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Contract

Parliament Hill School & William Ellis School ~ cleaning tender

Parliament Hill School

F03: Contract award notice

Notice identifier: 2021/S 000-014431

Procurement identifier (OCID): ocds-h6vhtk-02bfd2

Published 24 June 2021, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

Parliament Hill School

Highgate Road

London

NW5 1RL

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKI - London

Internet address(es)

Main address

<https://www.parliamenthill.camden.sch.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Parliament Hill School & William Ellis School ~ cleaning tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for Parliament Hill School & William Ellis School at the following sites:

Parliament Hill School

Highgate Road

London

NW5 1RL

William Ellis School

Highgate Road

London

NW5 1RN

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £269,320

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

Parliament Hill school and William Ellis school are sited side by side forming one campus.

Parliament Hill school educates girls from Y7 to Y11 and William Ellis school educates boys from Y7 to Y11. In the 6th form years Y12 and Y13, there is a joint provision across the schools.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be

welcomed for the provision of service within the existing facilities for both schools. Each school has their own facilities with a joint 6th form centre. The Schools would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 1st September 2021 to 31st August 2024 and will operate as a Guaranteed Performance Contract, with the successful Contractor offering the School a guaranteed return / cost per annum for the provision of cleaning services.

The School year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days. On staff professional days only 1 cleaner will be needed. There will be a further 25 days of deep cleaning to be carried out during school holiday periods. 15 days in Summer holiday, the other 10 days to be agreed with the school and the cleaning company.

The contract offered covers the scope for the provision of all cleaning services within the School, which currently includes each school with their own facilities plus a joint 6th form centre.

Square Metres – Floor Space:

William Ellis School is 7,730 sq metres – the square meterage requiring cleaning within the contract would be 7,268. (excludes the canteen and kitchen)

Parliament Hill School is approx. 11,000 sq metres.

Joint 6th form Centre is 722 sq metres

Current contract costs excluding VAT:

Joint 6th form - £12,943

Parliament Hill School – £126,379 Current staffing cost for directly employed staff including on cost, plus £28k for 3 agency staff

William Ellis School - £86,542

Total contract value = £1,269,320 (3+2 year contract)

Whilst the School prioritises value for money as a key objective of the Competitive Tender Process, the Governing body is not obliged to accept the lowest price. Both schools are committed to paying the London Living Wage. The main contract will need to be split into 3

subcontracts with costings for each.

Parliament Hill School and William Elis School expect the successful contractor to enable the continued development of cleaning services. The School expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of the school/

The School believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning. Much time, therefore, is spent reviewing and planning schemes of work to ensure that they are differentiated to meet the needs of all students .

As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century.

Please be advised that this contract will be let on a 3 + 2 years basis.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<http://litmustms.co.uk/respond/3WP262A6EE>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 240-594954](#)

Section V. Award of contract

Contract No

594954

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 June 2021

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

City West Support Services

Lygon house, 50 London Road

Bromley

BR1 3RA

Country

United Kingdom

NUTS code

- UKJ4 - Kent

National registration number

07320590

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £683,838

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=605380362>

GO Reference: GO-2021624-PRO-18452366

VI.4) Procedures for review

VI.4.1) Review body

Parliament Hill School

London

Country

United Kingdom