

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014378-2025>

Tender

Computer Aided Facility Management Software (CAFM) System Service Provision.

Birmingham City University

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-014378

Procurement identifier (OCID): ocids-h6vhtk-04fd3c

Published 10 April 2025, 4:14pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Link to document download facility from FTS notice amended for bidder convenience. Administrative change only. Administrative error with Contract value, amendment made. Additional 3 days extension on the tender deadline has been given to allow suppliers to download all information and complete required documents for return given 2 bank holiday days intervening during the tender return period: 32 day total.

Scope

Description

Birmingham City University (BCU) has used Computer Aided Facilities Management Software (CAFM) for the last five years within its Estate.

BCU currently has approximately 50,000 live assets it needs to manage and maintain.

To assist in managing an ever growing and changing property estate, BCU is now looking to renew its Computerised Aided Facilities Management System (CAFM) service provision, to enable facility managers to effectively manage their buildings in one centralized system.

Future CAFM system service provisions should allow for facilities managers to plan, execute, and monitor all activities involved in areas including, but not limited to, the following:

Space and workplace management

Asset management

Reactive and planned preventative maintenance

Operational facility services

Room reservations

Help Desk solutions

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=939518723>

Total value (estimated)

- £427,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2025 to 31 July 2028
- Possible extension to 31 July 2030
- 5 years

Description of possible extension:

2 x 1 year optional extensions are available

Main procurement category

Services

CPV classifications

- 72510000 - Computer-related management services

Contract locations

- UKG31 - Birmingham

Participation

Legal and financial capacity conditions of participation

Potential Bidders should have a Creditsafe Credit Reference Agency score of 50% plus or be able to demonstrate financial stability by other means if offered award of contract or provide a financial guarantor.

Potential Bidders should also be able to demonstrate if offered award of contract the

following insurance levels:

Public Liability Insurance £5M for each and every incident

Professional Indemnity Insurance £5M for each and every incident

Employer's Liability Insurance Minimum statutory limit (£5M) as laid down by legislation

Product Liability Insurance £5m per incident

Assessed Via completion of a Procurement Specific Questionnaire (PSQ) document.

Bidders, and those connected persons and sub contractors involved in delivery of the contract should not be excluded suppliers for mandatory exclusions on the debarment list within the UK.

Technical ability conditions of participation

Potential Bidders should have the commensurate experience of similar sized CAFM service provision delivery; and CAFM implementations within the available timescale in order to fulfil the service provision over the lifetime of the contract and ensure continuity of CAFM service provision post 1st October 2025.

Or be able to demonstrate similar capabilities and competence.

Assessment will be via completion of a Procurement Specific Questionnaire (PSQ) document (Previous Contract examples) or statement of 500 word statement relating to work/other related experience or competencies.

Bidders are required to have one of the following Cyber qualifications:

Cyber Essentials Certified

Cyber Essentials Plus Certified

ISO27001 accreditation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 April 2025, 1:00pm

Tender submission deadline

5 May 2025, 9:00am

Submission address and any special instructions

<https://www.delta-esourcing.com/respond/3U7367F377>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

3 June 2025

Award criteria

Name	Description	Type	Weighting
Quality Questionnaire (added value of service)	Long criteria description	Quality	32.5%
System Specific Requirements Questionnaire	Long criteria description	Quality	32%
Overall System Cost	Long criteria description	Price	30%
Rate Card for Key Staffing	Long criteria description	Price	5.5%

Other information

Payment terms

30 days following production of invoice

Description of risks to contract performance

Potential Bidders should have the commensurate experience of similar sized CAFM service provision delivery; and CAFM implementations within the available timescale in order to fulfil the service provision over the lifetime of the contract and ensure continuity of CAFM service provision post 1st October 2025.

Business Critical requirements of the system post 1st October 2025 suppliers need to attain are contained in Appendix 1 contained within Annex 1 of the ITT document.

Applicable trade agreements

- Government Procurement Agreement (GPA)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<https://www.delta-esourcing.com/delta/login.html>

Access Code : 3U7367F377 gives access to Tender Documents

[FM241 CAFM Service Provision Invitation to Tender Version 1.docx](#)

ITT Document with Embedded schedules, Annexes and Appendices for bidder reference.

[FM241 CAFM Service Provision Invitation to Tender Version 1.docx](#)

ITT Document with embedded schedules, annexes and appendices for bidder reference

Contracting authority

Birmingham City University

- Public Procurement Organisation Number: PMDM-3781-JGCD

Joseph Priestley Building, Cardigan Street

Birmingham

B47BD

United Kingdom

Contact name: Mike Owers

Telephone: 01213317677

Email: mike.owers@bcu.ac.uk

Region: UKG31 - Birmingham

Organisation type: Public authority - sub-central government