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Planning

## **Administration of the Windrush Day Grant Scheme 2025-2030**

DEPARTMENT FOR LEVELLING UP, HOUSING AND COMMUNITIES

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-014448

Procurement identifier (OCID): ocds-h6vhtk-045771

Published 7 May 2024, 6:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DEPARTMENT FOR LEVELLING UP, HOUSING AND COMMUNITIES

2 Marsham Street

LONDON

SW1P4DF

#### **Email**

[commercialtenders@levellingup.gov.uk](mailto:commercialtenders@levellingup.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

### **Justification for not providing organisation identifier**

Not on any register

### **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-levelling-up-housing-and-communities>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/d8f89a01-b287-4144-948c-26046a1fae63>

Additional information can be obtained from the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Administration of the Windrush Day Grant Scheme 2025-2030

Reference number

CPD4126211

#### **II.1.2) Main CPV code**

- 79419000 - Evaluation consultancy services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

To administer the Windrush Day Grant Scheme every year, including launching the funding round, run the assessment process, distribute £500,000 to successful projects, and oversee the ongoing delivery of the funded projects. To host the Windrush website securely and add case studies from each year's round of funding.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Requirement

Administer the Windrush Day Grant Scheme every year, including launching the funding round, run the assessment process, distribute £500,000 to successful projects, and oversee the ongoing delivery of the funded projects. To host the Windrush website securely and add case studies from each year's round of funding.

Background

A national Windrush Day was announced by the Government in 2018 to take place on 22 June every year, encouraging communities across the UK to celebrate the contribution of the Windrush generation and their descendants. National Windrush Day, alongside the Windrush Day Grant Scheme (WDGS), has formed a part of the Government's commitment to level up opportunity across diverse communities, help build greater trust in public services and forge a greater sense of belonging. The Scheme has been led by the Department for Levelling Up, Housing and Communities (DLUHC).

Six rounds of Windrush Day Grant Scheme have been delivered since 2019. The Scheme's overarching mission is: Educate, Commemorate and Celebrate -recognise the vast positive contribution made by the Windrush Generation and their descendants to

British society. The Scheme is extremely popular and receives around 200-300 applications every year. In 2024 the Scheme received 260 applications and will fund 27 projects.

Independent evaluations of the Scheme indicate that projects funded through it have made a great positive impact, often well beyond the lifetime of the project. The work involved in administering the grant is varied and brings a high level of job satisfaction, because of the vast range of projects, and because of the passionate organisations and volunteers that bring a lot of energy, new ideas and create a lasting legacy of galvanising communities to work together to embrace

positive aspects of our shared identity.

This Pre-Tender Market Engagement (PTME) seeks information in preparation for the potential procurement of a Supplier. More information can be found in the attached document.

Potential Providers may raise questions or seek clarification regarding any aspect of this PTME document at any time prior to the Response Deadline of Thursday 23rd May 2024 @ 12:00pm.

Questions must be submitted by email, using the reference "CPD4126 - WDGSA" in the subject line to;

[commercialtenders@levellingup.gov.uk](mailto:commercialtenders@levellingup.gov.uk)

You will be required to respond to the questions set out within section 6 of the PTME document by email to [commercialtenders@levellingup.gov.uk](mailto:commercialtenders@levellingup.gov.uk) by no later than 12:00pm Thursday 23rd May 2024 (The "Responsible Deadline")

### **II.3) Estimated date of publication of contract notice**

24 June 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No