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Tender

Brooke Weston Trust - HR information system and Payroll system Tender

Brooke Weston Trust

F02: Contract notice

Notice identifier: 2023/S 000-014283

Procurement identifier (OCID): ocds-h6vhtk-03cddb

Published 19 May 2023, 10:00am

Section I: Contracting authority

I.1) Name and addresses

Brooke Weston Trust

Kettering Science Academy, Deeble Road, Kettering, Northamptonshire, NN15 7AA

Kettering

NN157AA

Email

enquiries@brookewestontrust.org

Country

United Kingdom

NUTS code

UKF25 - North Northamptonshire

Internet address(es)

Main address

<https://www.brookewestontrust.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendorganiser.co.uk/educationportal/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Multi-Academy Trust

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Brooke Weston Trust - HR information system and Payroll system Tender

Reference number

FTSBWTHRIS15052023

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

Invitation to tender for Brooke Weston Trust's HRIS and payroll system tender.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

HRIS and Payroll management (including Applicant Tracker)

Lot No

3

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services
- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKF25 - North Northamptonshire

II.2.4) Description of the procurement

See ITT

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

14 August 2023

End date

13 August 2028

This contract is subject to renewal

Yes

Description of renewals

3 year initial term plus 2 optional extensions of 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

HR Information System (HRIS)

Lot No

2

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services
- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKF25 - North Northamptonshire

II.2.4) Description of the procurement

See ITT

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

14 August 2023

End date

13 August 2028

This contract is subject to renewal

Yes

Description of renewals

3 year initial term plus 2 optional extensions of 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Outsourced Payroll management

Lot No

1

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package
- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKF25 - North Northamptonshire

II.2.4) Description of the procurement

See ITT

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

14 August 2023

End date

13 August 2028

This contract is subject to renewal

Yes

Description of renewals

3 year initial term plus 2 optional extensions of 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Applicant tracker

Lot No

4

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package
- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKF25 - North Northamptonshire

II.2.4) Description of the procurement

See ITT

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

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3 year initial term plus 2 optional extensions of 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 December 2023

IV.2.7) Conditions for opening of tenders

Date

12 June 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Department for Education

London

Country

United Kingdom