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Planning

## **Schools Group Catering Provision**

Norfolk County Council

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-014397

Procurement identifier (OCID): ocds-h6vhtk-03ce09

Published 19 May 2023, 3:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

#### **Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Schools Group Catering Provision

Reference number

NCCT42727

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council is seeking to gauge the interest of experienced catering providers in relation to a school meals catering service for maintained schools in Norfolk. Due to a significant proportion of smaller primary schools in Norfolk, many of which lack cooking facilities of their own, the Council has facilitated a group catering arrangement to ensure that provision is available to all maintained schools, irrespective of size and available facilities. There are approximately 100 schools across Norfolk receiving provision through current arrangements, worth in the region of £5m p/a. Governing bodies of maintained schools are free to choose whether they opt in, with schools signing a Service Level Agreement to access provision.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

#### **II.2.4) Description of the procurement**

Norfolk County Council is seeking to gauge the interest of experienced catering providers in relation to a school meals catering service for maintained schools in Norfolk. Due to a significant proportion of smaller primary schools in Norfolk, many of which lack cooking facilities of their own, the Council has facilitated a group catering arrangement to ensure that provision is available to all maintained schools, irrespective of size and available facilities. There are approximately 100 schools across Norfolk receiving provision through current arrangements, worth in the region of £5m pa. Governing bodies of maintained schools are free to choose whether they opt in, with schools signing a Service Level Agreement to access provision. There are 177 maintained schools in Norfolk, so with the right offer and the right engagement, you might expect an increase in business. Commissioning options are still being considered, so there is scope for this to be offered county-wide, or split into lots for delivery within different geographical areas of Norfolk. The current agreement ceases on 31 March 2024 and therefore a new contract period would begin on 1st April 2024. We wish to engage the market from the week commencing 29th May 2023 onwards, gauging interest and inviting feedback from potential providers. To arrange a Teams meeting please contact Jenny Cuthbert, Commissioning and Service Development Manager: [jenny.cuthbert@norfolk.gov.uk](mailto:jenny.cuthbert@norfolk.gov.uk).

#### **II.3) Estimated date of publication of contract notice**

4 September 2023

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BuyerProfiles>. Once registered you will be notified if and when the procurement goes live and will be given access to the procurement document. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).