

**NUTS** codes

- UKL12 Gwynedd
- UKL11 Isle of Anglesey
- UKL14 South West Wales

Main site or place of performance

Gwynedd, Anglesey, Ceredigion and Carmarthenshire.

#### II.2.4) Description of the procurement

Gwynedd Council, on behalf of the councils of Anglesey, Gwynedd, Ceredigion and Carmarthenshire wish to commission a suitable company or individual/s to undertakerange of organizations to participate are key conclusions from the evaluation of the first phase of the ARFOR Programme1.

To undertake the evaluation of the ARFOR Programme/create a monitoring framework for monitoring of all work packages on a local level. The sharing of lessons learnt and best practices within the Region and further a field.

This will build on the evaluation of ARFOR 1 Programme.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

#### II.2.6) Estimated value

Value excluding VAT: £200,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

24

This contract is subject to renewal

No

# II.2.10) Information about variants

Variants will be accepted: No

# II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.2) Conditions related to the contract

#### III.2.2) Contract performance conditions

As per Terms & Conditions to be found within E-tenderwales

# Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 June 2023

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

21 June 2023

Local time

1:00pm

Place

via E-tenderwales

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

# VI.3) Additional information

Suppliers Instructions How to Express Interest in this Tender

- 1. Register your company on the eTenderwales portal (this is only required once) Browse to the eSourcing Portal: <a href="https://www.etenderwales.bravosolution.co.uk">www.etenderwales.bravosolution.co.uk</a>
- Click the "Click here to register" link
- Accept the terms and conditions and click "continue"
- Enter your correct business and user details
- Note the username you chose and click "Save" when complete
- You will shortly receive an email with your unique password (please keep this secure)
- 2. Express an Interest in the tender
- Login to the portal with the username/password
- Click the "Open Access PQQs / ITTs" link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant ITT to access the content (ITT for English version, for Welsh)
- Click the "Express Interest" button in the "Actions" box on the left-hand side of the page.

- This will move the PQQ / ITT into your "My PQQs/ITTs" page. (This is a secure area reserved for your projects only)
- Click on the PQQ/ITT code, you can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box
- 3. Responding to the tender You can now choose to "Reply" or "Reject" (please give a reason if rejecting)
- You can now use the 'Messages' function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the  $PQQ\ /\ ITT$
- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

eMail: <u>help@bravosolution.co.uk</u>

- Phone: 0800 368 4850 / Fax: 020 7080 0480

If you have a question regarding the tender itself, please use the messaging facility within the system

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at <a href="https://www.sell2wales.gov.wales/search/search\_switch.aspx?ID=129999">https://www.sell2wales.gov.wales/search/search\_switch.aspx?ID=129999</a>

(WA Ref:129999)

The buyer considers that this contract is suitable for consortia.

# VI.4) Procedures for review

#### VI.4.1) Review body

**High Court** 

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom