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Tender

Investigation Services

London School of Hygiene & Tropical Medicine

F02: Contract notice

Notice identifier: 2022/S 000-014386

Procurement identifier (OCID): ocds-h6vhtk-031ecf

Published 24 May 2022, 4:41pm

Section I: Contracting authority

I.1) Name and addresses

London School of Hygiene & Tropical Medicine

Keppel Street

London

WC1E 7HT

Contact

Simon Coller

Email

Simon.coller1@lshtm.ac.uk

Telephone

+44 2079272471

Country

United Kingdom

NUTS code

UKI - London

National registration number

RC000330

Internet address(es)

Main address

<http://www.lshtm.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104519>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=47385&B=LSHTM

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=47385&B=LSHTM

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Investigation Services

Reference number

LSHTM-2022-05

II.1.2) Main CPV code

- 79414000 - Human resources management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The London School of Hygiene & Tropical Medicine is committed to providing an inclusive environment in which everyone can work and study with dignity and respect. Our human resources team wishes to procure a supplier with the skills and experience needed to provide an investigation service for individual cases which require specific subject matter expertise and/or independence (externality) from LSHTM.

II.1.5) Estimated total value

Value excluding VAT: £350,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79720000 - Investigation services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

London

II.2.4) Description of the procurement

The London School of Hygiene & Tropical Medicine is committed to providing an inclusive environment in which everyone can work and study with dignity and respect. Working within the scope of our EDI strategy and anti-bullying and harassment policy, our human resources team wishes to procure an investigation service for individual cases which require specific subject-matter expertise and/or independence (externality) from LSHTM.

The successful bidder will be a supplier with the skills, experience and accreditations needed to undertake various types of investigative work including face-to-face interviews and investigations which are trauma-informed and ethical in their approach and methodology. The contract will have a two-year primary term with options to extend for up to three further years. We expect to commission about five investigations per year.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2022

End date

31 July 2024

This contract is subject to renewal

Yes

Description of renewals

There will be 3 x 1-year extension options.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-006198](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 June 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 June 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

London School of Hygiene & Tropical Medicine

Keppel Street

London

WC1E 7HT

Country

United Kingdom