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Tender

## **Park & Ride Bus Service - Portsmouth**

Portsmouth City Council

F02: Contract notice

Notice identifier: 2024/S 000-014447

Procurement identifier (OCID): ocds-h6vhtk-045770

Published 7 May 2024, 12:21am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Portsmouth City Council

Civic Offices, Guildhall Square

PORTSMOUTH

PO1 2AL

#### **Contact**

Procurement Service

#### **Email**

[procurement@portsmouthcc.gov.uk](mailto:procurement@portsmouthcc.gov.uk)

#### **Telephone**

+44 2392688235

#### **Country**

United Kingdom

**Region code**

UKJ31 - Portsmouth

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.portsmouth.gov.uk/ext/business/business.aspx>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/portsmouthcc.aspx/home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/portsmouthcc.aspx/home>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Park & Ride Bus Service - Portsmouth

#### **II.1.2) Main CPV code**

- 60172000 - Hire of buses and coaches with driver

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Portsmouth City Council - the 'council' - is inviting tenders from suitably qualified and experienced operators for the delivery of park & ride bus services.

The dedicated Park & Ride terminal located adjacent to the M275 at Tipner was opened in 2014 and currently has 665 car parking spaces. It provides a frequent, quick, high-quality bus link between the Park & Ride site and the city.

Further information in respect of the park & ride facilities, schedules and ticketing options can be found on the website via the link below:

<https://parkandride.portsmouth.gov.uk/facilities.shtml>

Tickets are provided by the council through an off- bus ticket machine or via a smart card or other routes. The tickets are on a fixed price scheme for a number of occupants in the car.

This will also apply to the new arrangements which are the subject of this procurement whereby the successful operator will be paid a fixed agreed amount for running the service and not required to provide an on-bus ticketing option.

The council will continue to take demand risk but will expect the operator to work in partnership to identify and implement initiatives which increase sales, improve the service and reduce costs over the term of the contract.

The council is seeking to address financial, service and environmental objectives and consider options through the procurement process in respect of service coverage,

financial and environmental objectives. In order to investigate these options and enable the council to arrive at a fully informed market tested decision tenders will be invited against a range of Lots and Sub-Lots, being:

Lot 1 - Dedicated Service - Euro 6 Vehicles

- Lot 1A - Current Service Schedule & Frequencies
- Lot 1B - Reduced Service Schedule & Frequencies

Lot 2 - Dedicated Service - Fully Electric Service

- Lot 2A - Current Service Schedule & Frequencies
- Lot 2B - Reduced Service Schedule & Frequencies

Lot 3 - Hybrid Service - Euro 6 Vehicles as Minimum

- Lot 3A - Current Service Schedule & Frequencies as minimum

Tenderers have the option of tendering for one, all or any combination of Lot and Sub-Lot options. Each Lot and Sub-Lot will be evaluated separately. In respect of Lot 3 Tenderers have the option of submitting up to 3 bid proposals for consideration. The Council will then review the options and award the contract to the highest ranking tenderer for the Lot and associated Sub-Lot selected.

Based upon current operations which align with option Lot 1A the council estimates the value of the contract to be approximately £480,000 per annum. Whilst the council cannot provide an accurate forecast or guarantee of take up of optional seasonal services, extensions and ad-hoc services take up of these options could equate to a maximum further value of £100,000 per annum.

Based upon the contract running for 8 years, full take up of additional service options and application of inflation the value of the contract could equate to approximately £5.1M.

The council will run the procurement process in accordance with the 'Open Procedure' as set out within the Public Contracts Regulations (2015). The procurement programme is set out below:

- Issue FTS Contract Notice - 6th May 2024
- Issue Tender Documents via In-tend - 6th May 2024
- Bidder Briefing (via teams) - 14th May 2024 12:00 - 13:00

- Request for Clarification Deadline - 28th May 12:00
- Tender Return Deadline - 7th June 2024 12:00
- Award Decision Notification - 5th July 2024
- Standstill Period Expiry - 15th July 2024 23:59
- Contract Award - 16th July 2024
- Contract Service Commencement - 1st September 2024

Application is via submission of completed tender by the deadline stated above via the Council's e-sourcing system In-tend, which is accessible via:

<https://intendhost.co.uk/portsmouthcc.aspx/home>.

The system will be used to administrate the procurement process in its entirety, guidance documentation is available via the link above.

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Tenderers have the option of tendering for one, all or any combination of Lot and Sub-Lot options. Each Lot and Sub-Lot will be evaluated separately. The Council will then review the options and award the contract to the highest ranking tenderer for the Lot and associated Sub-Lot selected. In respect of Lot 3 Tenderers have the option of submitting up to 3 bid proposals for consideration. The council would ideally wish to make an award from Lot 2A which is likely to best address its service and environmental objectives. However, the council is also seeking to address significant financial objectives through this procurement which may best be addressed via an award from Lot 1B or Lot 3A. The council is therefore unable to provide a set mechanism covering how it will decide upon which Lot option it will award from.

## **II.2) Description**

### **II.2.1) Title**

Dedicated Service - Euro 6 Vehicles

Lot No

1A

### **II.2.2) Additional CPV code(s)**

- 60112000 - Public road transport services
- 60170000 - Hire of passenger transport vehicles with driver

### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

### **II.2.4) Description of the procurement**

Lot 1 - Dedicated Service - Euro 6 Vehicles

- Lot 1A - Current Service Schedule & Frequencies
- Lot 1B - Reduced Service Schedule & Frequencies

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £5,100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Base term of 5 years, with a provision to extend by a further 3 years in increments to be agreed. Subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will run for a base term of 5 years with an option to extend by a further 3 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Dedicated Service - Fully Electric Service

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

#### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

#### **II.2.4) Description of the procurement**

Lot 2 - Dedicated Service - Fully Electric Service

- Lot 2A - Current Service Schedule & Frequencies
- Lot 2B - Reduced Service Schedule & Frequencies

The contract will run for a maximum total term of 8 years, as permitted under the Transport Act (1985) with no further option to extend.

The council is inviting bids on a longer 8 year base term for Lot 2 in view of the higher acquisition costs for fully electric vehicles which may need to be spread over a longer period of time.

In respect of Lot 2 the successful operator may initially run the service using Euro 6 vehicles on the condition that the service is delivered by a fully electric vehicle before the end of the first year of the contract.

The successful operator will be required to provide an off site charging solution for the electric vehicles as the council cannot at present provide charging at either the Park & Ride site or the Hard Terminal.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £5,100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No



## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Hybrid Service - Euro 6 Vehicles as Minimum

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

### **II.2.4) Description of the procurement**

Lot 3 - Hybrid Service - Euro 6 Vehicles as Minimum

- Lot 3A - Current Service Schedule & Frequencies as minimum

In respect of Lot 3 Tenderers have the option of submitting up to 3 bid proposals for consideration.

Lot 3 allows for tenderers to include for delivery in part or in full through the re-direction of existing services that they currently operate in order to provide efficiencies which could, for instance, allow for proposals which provide for increased frequencies and / or cost reductions.

Tenders submitted against this Lot option must meet the current schedule & frequencies as a minimum but may, in view of capacity considerations, put forward increased frequencies for example.

All vehicles must be Euro 6 as a minimum however tenderers may also include for full or partial use of electric vehicles, hybrid vehicles, HVO fuel vehicles, etc.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £5,100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will run for a base term of 3 years with an option to extend by a further 5 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will run for a base term of 3 years with an option to extend by a further 5 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tenderers must be able to demonstrate that they can meet a range of pass/fail requirements before their proposals will be considered. These requirements are fully detailed within the procurement documents but include for the following:

- Latest turnover figures x 2 per annum contract value - approx. £1M
- Experience running at least 1 year-round scheduled public or private bus / coach service which:
  - o Has been running for at least 1 year
  - o Has the capacity to provide at least 100 passenger trips per day
- Possession of Public Service Vehicle (PSV) Operators License
- Driver & Vehicle Standards Agency (DVSA) Operator Compliance Risk Score (OCRS) to either blue or green level
- Public & Employers Liability Insurance of at least £10M each & every claim

In line with the National Bus Strategy the successful operator will be required to enter into the Portsmouth Enhanced Partnership.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 June 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

7 June 2024

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

In addition the Park & Ride facility has also been used to run services to meet demand from events such as the Great South Run, Portsmouth Pride and Victorious Festival.

Since 2021 the council has also operated a summer service - the PR3 - operating between the Park & Ride site and Southsea. It runs every 30 minutes using two vehicles. This has run for 3 years, increasing in popularity each year. In 2023, the service ran on weekends and bank holidays between 27 May and 16 July, then daily between 22 July and 3 September.

The Council has also provided a Christmas service operating between the Park & Ride site and Southsea on both Saturday and Sunday. The Saturday service runs on a 20 minute frequency and the Sunday service runs on a 10 minute frequency.

The additional services referred to above are not within the scope of the current contract but will be included for within this procurement as optional extras which the council may utilise at its discretion.

Whilst the council cannot provide an accurate forecast or guarantee of take up of optional seasonal service extensions and ad-hoc services this could equate to an additional maximum value of £100,000 per annum, again exclusive of VAT.

Over the maximum 8 year term of the contract with full take up of options and applying inflation at an upper estimate of 3% the value of the contract based upon a Lot 1A award could equate to approx. £5.1M excluding VAT.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Telephone

+44 2079476000

Country

United Kingdom