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Tender

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London Luton Airport Operations Limited

F05: Contract notice – utilities

Notice identifier: 2025/S 000-014346

Procurement identifier (OCID): ocds-h6vhtk-0500bd

Published 10 April 2025, 3:11pm

Section I: Contracting entity

I.1) Name and addresses

London Luton Airport Operations Limited

Percival House, Percival Way

Luton

LU2 9NU

Email

cherelle.luke@ltn.aero

Telephone

+44 1582405100

Fax

+44 1582405100

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://london-luton.ukp.app.jaggaer.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://london-luton.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://london-luton.ukp.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.6) Main activity

Airport-related activities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

na

II.1.2) Main CPV code

- 34430000 - Bicycles

II.1.3) Type of contract

Supplies

II.1.4) Short description

London Luton Airport (LLA) is seeking a supplier who can operate a HMRC compliant Cycle-to-Work scheme for an initial period of one year, with the option to extend for an additional year. This scheme will be available to all its directly employed UK staff (c1,000). The scheme will allow employees to voluntarily opt to exchange part of their salary in exchange for hiring a bicycle and equipment.

II.1.5) Estimated total value

Value excluding VAT: £20,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH21 - Luton

Main site or place of performance

Luton

II.2.4) Description of the procurement

London Luton Airport (LLA) is seeking a supplier who can operate a HMRC compliant Cycle-to-Work scheme for an initial period of one year, with the option to extend for an additional year. This scheme will be available to all its directly employed UK staff (c1,000). The scheme will allow employees to voluntarily opt to exchange part of their salary in exchange for hiring a bicycle and equipment.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £20,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

1+1 yr

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see Tender doc

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please see Tender doc

Minimum level(s) of standards possibly required

Please see Tender doc

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Please see Tender doc

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 April 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 May 2026

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2 years

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

LLA Leagal/Procurement Team

London Luton Airport Operations Limited Percival House, Percival Way,

Luton

LU2 9NU

Country

United Kingdom