

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014407-2026>

Tender

DOJ - Northern Ireland Prison Service (NIPS) - Computerised Personnel and Salary (COMPASS) System Support

Northern Ireland Prison Service

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-014407

Procurement identifier (OCID): ocds-h6vhtk-065644

Published 17 February 2026, 3:10pm

Scope

Reference

ID 6257085

Description

NIPS wishes to appoint a Supplier for the provision of support and maintenance of its' COMPASS system, via support days on a call off basis. The DOJ ISD provides 'first-line' support to the Users of the system. This contract is for the provision of support and maintenance on via call off support days as and when required (estimated 30 days per year). This contract is for an initial period of 2 years with 2 optional extensions of 1 year each.

Total value (estimated)

- £123,000 excluding VAT
- £147,600 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2030
- 4 years

Description of possible extension:

This contract has an initial period of 2 years with an option to extend the contract for a further two periods of one year each.

Options

The right to additional purchases while the contract is valid.

This contract is for the provision of Support Days as and when required by NIPS on a Call- Off basis, the contract has an initial period of two years with two further options to extend by a further 1 year each to enable the client to extend their requirement to call off support days.

Main procurement category

Services

CPV classifications

- 72000000 - IT services: consulting, software development, Internet and support
- 72250000 - System and support services
- 72253000 - Helpdesk and support services
- 72500000 - Computer-related services

Contract locations

- UKN - Northern Ireland
-

Participation

Legal and financial capacity conditions of participation

As per Tender documentation.

Technical ability conditions of participation

As per Tender documentation.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

9 March 2026, 3:00pm

Tender submission deadline

16 March 2026, 3:00pm

Submission address and any special instructions

Tenders must be submitted electronically via the relevant Call for Tender (CfT) opportunity on eTendersNI, website details immediately below.

Paper submissions will not be accepted or considered and will be rejected by the Contracting Authority / Buyer.

The tender documents are available with unrestricted and full direct access, free of charge, at: URL <https://etendersni.gov.uk/epps>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

23 March 2026

Recurring procurement

Publication date of next tender notice (estimated): 30 June 2029

Award criteria

Name	Description	Type
AC1 - Proposed Methodology	Weighting = 15 percent as per tender documentation	Quality
AC2 - Contract Management and Contingency	Weighting = 15 percent as per tender documentation	Quality
AC3 - Total Contract Price	Weighting = 70 percent as per tender documentation	Price

Weighting description

30 percent quality and 70 percent cost

Other information

Payment terms

For further details on invoicing procedures please see : <https://www.finance-ni.gov.uk/articles/account-ni-good-invoicing-practice>

Contract Value

The estimated value figure indicated in the Scope Section represents an overall estimated contract value. This value reflects the potential scale of the contract and takes into account potential optional extension periods and the uptake of potential optional services as detailed in the tender documents. This figure does not however take into account the application of indexation or increases to charges due to increases in the Real Living Wage. Neither CPD nor the contracting Authority can provide any guarantee as to the level of business under this contract. The Contracting Authority does not bind itself to

accept the lowest or any tender. Suppliers remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Supplier in connection with taking part in this procurement process regardless of whether such costs arise as a consequence, directly or indirectly of any amendments made to the procurement documents by the Contracting Authority at any time. No legally binding contract shall arise (and a Supplier shall have no legitimate expectation that a contract will be entered into) until such time as entry into the Contract has been confirmed by the Contracting Authority

Description of risks to contract performance

The Contracting Authority has identified the following risks as risks that satisfy the criteria of Schedule 8 sub-paragraph (6)(a) of the Procurement Act 2023 i.e. that the risk/s could jeopardise the satisfactory performance of the contract but, because of its/their nature, cannot be addressed in the contract as awarded:

- All personnel providing the required call off support days including staff providing payroll, HR, and SAP BASIS requirements must hold valid SC clearance, any changes in staffing or clearance status could impact service delivery following contract award.

Exclusions

If at any time during the procurement, or post award, it comes to the attention of the Contracting Authority (CA) or CPD, by whatever means, that a Supplier has become 'excluded' or 'excludable' as per Sec 57 of the PA 2023, the CA, after compliance with its obligations under the PA 23, reserves the right to exclude said Supplier from the procurement procedure or terminate any contract they have been awarded.

The Contracting Authority expressly reserves the rights:

- (I). not to award any contract as a result of the procurement process commenced by publication of this notice;
- (II). to make whatever changes it may see fit to the content and structure of the tendering Competition;
- (III). to award (a) contract(s) in respect of any part(s) of the [services] covered by this notice; and

(IV). to award contract(s) in stages.

and in no circumstances will the Authority be liable for any costs incurred by candidates.

This project will be used to progress the Government's wider social, economic and environmental objectives.

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Northern Ireland Prison Service

- Public Procurement Organisation Number: PRMX-2692-MXQX

Castle Buildings Stormont Estate

Belfast

BT4 3SQ

United Kingdom

Email: SSDAdmin.CPD@finance-ni.gov.uk

Region: UKN06 - Belfast

Organisation type: Public authority - central government

Devolved regulations that apply: Northern Ireland

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

CPD - Supplies & Services Division

Summary of their role in this procurement: Construction and Procurement Delivery - Supplies and Services Division, is a Centre of Procurement Expertise and provides a central procurement function for central government in Northern Ireland

- Public Procurement Organisation Number: PVWG-8426-YWXV

303 Airport Road West

Belfast

BT3 9ED

United Kingdom

Email: SSDAdmin.CPD@finance-ni.gov.uk

Website: <https://www.finance-ni.gov.uk/topics/procurement>

Region: UKN06 - Belfast

Contact organisation

Contact [CPD - Supplies & Services Division](#) for any enquiries.