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Tender

Insurance Programme

The University Of Cumbria

F02: Contract notice

Notice identifier: 2024/S 000-014371

Procurement identifier (OCID): ocds-h6vhtk-045743

Published 3 May 2024, 2:37pm

Section I: Contracting authority

I.1) Name and addresses

The University Of Cumbria

Fusehill Street, Carlisle, Cumbria CA1 2HH

Carlisle

CA1 2HH

Contact

Nicola Colton and Guy Stonier

Email

procurementteam@cumbria.ac.uk

Country

United Kingdom

NUTS code

UKD - North West (England)

Internet address(es)

Main address

<http://www.cumbria.ac.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://in-tendhost.co.uk/universityofcumbria>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://in-tendhost.co.uk/universityofcumbria>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://in-tendhost.co.uk/universityofcumbria>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance Programme

Reference number

24-21

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The University is tendering for its insurance programme provision. The University procures its insurance products based upon its assessment and balance of risk, taking into account its legal, moral and financial duties. Along with other University professionals, the Finance Team will report to the Vice Chancellor's Executive regarding internal and external exposures and trends, allowing informed decisions to be made. Since the last tender in 2019 the University have created and developed professional relationships with their insurer providers. This includes with direct insurers on Property, Liability and Motor classes with whom their appointed broker works on a tri-partite basis.

II.1.5) Estimated total value

Value excluding VAT: £777,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

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II.2) Description

II.2.1) Title

Property Combined

Lot No

Lot 1

II.2.2) Additional CPV code(s)

- 66515200 - Property insurance services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all The university of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

Property Combined insurance cover

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £345,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Computer

Lot No

Lot 2

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

Computers

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £12,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Combined Liability

Lot No

Lot 3

II.2.2) Additional CPV code(s)

- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

Combined Liability Insurance cover

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £171,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Motor Insurance

Lot No

Lot 4

II.2.2) Additional CPV code(s)

- 66514110 - Motor vehicle insurance services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

Motor Insurance

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £105,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Fidelity Guarantee

Lot No

Lot 5

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

Fidelity Guarantee Insurance

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £12,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 Years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Management Liability

Lot No

Lot 6

II.2.2) Additional CPV code(s)

- 66516500 - Professional liability insurance services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

Management Liability Insurance cover

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £12,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Professional Indemnity

Lot No

Lot 7

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

Professional Liability Insurance

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £48,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

PA and Travel

Lot No

Lot 8

II.2.2) Additional CPV code(s)

- 66512000 - Accident and health insurance services
- 66514100 - Insurance related to Transport

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

PA and Travel Insurance

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £24,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Engineering Insurance

Lot No

Lot 9

II.2.2) Additional CPV code(s)

- 66519200 - Engineering insurance services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

To cover all the University of Cumbria Campuses as per the specification and ITT

II.2.4) Description of the procurement

Engineering Insurance services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £39,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

Extension of 1 plus 1 years is possible on 31st of July 2027 at end of initial 3 years if service performance is satisfactory.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Not applicable

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 June 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 July 2027

IV.2.7) Conditions for opening of tenders

Date

5 June 2024

Local time

12:00pm

Place

Virtual

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The University of Cumbria

Fusehill Street, Carlisle, Cumbria CA1 2HH

Carlisle

Country

United Kingdom

Internet address

<http://www.cumbria.ac.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Not applicable