This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/014371-2024">https://www.find-tender.service.gov.uk/Notice/014371-2024</a>

Tender

## **Insurance Programme**

The University Of Cumbria

F02: Contract notice

Notice identifier: 2024/S 000-014371

Procurement identifier (OCID): ocds-h6vhtk-045743

Published 3 May 2024, 2:37pm

## **Section I: Contracting authority**

### I.1) Name and addresses

The University Of Cumbria

Fusehill Street, Carlisle, Cumbria CA1 2HH

Carlisle

CA12HH

#### Contact

Nicola Colton and Guy Stonier

#### **Email**

procurementteam@cumbria.ac.uk

#### Country

**United Kingdom** 

#### **NUTS** code

UKD - North West (England)

#### Internet address(es)

Main address

http://www.cumbria.ac.uk

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

http://in-tendhost.co.uk/universityofcumbria

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

http://in-tendhost.co.uk/universityofcumbria

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

http://in-tendhost.co.uk/universityofcumbria

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Insurance Programme

Reference number

24-21

## II.1.2) Main CPV code

• 66510000 - Insurance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The University is tendering for its insurance programme provision. The University procures its insurance products based upon its assessment and balance of risk, taking into account its legal, moral and financial duties. Along with other University professionals, the Finance Team will report to the Vice Chancellor's Executive regarding internal and external exposures and trends, allowing informed decisions to be made. Since the last tender in 2019 the University have created and developed professional relationships with their insurer providers. This includes with direct insurers on Property, Liability and Motor classes with whom their appointed broker works on a tri-partite basis.

#### II.1.5) Estimated total value

Value excluding VAT: £777,000

## II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots 9

## II.2) Description

#### II.2.1) Title

**Property Combined** 

Lot No

Lot 1

#### II.2.2) Additional CPV code(s)

• 66515200 - Property insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all The university of Cumbria Campuses as per the specification and ITT

## II.2.4) Description of the procurement

Property Combined insurance cover

## II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value

Value excluding VAT: £345,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### **II.2.1) Title**

Computer

Lot No

Lot 2

### II.2.2) Additional CPV code(s)

• 66510000 - Insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

#### II.2.4) Description of the procurement

Computers

## II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £12,000

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

## II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

**Combined Liability** 

Lot No

Lot 3

### II.2.2) Additional CPV code(s)

• 66516000 - Liability insurance services

## II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

## II.2.4) Description of the procurement

Combined Liability Insurance cover

### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value

Value excluding VAT: £171,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

#### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

## II.2.1) Title

Motor Insurance

Lot No

Lot 4

#### II.2.2) Additional CPV code(s)

• 66514110 - Motor vehicle insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

#### II.2.4) Description of the procurement

Motor Insurance

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £105,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

Fidelity Guarantee

Lot No

Lot 5

## II.2.2) Additional CPV code(s)

• 66510000 - Insurance services

### II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

## II.2.4) Description of the procurement

Fidelity Guarantee Insurance

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £12,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 Years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

#### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

Management Liability

Lot No

Lot 6

#### II.2.2) Additional CPV code(s)

• 66516500 - Professional liability insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

## II.2.4) Description of the procurement

Management Liability Insurance cover

## II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value

Value excluding VAT: £12,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### **II.2.1) Title**

**Professional Indemnity** 

Lot No

Lot 7

## II.2.2) Additional CPV code(s)

• 66510000 - Insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

#### II.2.4) Description of the procurement

Professional Liability Insurance

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £48,000

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

## II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

PA and Travel

Lot No

Lot 8

#### II.2.2) Additional CPV code(s)

- 66512000 Accident and health insurance services
- 66514100 Insurance related to Transport

### II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

## II.2.4) Description of the procurement

PA and Travel Insurance

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £24,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

**Engineering Insurance** 

Lot No

Lot 9

#### II.2.2) Additional CPV code(s)

• 66519200 - Engineering insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

#### II.2.4) Description of the procurement

**Engineering Insurance services** 

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value

Value excluding VAT: £39,000

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Not applicable

## III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

## **IV.1) Description**

## IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 June 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 July 2027

### IV.2.7) Conditions for opening of tenders

Date

5 June 2024

Local time

12:00pm

Place

Virtual

## **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

## VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

## VI.4) Procedures for review

#### VI.4.1) Review body

The University of Cumbria

Fusehill Street, Carlisle, Cumbria CA1 2HH

Carlisle

Country

**United Kingdom** 

Internet address

http://www.cumbria.ac.uk

## VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Not applicable