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Tender

## **Provision of Security Guarding Services to the British Embassy Warsaw**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2023/S 000-014423

Procurement identifier (OCID): ocds-h6vhtk-03ce16

Published 22 May 2023, 7:19am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Contact**

Erika Benertaite

#### **Email**

[erika.benertaite@fco.gov.uk](mailto:erika.benertaite@fco.gov.uk)

#### **Telephone**

+44 02070080932

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Provision of Security Guarding Services to the British Embassy Warsaw

Reference number

CPG/9340/2022

### **II.1.2) Main CPV code**

- 79710000 - Security services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Provision of Security Guarding Services to the British Embassy Warsaw (1 site)

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- PL - Poland

Main site or place of performance

Warsaw, Poland

### **II.2.4) Description of the procurement**

- The contract is for 1 site (the Embassy).
- 3 guard position 0730-1930hrs on working days - 3 guards on duty.
- On weekends and national holidays - 2 guards on duty required (1930-0730hrs/weekends/public holidays – 2 guards on duty (this would a minimum number to meet health and safety standards).
- There must be at least one female guard.
- CCTV monitoring required.

- English skills for all guards required.
- Battle rhythm - on a 2 days, 2 nights, 2 days off rotation or an iteration of that.
- Total - 5 staff per 24 hours rotation.
- Additional services for large ad hoc events and visits.
- On-site supervisor for the whole length of the contract.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

Contract extension possible: 2 (1+1) years optional extensions.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 June 2023

Local time

6:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

28 June 2023

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

FCDO Commercial

London

Country

United Kingdom