

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/014316-2023>

Tender

## **West Berkshire District Council Insurance Tender**

West Berkshire District Council Insurance Tender

F02: Contract notice

Notice identifier: 2023/S 000-014316

Procurement identifier (OCID): ocds-h6vhtk-03cdcf

Published 19 May 2023, 11:46am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Berkshire District Council Insurance Tender

Council Offices, Market Street

Newbury

RG14 5LD

#### **Contact**

Sarah Wood

#### **Email**

[Sarah.Wood1@westberks.gov.uk](mailto:Sarah.Wood1@westberks.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ11 - Berkshire

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/westberks.aspx/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/westberks.aspx/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/westberks.aspx/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

West Berkshire District Council Insurance Tender

Reference number

P00001037

### **II.1.2) Main CPV code**

- 66510000 - Insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

We are seeking tender responses for annual policies, which commence on 1 November 2023 in the name of:-West Berkshire District CouncilMarket StreetNewburyBerks RG14 5LDProperty including General, Education, Industrial/Commercial properties, Business Interruption and Contract Works, Liability, Liability Claims Handling, Crime and Motor Fleet excluding Broker Services.

### **II.1.5) Estimated total value**

Value excluding VAT: £3,900,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Property / Material Damage

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

#### **II.2.4) Description of the procurement**

Material Damage - General- Housing- EducationCommercial & Industrial Properties  
(including loss of rent)Business Interruption Additional ExpenditureContract Works

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £3,900,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2023

End date

31 October 2026

This contract is subject to renewal

Yes

Description of renewals

Optional 2 Year Extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Value is for entire contract

### **II.2) Description**

#### **II.2.1) Title**

Combined Liability

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

#### **II.2.4) Description of the procurement**

Employers LiabilityPublic Liability (including Libel and Slander)Officials Indemnity  
(including Land charges and Public Health Act)Professional IndemnityCrime

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £3,900,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2023

End date

31 October 2026

This contract is subject to renewal

Yes

Description of renewals

Optional 2 Year Extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Value is for entire contract

### **II.2) Description**

#### **II.2.1) Title**

Motor Fleet Insurance (excluding Broker Services)

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

#### **II.2.4) Description of the procurement**

Motor Fleet and Employee Leased Cars scheme

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £3,900,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2023

End date

31 October 2026

This contract is subject to renewal

Yes

Description of renewals

Optional 2 Year Extension

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Value is for entire contract

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents



---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 June 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 November 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

16 June 2023

Local time

2:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

London

Country

United Kingdom