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Tender

## **BHCC HP Removal and Storage of Possessions for Housing Services**

Brighton and Hove City Council

F02: Contract notice

Notice identifier: 2021/S 000-014332

Procurement identifier (OCID): ocids-h6vhtk-02bf6f

Published 23 June 2021, 3:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Brighton and Hove City Council

Hove Town Hall, Norton Road

Hove

BN3 3BQ

#### **Contact**

Elisa Fortunato

#### **Email**

[elisa.fortunato@brighton-hove.gov.uk](mailto:elisa.fortunato@brighton-hove.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ21 - Brighton and Hove

**Internet address(es)**

Main address

<https://www.brighton-hove.gov.uk/procurement>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## BHCC HP Removal and Storage of Possessions for Housing Services

Reference number

BHCC - 032910

### **II.1.2) Main CPV code**

- 63000000 - Supporting and auxiliary transport services; travel agencies services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Council's Housing Services requires a dedicated contract for the removal and storage of tenants and leaseholders' possessions.

### **II.1.5) Estimated total value**

Value excluding VAT: £440,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 63000000 - Supporting and auxiliary transport services; travel agencies services
- 63121100 - Storage services
- 63121000 - Storage and retrieval services
- 98000000 - Other community, social and personal services
- 63120000 - Storage and warehousing services

### **II.2.3) Place of performance**

NUTS codes

- UKJ21 - Brighton and Hove

#### **II.2.4) Description of the procurement**

The Council's Housing Services requires a dedicated contract for the removal and storage of tenants and leaseholders' possessions.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £440,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Contracts are due to be renewed either at the end of the initial term or the allowed for extension.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Subject to agreement the contract may be extended for a period of up to 2 further years

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

as stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 July 2021

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

27 July 2021

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2025

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The Council embraces diversity and welcomes applications from all suitably skilled bidders of all sizes who can meet the requirements, regardless of gender, ethnicity, sexual orientation, faith, disability or age of bidder workforce and/or ownership. The Council will actively promote sustainable and ethical procurement throughout its supply chain and welcomes applications from bidders committed to reducing the effects of its operations and service delivery at a local and global level. Further details as to the application of sustainable and ethical procurement to this project may be set out in the tender documents. All procurement documents must be completed electronically, using the SE Shared Services procurement eSourcing portal: <https://in-tendhost.co.uk/sesharedservices.aspx/Tenders/Current>. The SE Shared Services eSourcing portal provides a web-based tool that provides a simple, secure and efficient means for managing tendering and quotation activities reducing the time and effort required for both buyers and potential bidders. The portal allows for tender clarifications and submitting your bid electronically. In order to bid for this opportunity you will need to register your company on the SE Shared Services portal.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

WC2A2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum of 10 calendar day standstill period at the point information on the award of the contract is communicated to bidders. This period allows unsuccessful bidders to seek further debriefing from the contracting authority or the lodging of an appeal before the contract is entered into. Such additional information should be requested from the contact point referenced in part 1.1) of the contract notice.