

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014388-2022>

Tender

## **GBC - WUV - Stakeholder Engagement and Communications**

Guildford Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-014388

Procurement identifier (OCID): ocids-h6vhtk-033ed9

Published 24 May 2022, 4:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Guildford Borough Council

Millmead House, Millmead Guildford

Guildford

GU2 4BB

#### **Contact**

[gavin.pugh@guildford.gov.uk](mailto:gavin.pugh@guildford.gov.uk)

#### **Email**

[gavin.pugh@guildford.gov.uk](mailto:gavin.pugh@guildford.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ26 - East Surrey

**Internet address(es)**

Main address

[www.guildford.gov.uk](http://www.guildford.gov.uk)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<http://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.sesharedservices.org.uk/esourcing>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

GBC - WUV - Stakeholder Engagement and Communications

Reference number

GBC - 034521

#### **II.1.2) Main CPV code**

- 79112100 - Stakeholders representation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Guildford Borough Council is seeking to appoint a supplier for Stakeholder Engagement and Communication for our Weyside Urban Village (WUV) development.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79416200 - Public relations consultancy services
- 79416100 - Public relations management services
- 79416000 - Public relations services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ26 - East Surrey

Main site or place of performance

Borough of Guildford

#### **II.2.4) Description of the procurement**

Guildford Borough Council is seeking to appoint a single consultant to deliver services specified in the relevant Specification/Scope of Services.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 June 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 26 September 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

27 June 2022

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of England and Wales

London

Country

United Kingdom