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Tender

ELC-23-3100 Gas Audit Services

East Lothian Council

F02: Contract notice

Notice identifier: 2023/S 000-014278

Procurement identifier (OCID): ocds-h6vhtk-03cdb9

Published 19 May 2023, 9:41am

Section I: Contracting authority

I.1) Name and addresses

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

Email

procurement@eastlothian.gov.uk

Telephone

+44 1620827827

Country

United Kingdom

NUTS code

UKM73 - East Lothian and Midlothian

Internet address(es)

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ELC-23-3100 Gas Audit Services

II.1.2) Main CPV code

- 50720000 - Repair and maintenance services of central heating

II.1.3) Type of contract

Services

II.1.4) Short description

East Lothian Council is seeking a contractor for gas quality assurance services in Domestic and Non-Domestic properties.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39715210 - Central-heating equipment
- 39721410 - Gas appliances
- 45333100 - Gas regulation equipment installation work
- 50531200 - Gas appliance maintenance services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

East Lothian

II.2.4) Description of the procurement

East Lothian Council is inviting bids from suitably qualified, competent, capable and experienced service providers to manage, co-ordinate and provide an all-inclusive Gas Audit Service comprising Visual Inspections, Strip Down Inspections and Work In Progress Inspections to ensure compliance with current British Standards, Appliance manufacturers Installation and Servicing Instructions, Building Regulations and the Gas Safety (installation and use) Regulations (GSR).

The Gas Assessor will also complete and issue a comprehensive inspection report covering the various items and appliances listed and record all faults or failures discovered and, where necessary, implement the gas industry "Unsafe Situations Procedure" if any item or appliance is deemed to be "At Risk" or "Immediately Dangerous".

The Gas Assessor will also be required to report under RIDDOR any installation falling within the reporting guidelines of the Health and Safety Executive.

II.2.5) Award criteria

Quality criterion - Name: Implementation/Exit Strategy / Weighting: 10

Quality criterion - Name: Management, Assets & Structure / Weighting: 10

Quality criterion - Name: Delivery of Service / Weighting: 50

Quality criterion - Name: Quality Management / Weighting: 30

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This is a 2 year contract with the option to renew twice by 1 year each (2+1+1)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 June 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 June 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: September 2027

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=732566.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

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The Service provider shall engage with the Council with regard to delivering proportionate Community Benefits in terms of social, economic and environmental benefits, in order to achieve sustainability and best value from public spending, to benefit the community.

(SC Ref:732566)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=732566

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom