

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014388-2025>

Tender

## **Architectural Services - Workshop**

Corsham Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-014388

Procurement identifier (OCID): ocds-h6vhtk-04fa43

Published 10 April 2025, 4:38pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

Following questions from prospective tenderers, Corsham Town Council would like to provide clarification on the following:

Timescales. We would hope to complete the work, i.e. get to the end of RIBA Stage 2 within 6 months of the appointment.

Cost Plan. We would expect this to be produced by a quantity surveyor. If you do not have a RICS quantity surveyor in-house, then Corsham Town Council would expect to appoint one (advised by the architect) to carry out this element of work. Please clearly set out how you would propose to deliver this in your submission.

Pre-application advice. Corsham Town Council would expect to pay Wiltshire Council's fee for this service.

Architectural and Principal Designer Services. We are expecting quotes for RIBA Stages 0-2 to be in the region of £50,000 plus VAT.

We expect the entire project, including construction, to cost around £500,000.

The Condition Surveys for Arnold House and the Guide Hut carried out in 2022 have now been attached to the notice.

## **Scope**

## **Reference**

GH1

## **Description**

Corsham Town Council wishes to appoint an experienced architectural practice to undertake some initial development/feasibility work (RIBA Stages 0-2) to improve the Council's grounds team facilities in Corsham town centre. The Town Council wants to refurbish and improve the grounds team's workshop, expand and improve the works yard, construct new storage facilities in the yard and provide new welfare facilities and office space at the rear of Arnold House, Corsham.

## **Total value (estimated)**

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

## **Contract dates (estimated)**

- 12 May 2025 to 1 December 2025
- 6 months, 21 days

## **Main procurement category**

Services

## **CPV classifications**

- 71000000 - Architectural, construction, engineering and inspection services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

---

## **Participation**

## **This procurement is reserved for**

UK suppliers

## **Conditions of participation**

Corsham Town Council is looking to appoint an experienced architectural practice with knowledge of delivering projects in conservation areas and with listed buildings.

---

## **Submission**

### **Enquiry deadline**

9 May 2025, 11:00am

### **Tender submission deadline**

9 May 2025, 12:00pm

## **Submission address and any special instructions**

Tenders should be sent via email to [dmartin@corsham.gov.uk](mailto:dmartin@corsham.gov.uk) and [kgilby@corsham.gov.uk](mailto:kgilby@corsham.gov.uk) with "Tender - Guide Hut/Arnold House" in the title bar.

Alternatively, tenders may be sent by post or delivered by hand in an envelope clearly labelled "Tender - Guide Hut / Arnold House", addressed to:

David Martin - Chief Executive

Corsham Town Hall

High Street

Corsham

Wiltshire, SN13 0EZ

[www.corsham.gov.uk](http://www.corsham.gov.uk)

## **Tenders may be submitted electronically**

Yes

---

## **Award criteria**

The award decision will be made in accordance with the Evaluation section in the attached specification.

---

## **Procedure**

### **Procedure type**

Below threshold - open competition

---

## **Documents**

### **Associated tender documents**

[Published Spec.docx](#)

The attached 'Published Spec' contains all details about the procurement process.

[Guide Hut 22016 - BUILDING SURVEY REPORT - final.pdf](#)

Condition Survey of the Guide Hut carried out in 2022.

[Arnold House 22014 - BUILDING SURVEY REPORT - final.pdf](#)

Condition Survey of Arnold House carried out in 2022.

---

## **Contracting authority**

### **Corsham Town Council**

- Public Procurement Organisation Number: PPCB-1714-QLQQ

Corsham Town Council, Town Hall, High Street

Corsham

SN13 0EZ

United Kingdom

Contact name: James Whittleton

Telephone: 07879 256215

Email: [jwhittleton@corsham.gov.uk](mailto:jwhittleton@corsham.gov.uk)

Website: <http://www.corsham.gov.uk>

Region: UKK15 - Wiltshire CC

Organisation type: Public authority - sub-central government