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Tender

**na**

London Luton Airport Operations Limited

F05: Contract notice – utilities

Notice identifier: 2025/S 000-014346

Procurement identifier (OCID): ocds-h6vhtk-0500bd

Published 10 April 2025, 3:11pm

## **Section I: Contracting entity**

### **I.1) Name and addresses**

London Luton Airport Operations Limited

Percival House, Percival Way

Luton

LU2 9NU

### **Email**

[cherelle.luke@ltn.aero](mailto:cherelle.luke@ltn.aero)

### **Telephone**

+44 1582405100

### **Fax**

+44 1582405100

### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://london-luton.ukp.app.jaggaer.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://london-luton.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://london-luton.ukp.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.6) Main activity**

Airport-related activities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

na

#### **II.1.2) Main CPV code**

- 34430000 - Bicycles

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

London Luton Airport (LLA) is seeking a supplier who can operate a HMRC compliant Cycle-to-Work scheme for an initial period of one year, with the option to extend for an additional year. This scheme will be available to all its directly employed UK staff (c1,000). The scheme will allow employees to voluntarily opt to exchange part of their salary in exchange for hiring a bicycle and equipment.

#### **II.1.5) Estimated total value**

Value excluding VAT: £20,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH21 - Luton

Main site or place of performance

Luton

#### **II.2.4) Description of the procurement**

London Luton Airport (LLA) is seeking a supplier who can operate a HMRC compliant Cycle-to-Work scheme for an initial period of one year, with the option to extend for an additional year. This scheme will be available to all its directly employed UK staff (c1,000). The scheme will allow employees to voluntarily opt to exchange part of their salary in exchange for hiring a bicycle and equipment.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £20,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

1+1 yr

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see Tender doc

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Please see Tender doc

Minimum level(s) of standards possibly required

Please see Tender doc

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Please see Tender doc

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 April 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 May 2026

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2 years

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

LLA Leagal/Procurement Team

London Luton Airport Operations Limited Percival House, Percival Way,

Luton

LU2 9NU

Country

United Kingdom