

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014347-2022>

Tender

South Cambridgeshire District Council - Cambourne Business Park Commercial Management Services 2022

South Cambridgeshire District Council

F02: Contract notice

Notice identifier: 2022/S 000-014347

Procurement identifier (OCID): ocds-h6vhtk-033eb0

Published 24 May 2022, 3:24pm

Section I: Contracting authority

I.1) Name and addresses

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

Contact

John Brasier

Email

John.Brasier@scambs.gov.uk

Country

United Kingdom

NUTS code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://procontract.due-north.com/Advert/Index?advertId=3cc8a1b5-50d8-ec11-8114-005056b64545>

Buyer's address

<https://procontract.due-north.com/Advert/Index?advertId=3cc8a1b5-50d8-ec11-8114-005056b64545>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=3cc8a1b5-50d8-ec11-8114-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=3cc8a1b5-50d8-ec11-8114-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

South Cambridgeshire District Council - Cambourne Business Park Commercial Management Services 2022

Reference number

DN613799

II.1.2) Main CPV code

- 70332200 - Commercial property management services

II.1.3) Type of contract

Services

II.1.4) Short description

In May 2021 SCDC purchased the Business Park, Great Cambourne, Cambourne, Cambridge CB23 6DP, where its main office is located. The site is between only 10 miles from Cambridge and 13 miles from St Neots.

Following the completion of the purchase, SCDC gained responsibility for the maintenance and upkeep of the common areas, plant and machinery, signage, landscaping, common facilities, and management of Cambourne Business Park. The existing contract has been in place since 2019 and shall come to an end on 1st July 2022. Therefore, SCDC needs to re-tender the contract and is looking for a suitably qualified and experienced Asset Manager to carry out the collection of Service Charge ensuring that Regulations / Covenants are enforced, and sufficient Insurances are in place.

SCDC wishes to appoint a contractor to provide commercial management services for the land and the marketing suite building at Cambourne Business Park (The Property).

For more information please see a copy of the tender documents that are available at:

<https://procontract.due-north.com/Advert/Index?advertId=3cc8a1b5-50d8-ec11-8114-005056b64545>

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 70332000 - Non-residential property services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

In May 2021 SCDC purchased the Business Park, Great Cambourne, Cambourne, Cambridge CB23 6DP, where its main office is located. The site is between only 10 miles from Cambridge and 13 miles from St Neots.

Following the completion of the purchase, SCDC gained responsibility for the maintenance and upkeep of the common areas, plant and machinery, signage, landscaping, common facilities, and management of Cambourne Business Park. The existing contract has been in place since 2019 and shall come to an end on 1st July 2022. Therefore, SCDC needs to re-tender the contract and is looking for a suitably qualified and experienced Asset Manager to carry out the collection of Service Charge ensuring that Regulations / Covenants are enforced, and sufficient Insurances are in place.

SCDC wishes to appoint a contractor to provide commercial management services for the land and the marketing suite building at Cambourne Business Park (The Property).

For more information please see a copy of the tender documents that are available at:

<https://procontract.due-north.com/Advert/Index?advertId=3cc8a1b5-50d8-ec11-8114-005056b64545>

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

This contract is for 3-year term with the option to extend each and every year for a further 2-years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for 3-year term with the option to extend each and every year for a further 2-years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 June 2022

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 90 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 June 2022

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately in 5 years time.

VI.4) Procedures for review

VI.4.1) Review body

South Cambridgeshire District Council

Cambourne Business Park

Cambourne

CB23 6EA

Email

sean.missin@scambs.gov.uk

Telephone

+44 1954713378

Country

United Kingdom