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Tender

## Promotional Items

South Wales Fire and Rescue Service  
Mid and West Wales Fire and Rescue Service

F02: Contract notice

Notice identifier: 2021/S 000-014231

Procurement identifier (OCID): ocds-h6vhtk-02bf0a

Published 22 June 2021, 4:45pm

## Section I: Contracting authority

### I.1) Name and addresses

South Wales Fire and Rescue Service

South Wales Fire and Rescue Service Headquarters, Forest View Business Park,  
Llantrisant

Llantrisant

CF72 8LX

#### Contact

Abigail Naci

#### Email

[a-naci@southwales-fire.gov.uk](mailto:a-naci@southwales-fire.gov.uk)

#### Telephone

+44 1443232073

**Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

[www.southwales-fire.gov.uk](http://www.southwales-fire.gov.uk)

**I.1) Name and addresses**

Mid and West Wales Fire and Rescue Service

Headquarters, Lime Grove Avenue

Carmarthen

SA31 1SP

**Email**

[h.rees@mawwfire.gov.uk](mailto:h.rees@mawwfire.gov.uk)

**Telephone**

+44 3706060699

**Fax**

+44 1267220562

**Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<http://www.mawwfire.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0484](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0484)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales/>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Promotional Items

Reference number

SWEU033

#### **II.1.2) Main CPV code**

- 39294100 - Information and promotion products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

In collaboration with Mid and West Wales Fire & Rescue Service, South Wales Fire & Rescue Service are seeking to appoint suppliers to a framework to provide promotional items.

The contract will be split into 3 Lots (Stationery, Clothing & Corporate) and suppliers will have the opportunity to bid for all or individual Lots. Three suppliers will be appointed to each Lot and individual mini-competitions will be undertaken to award jobs to suppliers.

The contract will be put in place for an initial period of 3 years with an option to extend for a further 12 months.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

Stationery

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30192700 - Stationery
- 30192121 - Ballpoint pens
- 30192122 - Fountain pens
- 30192123 - Fibre pens
- 30192124 - Felt-tipped pens
- 37822000 - Drawing pens
- 30192130 - Pencils
- 39292500 - Rulers

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

Promotional stationery

### **II.2.5) Award criteria**

Quality criterion - Name: Sustainability / Weighting: 20

Quality criterion - Name: Lead Times / Weighting: 10

Quality criterion - Name: Ordering Process / Weighting: 5

Quality criterion - Name: Returns Process / Weighting: 5

Price - Weighting: 60

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Clothing

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 18000000 - Clothing, footwear, luggage articles and accessories

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

#### **II.2.4) Description of the procurement**

Promotional clothing

#### **II.2.5) Award criteria**

Quality criterion - Name: Sustainability / Weighting: 20

Quality criterion - Name: Lead Times / Weighting: 10

Quality criterion - Name: Ordering Process / Weighting: 5

Quality criterion - Name: Returns Process / Weighting: 5

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

### **II.2.1) Title**

Corporate

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 39221121 - Cups
- 18900000 - Luggage, saddlery, sacks and bags
- 44500000 - Tools, locks, keys, hinges, fasteners, chain and springs

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

Promotional corporate items - eg mugs, keyrings, drawstring & canvas bags, lanyards

### **II.2.5) Award criteria**

Quality criterion - Name: Sustainability / Weighting: 20

Quality criterion - Name: Lead Times / Weighting: 10

Quality criterion - Name: Ordering Process / Weighting: 5

Quality criterion - Name: Returns Process / Weighting: 5

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes



Description of renewals

Extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As per tender document

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 August 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

3 August 2021

Local time

12:00pm

Place

South Wales FRS HQ

Information about authorised persons and opening procedure

Officers authorised by the Fire Service

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=111702](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=111702).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:111702)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom